

Date of issue: 25th May 2010

**MEETING**

**OVERVIEW & SCRUTINY COMMITTEE**

(Councillors M S Mann (Chair), Haines (Vice-Chair), Bains, Bal, Basharat, Coad, Shine, O'Connor and Walsh)

**DATE AND TIME:**

MONDAY, 7TH JUNE, 2010 AT 6.30 PM

**VENUE:**

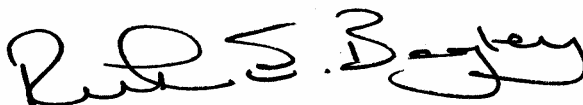
COUNCIL CHAMBER, TOWN HALL, BATH ROAD, SLOUGH

**DEMOCRATIC SERVICES  
OFFICER:  
(for all enquiries)**

TERESA CLARK  
  
(01753) 875018

**NOTICE OF MEETING**

You are requested to attend the above Meeting at the time and date indicated to deal with the business set out in the following agenda.



**RUTH BAGLEY**  
Chief Executive

**NOTE TO MEMBERS**

This meeting is an approved duty for the payment of travel expenses.

**AGENDA**

**PART 1**

**AGENDA  
ITEM**

**REPORT TITLE**

**PAGE**

**WARD**

Apologies for absence.



**AGENDA**  
**ITEM**

**REPORT TITLE**

**PAGE**

**WARD**

**CONSTITUTIONAL MATTERS**

1. Declaration of Interest

(Members are reminded of their duty to declare personal and personal prejudicial interests in matters coming before this meeting as set out in the Local Code of Conduct).

2. Minutes of the Last Meeting held on 7th April, 2010 1 - 6

3. Appointment of Scrutiny Panels 7 - 10

**SCRUTINY ISSUES**

4. Statement of Accounts and Outturn Position for 2009/10 11 - 50

5. Adult Participation in Sport and Physical Activity - National Indicator 8 51 - 116

6. Forward Agenda Plan 117 - 118

7. Date of Next Meeting- 1st July, 2010

**Press and Public**

You are welcome to attend this meeting which is open to the press and public, as an observer. You will however be asked to leave before the Committee considers any items in the Part II agenda. Special facilities may be made available for disabled or non-English speaking persons. Please contact the Democratic Services Officer shown above for further details.



**Overview & Scrutiny Committee – Meeting held on Wednesday, 7th April, 2010.**

**Present:-** Councillors M S Mann (Chair), Coad, Davis, A S Dhaliwal, Pabbi and Walsh

**Also present under Rule 30:-** Councillors Buchanan

**Apologies for Absence:-** Councillor Cryer

**PART I**

**81. Declaration of Interest**

There were no declarations of interest.

**82. Minutes of the Last Meeting held on 25th February, 2010**

The minutes of the meeting held on 25<sup>th</sup> February, 2010 were approved as a correct record subject to an amendment to the third bullet point of Minute 75 to read as follows -

‘A Member asked for further information on the ‘investigate alternative IT solution in the event for self service’ and was advised that it was hoped that a self service option would be made available through an upgrade to the Seibel system as there had to-date been questions over security. It was hoped that a new version would address these issues.’

**83. Local Strategic Partnership (LSP) - Update**

The Assistant Director, Economic Development and Inclusion, presented a report to the Committee on the work of the LSP and in particular, the current activities to deliver NI 35, ‘Preventing Violent Extremism’. The report outlined the context for this work, the overview of the national framework, key activities being pursued in Slough and future work planned.

The Preventing Violent Extremism (PVE) agenda formed one part of the Government’s wider Council terrorism strategy, CONTEST. Active since 2003, CONTEST involved four main ‘work streams’ namely Pursue, Prevent, Protect, and Prepare. PVE formed part of the Prevent work stream, the main concern of which is ‘stopping people becoming terrorists or supporting violent extremism’. The PVE delivery strategy paper outlined six key priorities for preventative work which had been translated into NI 35. This National Indicator measured the performance of local authorities against 4 separate, yet inter-related criteria, as follows:-

- Understanding of and engagement with Muslim communities.
- Knowledge and understanding of the drivers and causes of violent extremism and the Prevent objectives.

## Overview & Scrutiny Committee - 07.04.10

- Development of a risk based prevent violent extremism action plan, in support of delivery of the Prevent objectives.
- Effective oversight, delivery and evaluation of projects and actions.

The Committee was advised that an important facet of the national work was the explicit focus on the Muslim community. Consequently, the funding formula used to determine the level of grant that the Local Authority area would receive was linked to the size of the local Muslim population.

NI 35 was a key priority for the LSP and this was reflected in the Local Area Agreement (LAA). Delivery of the Slough Against Violent Extremism (SAVE) agenda against the LAA was stretched over a three year period and aimed to both meet overarching objectives and address localised priorities. A project had been commissioned to formally assess the impact of SAVE and its delivery thus far. It was emphasised to the Committee that measuring the outcomes of SAVE was likely to be problematic due to the subjective nature of the outcome.

In the subsequent discussion Members raised several issues including:-

- A number of concerns were raised by Members regarding a parliamentary report on the Prevent agenda emphasising a lack of accountability and the issues involved with focussing upon a specific community. Members emphasised the need for integration and tolerance. The Assistant Director advised the Committee that the decision to focus upon the Muslim Community was one that was embedded within the performance framework and not one which could be influenced locally. However, the need for all communities to work together was acknowledged as highly important. A significant amount of work was currently taking place in schools to further integration amongst young people and statistically, the proportion of the community who get along well with others of different racial origin, had improved for Slough relative to the rest of the UK.
- With regard to the funding received for SAVE, a Member queried whether there were any implications arising from the existing underestimates of Slough's population. The Assistant Director noted that whilst the official statistics based on 2001 census would be used, this would be consistent across the country.
- A Member queried what the Prevent agenda was achieving and was advised that it was a difficult outcome to measure. However, NI 35 would continue to be developed and the Council would modify its response accordingly.
- Returning to the issue of integration, a Member queried what work could be done to further improve this. The Committee was advised that the Borders and Immigration Agency was currently testing which interventions appeared to deliver the best results and that this would inform future work. This initiative was funded by the European

## Overview & Scrutiny Committee - 07.04.10

Integration Fund. The Assistant Director also highlighted that the Council could stipulate the way in which the resources for the SAVE agenda were allocated.

**Resolved** – That the report be noted.

### 84. Presentation by the Chief Constable, Thames Valley Police

Sara Thornton, Chief Constable of Thames Valley Police, accompanied by Superintendent Richard Humphrey, Local Area Commander (LAC) for Slough, made a presentation to the Committee outlining the strategy for Policing in Thames Valley 2010 /11 and referring in particular to the Slough policing area. There was a clear focus on continuing to improve public confidence and awareness of the police role in line with the Policing Pledge. For the Slough area, all the targets set for the 2009/10 period, bar 2, had been achieved. Targets for 2010/11 for the Slough area focussed upon improving detection rates and reducing the level of serious acquisitive crime.

On completion of the presentation, the Chair advised that two questions had been submitted by members of the public for the attention of the Chief Constable. After a brief discussion on these questions, it was agreed that answers would be provided direct to the individuals. Following this, Members raised several issues including: -

- A Member queried whether additional funding was available in consideration of Slough's proximity to Heathrow and the 'poor' rating received in relation to the detection of serious crime. The Chief Constable advised that the Inspectorate Constabulary had assigned this rating; however, 3 out of 4 measures for this category had been rated as 'fair' and only 1 as 'poor'. In the previous year, no specific targets had been set with regard to detection; this was now being focussed on in the targets for 2010 – 2011. With regard to funding for the policing of the Slough area, approximately 2 thirds of the total funding was drawn from a government grant and 1 third from the Thames Valley Police precept, agreed locally. This issue had been raised by the Committee previously and a letter had been sent by the Chief Executive to the Chief Constable to request further elucidation of the matter. A response had been sent which set out the details of the funding arrangements.
- Following this, a Member sought further clarification regarding the specific criteria used to determine funding across authorities and was advised that there were several categories on which force budgets were allocated. The TVP Authority received a grant for the Berkshire East area, which was then allocated between the various policing areas. The formula used to determine the funds for each area related to their respective crime statistics.
- A query was raised in relation to staffing issues resulting from sharing a boundary with the Metropolitan police area. The Chief Constable

## **Overview & Scrutiny Committee - 07.04.10**

informed the meeting that previously TVP had been losing approximately 80-90 staff per year to the Metropolitan Police, although this figure had fallen to circa 30 in the past year. This followed considerable work carried out by TVP to counter this trend. Such work included reaching an agreement with the national negotiating board to allow an increase in the South East allowance from £2000 to £3000, although this increase, when implemented, would have to be funded via the local area budget. It was highlighted to the Panel that there was a concern that the number of transfers to the Metropolitan Police could rise in the lead up to the Olympics as there would be an increased need for specialist officers.

- A Member enquired whether the pledge to have police spending 80% of their time on the beat related to all police or whether it included PCSOs. The Chief Constable advised that this related to neighbourhood teams which included Neighbourhood Sergeants, Constables and PCSOs.
- A query was raised regarding what arrangements were in place to cope with cross boundary issues, particularly in relation to funding and the provision of resources. The Committee was advised that liaison with the Metropolitan Police occurred primarily at two key levels; at force level via the intelligence bureau, and through liaison between Local Area Commanders. The latter of these tended to focus on specific issues. A joint force intelligence ICT system was planned but an implementation date had not yet been set. With regard to funding and provision of resources, the area in which an incident occurred would be responsible for addressing the issue, unless it was deemed an emergency situation in which case other forces would respond as necessary. The Local Area Commander further advised that a sophisticated tactical assessment took place on a weekly basis which allowed resources to be directed as needed.

The Chair thanked the Chief Constable and the Area Commander for attending the meeting and responding to Members' questions.

### **85. Revenue Budget Monitoring Report to 28th February, 2010**

The Committee was advised that the Strategic Director of Resources was unable to attend the meeting and it was subsequently agreed that any issues regarding the Revenue Budget Monitoring report be highlighted at the next meeting of the Committee.

### **86. Annual Report of Scrutiny 2009/10**

Members of the Committee were advised to send any comments or amendments to the Draft Annual Report of Scrutiny 2009/10 to the Scrutiny Officer as soon as possible.

**Resolved** – That the report be noted.

## **Overview & Scrutiny Committee - 07.04.10**

### **87. Forward Agenda Plan**

The Forward Agenda Plan was noted.

### **88. Attendance Record**

The Attendance Record was noted.

The Committee passed a vote of thanks to the Chair for his service during the municipal year now ending. The Chair thanked Members and Officers for their support and contribution during his year of office.

### **89. Date of Next Meeting - 7th June 2010**

The Committee noted the date of the next meeting.

Chair

(Note: The Meeting opened at 6.30 pm and closed at 8.00 pm)

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**SLOUGH BOROUGH COUNCIL**

**REPORT TO:** Overview & Scrutiny Committee **DATE:** 7<sup>th</sup> June, 2010

**CONTACT OFFICER:** Catherine Meek  
**(For all enquiries)** Deputy Borough Secretary  
(01753) 875011

**WARD(S):** All

**PART I**  
**FOR DECISION**

**APPOINTMENT OF SCRUTINY PANELS**

**1 Purpose of Report**

- 1.1 This report seeks approval to the establishment of a number of Panels and the nomination of Members to serve on them.

**2 Recommendations**

- 2.1 That the Panels set out in paragraph 5.1 of this report be appointed for the 2010/11 municipal year.
- 2.2 That the Committee note the allocation of seats to the Panels (paragraph 5.2).
- 2.3 That the Committee agree the allocation of Chairs and Vice-Chairs of Panels on the basis set out in paragraph 5.3 and that the Panels be invited to appoint their Chairs and Vice-Chairs at their first meetings.
- 2.4 That Members be appointed to serve on each of the Panels in accordance with the wishes expressed by Political Groups in respect of seats allocated to them as set out in paragraph 5.4 below.
- 2.5 That the co-opted Members listed in paragraphs 5.5 and 5.6 below be appointed to the Neighbourhoods & Renewal and Education & Children's Services Panels.

**3 Community Strategy Priorities**

There are no implications for the Community Strategy priorities as this report is administrative in nature.

**3 Legal Human Rights and Other Implications**

- 4.1 The recommendations meet the requirements of political proportionality as set out in Local Government and Housing Act 1989 and associated Regulations. There are no other implications arising from this report.

5. **Supporting Information**

- 5.1 The Committee is being recommended to re-appoint four Standing Panels for the 2010/11 municipal year.
- 5.2 Scrutiny Panel seat allocations have been calculated to reflect actual group membership and statutory proportionality entitlements as follows:

Panel	Total Seats	Labour	BILLD	Conservative
Community, Leisure & Environment Panel	9	5	2	2
Education & Children's Services Panel	9	5	2	2
Health Panel	9	5	2	2
Neighbourhoods & Renewal Panel	9	5	2	2

- 5.3 The Council's Constitution states that each Panel will consider electing a Chair and Vice Chair at its first meeting. The Chairs of the Panels' will be offered to a member of the Administration. The Vice Chairs will be offered to a member of the Opposition. A Panel may appoint any of its voting members if the offer is not accepted.
- 5.4 The political groups have been requested to nominate Members to sit on the Panels. Those received to date are set out below:-

**Community, Leisure & Environment** – Councillors Abe, Bains, Bal, Chohan, Jenkins, M S Mann, Shine, Sohal, A S Wright

**Education & Children's Services** – Councillors Abe, Bains, Bal, Dale-Gough, Davis, Maclsaac, P K Mann, Shine, O,Connor

**Health** – Councillors S K Dhaliwal, P K Mann, Qureshi, Plimmer, Maclsaac, Rasib, A S Wright, Long, Walsh

**Neighbourhoods & Renewal** – Councillors Abe, Dodds, Jenkins, Pabbi, Plimmer, Sohal, Walsh, A S Wright, Zarait

- 5.5 The Committee is asked to approve the appointment of the following education co-opted Members to the Education & Children's Services Panel:-

**Voting Co-opted Members**

Mr R Davey (Church of England)

Mrs P Parker (Roman Catholic Church)

Parent Governor Representatives – Two nominations awaited from governing bodies.

### Non-Voting Co-opted Members

Head Teacher Representative – Charlie McGeachie

Secondary School Teacher Representative –

Primary School Teacher Representative –

- 5.6 The Committee is also asked to approve the appointment of Barbara Goldstein, Glynys Higgins and Heather Mason as non-voting co-opted members of the Neighbourhoods & Renewal Panel to speak on matters relating to the People 1<sup>st</sup> (Slough) ALMO.

### **6. Background Papers**

Local Government & Housing Act 1989 and associated Regulations.  
Constitution

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**SLOUGH BOROUGH COUNCIL**

**REPORT TO:** Overview & Scrutiny Committee **DATE:** 7th June 2010

**CONTACT OFFICERS:** Julie Evans, Strategic Director of Resources  
Annal Nayyar, Deputy Director of Finance

**(For all enquiries)** (01753) 875300 or (01753) 477228

**WARD (S):** All

**PORTFOLIO:** Finance & Strategy

**PART I**  
**KEY DECISION**

**STATEMENT OF ACCOUNTS & OUTTURN POSITION FOR 2009/10**

**1. Purpose of Report**

- 1.1 This report provides members with the outturn position for the Authority in respect of 2009/10. Overall the outturn position for general fund for 2009/10 is in line with the approved budget and shows a small surplus of £253k against budget of £106m (0.24%). The report provides explanations of significant variances from budget for the General Fund and the Housing Revenue Account (HRA) and informs the Council of the position on General Fund balances. The report also provides a summary of spend and resources to fund the Council's capital program for 2009/10 and provides an outline of the Treasury Management activity and related prudential indicators for 2009/10. Cabinet will receive this report together with the draft statement of accounts and a combined finance and performance annual report.
- 1.2 The audit of the accounts is planned to commence in late July / early August 2010 and will continue until September.
- 1.3 Whilst it is not anticipated that there will be any significant changes, all figures inevitably are subject to Audit. However it should be noted that financially Local Authorities are complex organisations and in gross terms Slough Borough Council's expenditure is in excess of £400m and occasionally changes may occur after the audit inspection.

**2. Recommendations**

That Overview & Scrutiny are requested to note and provide comment to cabinet on the following:

- a) The outturn position of the General Fund for 2009/10
- b) The level of balances and reserves
- c) The carry forwards recommended
- d) The Housing Revenue Account position for 2009/10
- e) The spend and resources to fund the Council's capital program

- f) The actual Prudential indicators for 2009/10
- g) The Treasury Management activity for 2009/10

### **3. Key Priorities – Taking Pride in Slough and making a difference to Communities and our Environment**

- 3.1 The budget is the financial plan of the authority and as such underpins the delivery of all of the Council's key priorities through the year and it remains critical that actual expenditure is contained within the allocated resources available. In particular it directly supports Priority 5 - Maintaining excellent governance within the council to ensure it is efficient, effective and economic in everything it does.

### **4. Other Implications**

#### **4.1 Financial:**

All financial implications are contained in this report.

#### **4.2 Human Rights Act & Other Legal Implications:**

The main legislative requirements relating to the preparation, publication and audit of the Statement of Accounts are contained in the Audit Commission Act 1998 and the Accounts and Audit regulations 2003 and the Accounts and Audit (Amendment) (England) Regulations 2006.

- 4.3 Corporate accountability and transparency is emphasised in that the 2009/10 accounts have to be approved by Council, and then signed & dated by the Leader and the Chair of the Council meeting. The legal deadline for approval of the 2009/10 accounts is 30<sup>th</sup> June 2010.

### **5. Background/ Supporting Information**

- 5.1 Members are ultimately responsible for the financial affairs of the Authority, even though it is mandatory for them to appoint an officer to take on the administration of those affairs. It is an essential element of good governance for members to be presented with the statement of accounts soon after the year end so that they can:

- Receive assurance that accounting systems have operated adequately and been closed down satisfactorily,
- Have confidence that the budget for the current year had a secure foundation,
- Understand the corporate financial performance during the year and position as at the 31 March 2010, and
- Adopt the statement of accounts.

- 5.2 The statutory accounts play an essential role in the Authority, demonstrating good financial management and value for money.

Financial reporting constitutes one of the themes for the CPA Use of Resources Assessment, and covers "How good are the council's financial accounting and reporting arrangements". This breaks down into two key lines of enquiry:

- The council produces annual accounts in accordance with relevant standards and timetables, supported by comprehensive working papers

- The council promotes external accountability

- 5.3 The Final accounts process impacts directly on this theme and reinforces all the other themes. As part of this process Members are expected to subject the accounts to robust scrutiny prior to approval.
- 5.4 The 2009/10 Statement of Accounts will be presented in draft format to Cabinet, and are pre audit.
- 5.5 From 5th July to 30th July 2010, any person who is interested will be able to inspect and make copies of the accounts of the Council for the year ended 31<sup>st</sup> March 2010. This will be advertised in the Slough Express, in the Members Bulletin and on the Councils Website. Questions are able to be put to the Auditors from 2<sup>nd</sup> August until the date of the completion of the audit.
- 5.6 In September, towards the completion of the audit, the Audit Commission will be presenting a report to Council. This is a formal report by our external auditors and it will give their opinion on the financial statements and also on the authority's value for money performance.
- 5.7 The accounts present fairly the financial position of the authority. They are aimed at answering such questions for the reader as:
- What was the cost of the Authority's services in the financial year?
  - What were the Authority's sources of revenue in the financial year?
  - What was the Authority's assets and liabilities position at financial year end?
- 5.8 The Authority will again produce a summarised financial information leaflet which will be widely circulated. We shall be asking our stakeholders whether they find this document useful or what other financial information they would like to see. To assist with external accountability and transparency, the following financial information is available on the web:
- Budget book & Medium Term Plan
  - Council Tax leaflet
  - Statement of Accounts
  - Annual report and summary of accounts
  - Annual audit letter
  - Corporate Plan which acts as the annual report for the Council

### **The Financial Statements for 2009/10**

- 5.9 The main changes in this year's accounts are as required in the Statement of Recommended Practice (SORP) 2009:
- (a) PFI – The accounting requirements for the Private Finance Initiative are no longer based on UK accounting standard, but on International Financial Reporting Standards. This means that PFI properties used to deliver PFI services, previously 'off balance sheet', are now on the balance sheet with a liability for the financing provided by the PFI operator. The previous year's statements have also been adjusted to reflect this.

- (b) Collection Fund – Council Tax. The SORP now states that the billing authority acts as an agent for its major preceptors. In Slough's case this is Thames Valley Police Authority and Royal Berkshire Fire Authority. This means that the appropriate share of council tax debtors should be shown in the billing authorities and major preceptors balance sheets. The previous year's statements have also been amended.
- (c) Collection Fund – National Non Domestic Rates (NNDR). Previously NNDR debtors have been included on the billing authorities' balance sheet. SORP 2009 now states that, as the authority acts an agent for the Government, a creditor (if owed) or debtor (if overpaid) for cash collected, should be shown on the balance sheet to the Government. The balance sheet for 2008/09 and 2009/10 reflects this.
- (d) Long term financial liabilities due to be settled within 12 months of balance sheet date in current liabilities. Accrued interest due within 12 months of the Balance Sheet date has now been separated from long term financial liabilities and assets, and shown under current liabilities and assets.
- (e) The officers' remuneration note has been amended to show bands of £5k instead of £10k as previously. There is also a requirement to show senior officers' remuneration of over £150k.

## **The Annual Governance Statement**

- 5.10 The Accounts and Audit Regulations 2003 require the Council to include an Annual Governance Statement, (AGS), on the systems on internal control with the final accounts. The statement is a public assurance that the Council has sound systems of internal control, which help manage and control business risk. It is an important public expression of what the Council has done to ensure good business practice, high standards of conduct and sound governance.
- 5.11 The Annual Governance Statement (AGS) is a key corporate document. The most senior officer and the most senior member have joint responsibility as signatories for its accuracy and completeness. The AGS is being taken to the Audit Committee on 17 June 2010 in draft for comment pending formal approval at Council on 29 June 2010.

## **Income and Expenditure account**

- 5.12 The outturn position for the year against the budget set for Council Tax purposes is a surplus balance of £253k. However the Income and Expenditure account which is produced for UKGAAP compliance shows that expenditure has exceeded income by £38m. This is because this account includes several technical accounting adjustments that are not required in terms of reporting the cost of services. The major item adjusted for is the recognition of depreciation, amortisation and impairment of the Council's fixed assets of £22m. Other items adjusted for are capital expenditure financed from revenue, contribution to Housing Pool receipts to the government, amount by which pension costs are different from contributions due under pension scheme regulations and the Housing Revenue Account balance. These items are analysed in the 'Statement of Movement on the General Fund Balance' which is part of the Statement of Accounts that will be presented to Cabinet on 14 June and later to Council on 29 June.



## **General Fund Provisional Outturn 2009/10**

- 5.13 At their meeting in February 2010, the Cabinet considered the Forecast Outturn for 2009-10 for revenue and capital spending .The overall outturn position for general fund for 2009/10 is in line with the approved budget and shows a small surplus of £253k against budget of £106m (0.24%). This net outturn position is summarised by department in table 1 overleaf.
- 5.14 It is important for members to note that the above outturn is after the implementation of Job Evaluation and as estimated this has been funded from the budgetary provision set aside.
- 5.15 As reported in the monthly budget monitoring reports and delivered via the 2010-11 budget build process there was a fundamental objective to align the revenue budget with the council's capital programme. This has been achieved by regular review and has resulted in the size of the capital programme reducing. The financial savings from this action has been included in the outturn and was reported in February 2010 to Cabinet.
- 5.16 The Strategic Director of Resources has reviewed the levels of contingencies and earmarked reserves in line with the risks that faced the Council during the year. Some sums have been released back to revenue and it has been considered prudent to increase the level of others.
- 5.17 Balances at 31<sup>st</sup> March 2010 stand at £5.1m before taking into account the surplus now reported which is in line with the level set as part of the budget strategy agreed by full Council on 22 February 2010.

**Table 1 – Summary of General Fund Outturn 2009/10**

Service	Revised Budget* £000	Final Outturn* £000	Variance* £000
Education and Children's Services	33,262	33,108	(154)
Community & Wellbeing	42,050	42,146	96
Green and Built Environment	37,985	37,810	(175)
Central Directorates	14,784	14,769	(15)
Corporate Items	3,449	3,437	(12)
<b>Total Net Cost of Services</b>	<b>131,530</b>	<b>131,270</b>	<b>(260)</b>
Customer Service Centre	(350)	0	350
Release of Council provisions	230	0	(230)
Treasury Management	3,310	3,197	(113)
Other	(16,285)	(16,285)	0
ABG, LABGI & PFI Grants	(12,128)	(12,128)	0
<b>Total</b>	<b>106,307</b>	<b>106,054</b>	<b>(253)</b>

\* - Draft figures to be updated upon final entries being made in accounts

- 5.18 As members will recall detail budget variances have been reported throughout the financial year with the recommendation from officers that a balanced budget would be delivered as the final outcome. This has been achieved resulting in preservation of the council wide general reserve of £5.1m and also ensuring one of the 2010-11 budget build strategy cornerstone assumptions of no budget pressures being brought forward from the previous year being delivered. The main highlights by department are described in table 2.
- 5.19 The variances indicated overleaf have been discussed with the relevant Senior Management Teams chaired by the relevant Strategic Director at a series of outturn meetings that were held during the accounts closure period. These meetings were held as part of a review of the 2009-10 budget monitoring process to reflect on the robustness of the years budget monitoring and seen as an opportunity to note any emerging opportunities and or pressures.

**Table 2 – Headline variances to budget by department**

Service	Variance £000	Variance Comments
Education and Children's Services	(154)	<p>The departments final outturn position is a net under spend of £154k. The main variances are as follows;</p> <p>Pressures during the year fundamentally arose across the provision of Children's Social care and due to an increased number of looked after children placements across all settings. This is coupled with increased referral and assessment activity which has raised costs for services looking to prevent Children from becoming looked after. Some compensating savings were realised across other Children's Services, in particular those that support children leaving care where activity levels have been lower than anticipated.</p> <p>Savings across the Raising Achievement and Inclusion divisions of the directorate have offset the pressures with Children Social Care. Headlines being a reduction in out of borough placements for Children with Disabilities and savings within the Youth Service following recruitment difficulties at the start of the year and the use of grant funding to offset core costs. The effective re-tendering of the Home to School Transport contracts has realised significant part year savings which have been built into the 2010-11 based budget. The final phase of Extended School start up activities during the year has resulted in budget savings. The use of grant funding to offset core costs and charging services to schools has also been a source of savings during 2009-10.</p>
Community & Wellbeing	96	<p>The department has returned a net overspend of £96k..</p> <p>Divisionally the +£96k outturn comprises of a budget pressure of £351k for Community and Adult Social Care. This is offset by broad savings of £140k on Learning Skills and Cultural Engagement and £105k on Personalisation, Commissioning &amp; Partnerships respectively.</p> <p>The Community &amp; Adult Social Care overspend is due to rising commitments on the residential &amp; nursing care packages, direct payments and home care budgets which are partly offset by savings on day care services and staffing budgets.</p> <p>The Learning Skills &amp; Cultural Engagement under spend results from savings in Community Centres, Transport Services and Culture &amp; Sports budgets. These are due to greater income on Community Centres &amp; Transport budgets. Also savings on the Active Slough initiative.</p> <p>The savings in the Personalisation, Commissioning &amp; Partnerships area relates to staff vacancies, most of which have now been filled.</p>
Green and Built Environment	(175)	<p>The overall directorate outturn position is a net under spend of £175k. The main variances that comprise this overall total relate to savings that have been achieved within the concessionary fares service due to a reduction in demand partly as a consequence of the severe and prolonged bouts of bad weather which kept many elderly people at home. A reduction in the demand for Disabled Facility Grants 'top up' funding due in the main to an increase in the maximum statutory grant eligibility threshold to £30,000, requiring less call on the discretionary budget. Employee cost savings made within the Home Improvements and Housing Enforcement teams through the</p>

effective management of staff vacancies and the efficient use of

Service	Variance £000	Variance Comments
		grant funding.  These savings are offset by a pressure arising from a reduction in planning fee income due to a lack of major applications, although small household applications remained fairly constant. Car park income fell due to the non renewal of season tickets, as partly a result of the recession, and the illegal use of vacant development sites for long term car parks whilst undercutting charges. An increase in the costs of highways maintenance due to the impact of the severe winter with the requirement for extra gritting and pothole repairs.
Central Directorates	(15)	Pressures from the provision of discretionary rates relief has been offset by savings against the IT budget including one off savings from re-aligning contract renewal dates for software licences and by re-negotiating Oracle licences rolled up with system maintenance which meet 10-11 savings targets. Further savings across HR and Payroll including additional income from schools for provision of services and a reduction in pension costs arising from the final report received from the actuary. The Operational Training budget has made a saving because a decision made early in the year to hold back on senior management development training and strategic training relating to the 'One Council' project.
Corporate Items	(12)	Additional income receipts in respect of VAT and other minor variances .
<b>Total Net Cost of Services</b>	<b>(260)</b>	
Customer Service Centre	350	As reported throughout 2009-10 via the monthly budget monitoring process the pressure of £350k being the non achievement of a previously agreed saving relating to the Customer Service Centre was anticipated to be met from council wide savings – this has been delivered as predicted. (This pressure has been budgeted for in the 2010-11 budget build)
Release of Council Provisions	(230)	The Councils provisions have been reviewed and as reported to Scrutiny in January 2010 and Cabinet in February 2010 it was seen prudent to reduce the Treasury Management reserve by £150k as a consequence of reducing the size of the Councils overall capital programme and thus a reduction in the borrowing costs as well conducting a sensitivity analysis across other areas of perceived risk resulting in a £80k saving.
Treasury Management	(113)	Fundamentally this reflects the continued re-profiling of the Council's capital programme (see paragraph 5.51 for further details)
<b>Total</b>	<b>(253)</b>	Under spend transferred to General Fund balances.

## NI179 Efficiency Savings

- 5.20 As indicated in the 2009-10 monthly budget monitoring reports as part of the Comprehensive Spending Review 2007 (CSR07) announced in October 2007, the Government set a target for all of Local Government to achieve £4.9 billion in efficiency savings for the three year period to March 2011. This equates to 3% of the defined baseline expenditure. (As a result of the 2009 budget statement, there is a demand for an additional 1% in 2010-11, making a total of 4%)
- 5.21 At that time it was also reported that Government is to monitor the progress of individual Councils towards achieving the national efficiency targets. In order to facilitate this monitoring, Councils must submit information twice a year in respect of National Indicator 179 (NI179) which records 'the total net value of ongoing cash releasing value for money gains that have impacted (i.e. a forward and backward look) since the start of the 2008/2009 financial year'.
- 5.22 Cabinet are already aware that the council has achieved more than the first year target but needs to continue to monitor against the achievement of the overall 3% target.
- 5.23 Monitoring carried out throughout the year indicates an improvement in the achievement against the target set by the DCLG as can be seen in the table below.

### NI 179

	Outturn	
	Budget	Actual
	£'000	£'000
Over Achievement of SR 04 gains	4,302	4,302
Efficiency savings carried forward from 2008/09	2,099	2,099
Efficiency Savings included in 2009/10 Budget Build	2,107	2,350
Withstanding Impact of Inflation	1,502	1,502
NI 179	<b>10,010</b>	<b>10,253</b>
Target	8,094	8,094
Indicative Over / (under) achievement	23.68%	26.68%

## Carry forwards

- 5.24 The Strategic Director of Resources has reviewed the business case for any carry forward requests received from directorates. After detailed challenge and scrutiny the carry forwards requests totalling £771k (2008-09 £1,065k) outlined in table 3 have been agreed in principle, subject to Cabinet approval as they are either committed or are work in progress and, therefore, it is prudent that they are approved so that a financial pressure is not transferred from the old financial year into 2010-11.

**Table 3 – Carry Forward Requests**

<b><u>Education and Children's Services</u></b>	<b><u>£'000</u></b>	<b><u>£'000</u></b>
Local Children's Safeguarding Board – Produce & launch toolkit	6	
Fri / Sat Night Activities – PRG commitment to 2011	37	
Transforming Youth Work – Delayed start to project	20	
Community Cohesion – Delay in recruitment	49	
Keeping Young People Engaged - PRG commitment to 2011	12	
Backfill resources as a consequence of inspection regime	50	
PFI Utilities	16	
<b>Total ECS</b>		<b>190</b>
<b><u>Green and Built Environment</u></b>		
Highways – Salt restock and highway repairs	45	
Community Safety – PRG commitment to 2011	136	
LSP Climate Change – Carbon reduction project	49	
Home Improvements – Delayed adaptation works	20	
<b>Total GBE</b>		<b>250</b>
<b><u>Community &amp; Well Being</u></b>		
Community Arts – Postponed Berkshire project	1	
Play Development – Delay in recruitment	8	
<b>Total CWB</b>		<b>9</b>
<b><u>Central</u></b>		
SAVE – Delay in training programme	48	
Housing Benefits – Service Improvements to combat recession	78	
LSP – Meet funding commitment to 2011	28	
Customer Service Centre – Specialist staff training	10	
Additional PRG for Performance levels – Census Work	19	
Heart of Slough public consultation commitments	15	
Internal Audit & Risk Management – delayed audit work	37	
Finance – Governance and update to finance reporting tool	62	
Communications – Census Campaign	25	
<b>Total Central</b>		<b>322</b>
<b><u>TOTAL CARRY FORWARDS:</u></b>		<b><u>771</u></b>

- 5.25 A full review of all earmarked reserves facing the authority has been undertaken. Table 4 overleaf incorporates these reserves and the movement during the year. These have been built into the final accounts.

**Table 4 - Earmarked Reserves**

	<b>Opening Balance as at 1 April 2009 £'000</b>	<b>Transfer To Reserves £'000</b>	<b>Transfer From Reserves £'000</b>	<b>Transfer Between Reserves £'000</b>	<b>Closing Balance as at 31 March 2010 £'000</b>
<b><u>General Fund Reserves</u></b>					
Non Insurance/ emergency reserve	(517)				(517)
Future Debt & Cap requirements	(5,497)		310		(5,187)
Trading Accounts	(85)	(160)	48		(197)
<b><u>Miscellaneous Reserves</u></b>					
LABGI	(192)				(192)
General Fund – Committees cfwds	(1,065)	(771)	1,065		(771)
Contingency - Demography	(1,060)		330		(730)
Economic Risk	0	(279)	80	(150)	(349)
Berkshire Liabilities	(785)		285		(500)
PFI, Feasibility and Office Accommodation Strategy	(110)				(110)
Stat Prop Function & Landlord duties	(605)				(605)
Financial System Upgrade	(100)				(100)
PFI Unitary	(1,348)	(60)			(1,408)
Sure Start	(370)				(370)
Harmonisation	0	(546)			(546)
Performance reward grant	(936)		936		0
LSP Management	(264)		128		(136)
Building schools for the future	(50)				(50)
Redundancy Reserve	0	(1,030)	803		(227)
Shared Services	0	(250)	180	70	0
Lobbying	0	(100)	20	80	0
Capital Fund	(309)	(33)			(342)
<b>Sub Total General Fund</b>	<b>(13,293)</b>	<b>(3,229)</b>	<b>4,185</b>	<b>0</b>	<b>(12,337)</b>
<b>Housing Renewals Reserve</b>	(46)	(18)			(64)
<b>Schools Capital Account</b>	0				0
<b>Grand Total</b>	<b>(13,339)</b>	<b>(3,247)</b>	<b>4,185</b>	<b>0</b>	<b>(12,401)</b>

**Level of Balances**

5.26 The Council balances at the start of the financial year were £5.135m. The contribution from general fund at the 31<sup>st</sup> March 2010 is £253k. Consequently the council's general reserve will be increased from £5.135m to £5.388m as at 1/4/2010.



## Capital Expenditure and the Prudential System of Capital Finance

5.27 The overall summary of spend and resources used to fund the Council's capital programme for 2009/10 is shown below. Appendix A (i) and A (ii) provides more detail with the first page containing the departmental summary of spend (and financing) and the following pages the expenditure and variations on individual projects.

**Table 5**

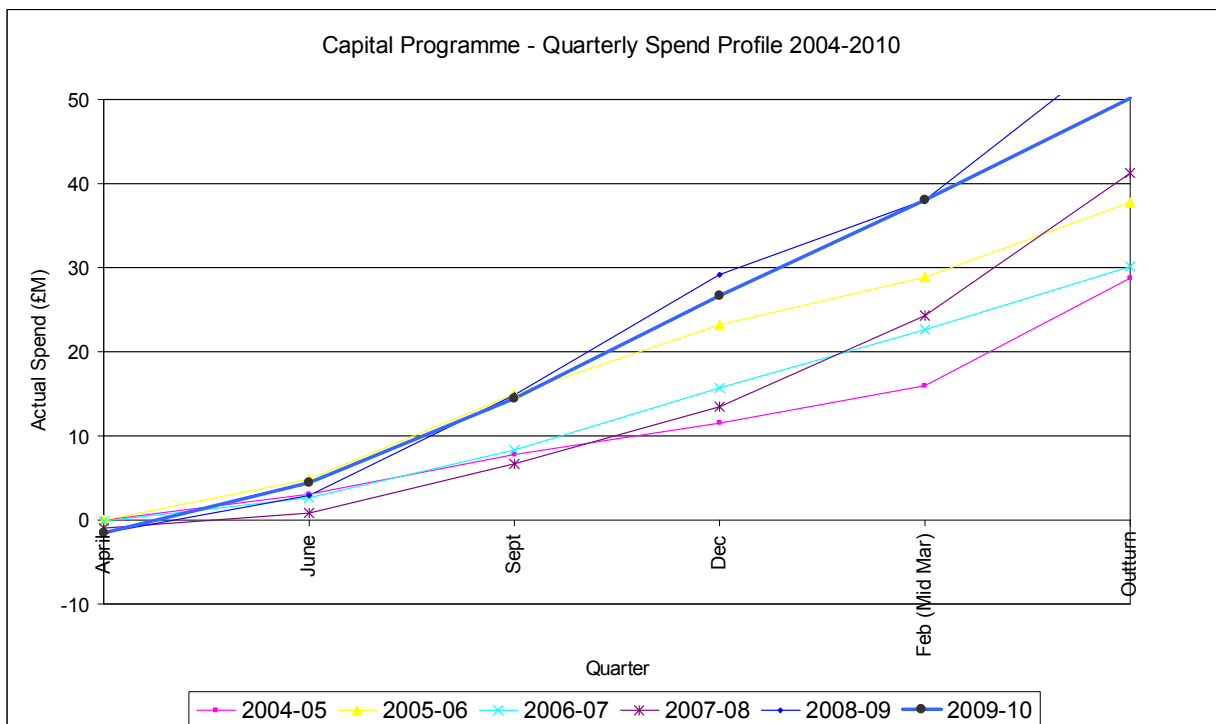
	Approved Jan-10 Budget £'000	Revised Feb-10 Budget £'000	Actual £'000	Spend & Resources to Revised Budget %
<b><u>Expenditure</u></b>				
General Fund	30,510	28,271	30,631	108.3%
Housing Programme	23,203	21,669	19,435	89.7%
<b>Total Capital Expenditure</b>	<b>53,713</b>	<b>49,940</b>	<b>50,066</b>	<b>100.2%</b>
<b><u>Source of Financing</u></b>				
Capital Grants & Contributions	13,865	13,865	13,228	95.4%
Direct Revenue Funding	0	0	1,584	
HRA Major Repairs Reserve	4,842	4,842	3,815	78.8%
Capital Receipts	3,146	3,146	806	25.6%
Prudential Borrowing	31,860	31,860	30,633	96.7%
<b>Total Source of Financing</b>	<b>53,713</b>	<b>53,713</b>	<b>50,066</b>	<b>93.2%</b>

5.28 The major variances on resources are:

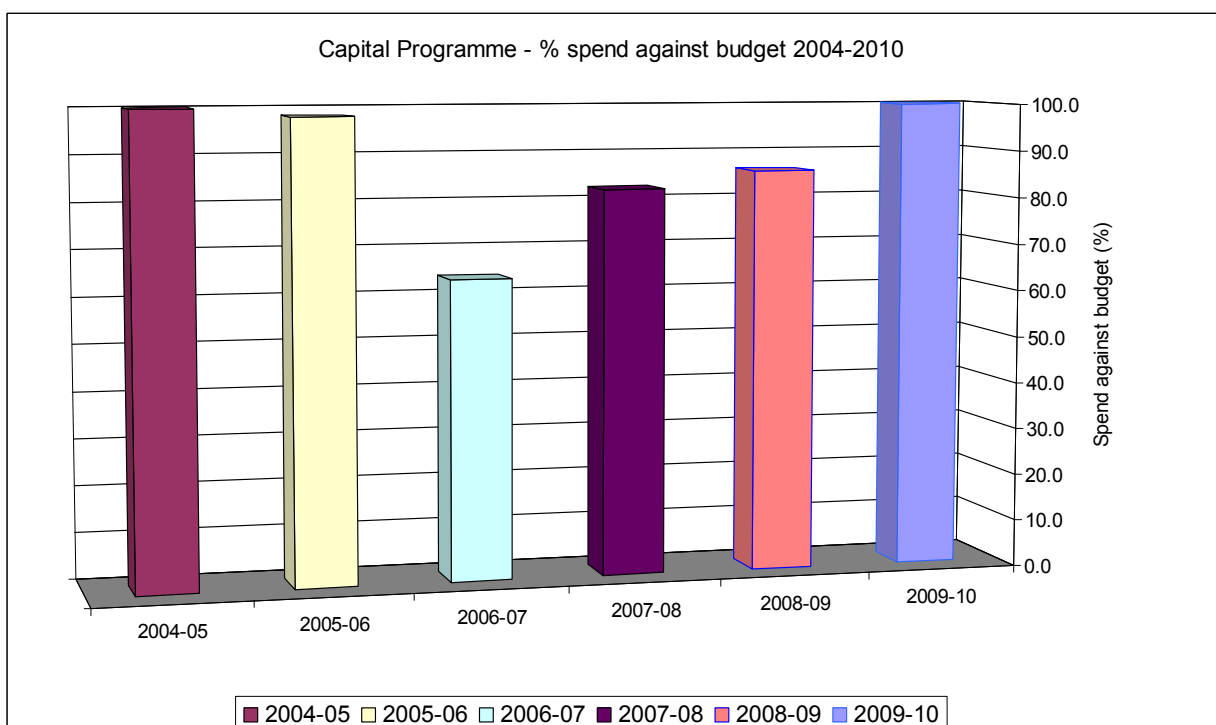
- Direct revenue funding of £1,584k reflects revenue contributions that were received in the year from schools to supplement their capital expenditure.
- Capital Receipts / Capital Expenditure – General Fund (GF) capital receipts in 2009/10 of £806k were used to finance the GF programme. The overall level of general fund expenditure was lower in 2009/10 (£30.6m) than 2008/09 (£37.6m) the main reason for this was the purchase of St Martin's Place £4.9m. Housing Revenue Account (HRA) capital receipts in 2009/10 were £nil (2008/09 £1,064k) but this was compensated by a lower capital expenditure outturn.
- Prudential borrowing – Unsupported borrowing (used on General fund projects) is used as the last source of funding, therefore the reduction follows the lower level of expenditure compared to the original budget.

## Level of 2009/10 capital expenditure

5.29 The graph below compares 2009/10 quarterly capital expenditure with previous years. It highlights the improved processes and systems implemented to monitor capital has largely eliminated fluctuations in spending levels - the annual expenditure profile is relatively smooth and can only enhance future years capital management.



The graph below compares the 2009/10 percentage spend against the budget with previous years:



## Major Variances – Expenditure

- 5.30 As part of the capital management process, major variances on actual levels of spends which arise fundamentally because of delivery ahead or behind schedule are considered, reviewed and addressed within the overall capital programme provision by a senior officer team called the Capital Asset Group (CAG), these are then endorsed by the Councils Corporate Management team. A Directorate summary of capital spend and sources of financing is shown as Appendix A(i) which is supported by details of individual capital scheme spend in Appendix A(ii).

## Prudential Indicators

- 5.31 The Prudential Indicators required by the CIPFA Code of practice are designed to support and record Council's decision making. Paragraphs 5.53 to 5.55 contain the actual Prudential Indicators for 2009-10 in respect of affordability, prudence, capital expenditure, external debt and treasury management.

## Housing Revenue Account

- 5.32 The actual outturn in respect of Housing Revenue Account (HRA) services for 2009/10 has resulted in an 'in year' surplus of £2.583m. The table below shows the outturn for 2009/10, compared to the budget. Balances carried forward into 2010/11 now amount to broadly £9.689m. This balance will be retained within the HRA and will form part of the deliberations over the proposed future of Housing Subsidy and Self Financing, in addition to addressing the standards imposed under the regulatory regime administered by the Tenant Services Authority.
- 5.33 As members will be aware at this point it is important to note the net surplus position aligned to the transfer of the housing management services in Slough back into the direct control of the Council with effect from 1<sup>st</sup> July 2010.

	Base budget £000	Actual £000	Variance £000
<b>Expenditure</b>			
□ Management	9,083	8,776	(307)
□ Repairs	6,488	6,089	(399)
□ Depreciation	4,841	4,820	(21)
□ Negative Housing Subsidy	7,529	6,705	(824)
□ Capital Financing	2,043	2,147	104
<b>Income</b>			
□ Dwelling Rents	(27,091)	(26,877)	214
□ Non-Dwelling Rents	(1,526)	(1,909)	(383)
□ Charges for Services and Facilities	(2,009)	(2,208)	(199)
□ Investment Income	(278)	(126)	152
<b>Net (surplus)/ deficit for year</b>	(920)	(2,583)	(1,663)
Balance brought forward	(6,954)	(7,106)	(152)
<b>Balance carried forward</b>	(7,874)	(9,689)	(1,815)

<b>The main variations are as follows:</b>	<b>Amount £000</b>
<b>Management</b> – Savings in staff costs arising from vacant posts, partly offset by use of temporary staff. (-£80K); Decreased external audit fees (-£22k); Renegotiated utility contracts yielding cashable efficiency savings (-£50k); Savings achieved under the implementation of the new housing management system through reduced maintenance costs and the maximisation of capital resources available (-£50k); Programmed expenditure under Environmental Improvements has been subject to tenant & leaseholder consultation; estate inspections and planning regulations, resulting in expenditure being deferred until 2010/11 (-£327k); Prudent increase in bad debt provision for dwelling and non dwelling rents due to current economic climate (+£300k).	(307)
<b>Repairs</b> – Capitalisation of certain repairs such as disabled adaptations, central heating and boilers where repairs were deemed to be of a capital nature; indexation of guaranteed contract sum lower than anticipated; and eligibility criteria for internal decorations restricted expenditure (policy now reviewed).	(399)
<b>Negative Housing Subsidy</b> – In March 2009, after the HRA budget had been approved, the Minister of State for Housing and Planning announced in the House of Commons that all local authority rents should increase by no more than 3.1%. This affected the 'Guideline Rent' calculation which, in turn, impacted on the amount of subsidy repayable to the government. Further, caps and limits arising from the previous year have had a positive impact.	(824)
<b>Dwelling Rents</b> – budget was set adopting the agreed rent increase of 6.2%. Ministerial decision in March 2009 subsequently restricted the rent uplift to only 3.1%, resulting, naturally, in a reduced rent income in the year. The number of Right To Buy sales remains at a low level.	213
<b>Non Dwelling Rents</b> – result of charges to leaseholders for major works on external areas, as part of the decent homes project, along with maximising lettings of garages.	(384)
<b>Charges for Services &amp; Facilities</b> – Mainly arising from de-minimis capital receipts from numerous individual leases which reached over 60 years duration and hence became renewable (-£160k), along with sale of garage sites.	(199)
<b>Investment income</b> – reflecting the impact of reduced market rates of interest.	152

## **Treasury Management**

- 5.34 This section reports on the Council's treasury management activity and related prudential indicators for 2009-10 referencing results to performance indicators. The Local Government Act 2003 sets out the overall legal framework under which the Council's treasury management activities are carried out. The regulations issued under the Act require the Council to have regard to the CIPFA Prudential Code and the Treasury Management Code which define treasury management activities as "the management of the Council's cash flows, its banking and its capital market transactions; the effective control of risks associated with those activities and the pursuit of optimum performance consistent with those risk".
- 5.35 Council approves the annual treasury management strategy and Policy Statement (as part of the annual budget report) which sets out the local framework within which the treasury management activities will be carried out. Monitoring and implementation of the treasury strategy is carried out and reported quarterly as part of the budget monitoring with the final year end report being this annual report which:
- a. Is prepared in accordance with the CIPFA codes of Practice;
  - b. Provide details of capital financing, borrowing and investment transactions during 2009-10;
  - c. Gives details of the outturn position on treasury management activities and transactions during 2009-10;
  - d. Confirms compliance with the approved treasury management limits and Prudential Indicators

## **Market Activity and Interest Rates**

- 5.36 Base rate at the beginning of the financial year was 0.50% and remained unchanged during the year. Financial markets remained volatile as the structural changes necessary within the economy and the banking system evolved. The UK economy remained in recession until the last quarter of 2009 with growth of 0.04% which slipped back to 0.02% in the first quarter of 2010.
- 5.37 To provide additional stimulus to the UK economy, the Bank of England embarked on a policy of injecting extra liquidity (Quantitative Easing) into the economy by purchasing assets such as Government and corporate bonds. The original level of quantitative easing of £75B was gradually increased to £200B in November 2009. Although the inflation rate (CPI Index) increased to 3.5% (compared to target of 2%) by the end of the financial year, the Bank of England's forecast indicated that the increase in CPI was mainly due to Petrol prices and restoring the VAT rate back to 17.5% with the future inflation risk "broadly balanced" meaning the CPI rate would fall back to the target range of 2% without the Monetary Policy having to take any action on the base rate. The money market rates remained broadly unchanged during the year averaging 0.68% for 3 month deposits.

## Long Term Borrowing – Strategy & Outturn

- 5.38 The debt and investment position at the beginning and the end of the financial year was as follows;

	31/3/20 09 £M	Rate / Return	Ave Life Yrs	31/3/20 10 £M	Rate / Return	Ave Life Yrs
<b>Fixed Rate Borrowing:</b>						
-PWL B	48.507	4.85%	17.2	45.442	4.83%	17.4
-Market	24.000	5.07%	14.1	24.000	5.07%	13.1
<b>Total Debt</b>	<b>72.507</b>	<b>4.93%</b>	<b>16.2</b>	<b>69.442</b>	<b>4.91%</b>	<b>15.9</b>
<b>Investments:</b>						
-Long Term	15.550	6.42%	1.76	14.741	6.42%	0.76
-Short Term	83.780	5.27%	104 days	57.508	0.92%	36 days
<b>Total Investments</b>	<b>99.330</b>	<b>5.79%</b>	<b>179 days</b>	<b>72.249</b>	<b>2.83%</b>	<b>83 days</b>
<b>Net Debt</b>	<b>(26.823)</b>			<b>(2.807)</b>		

- 5.39 Members will recall that although the Council's capital financing policy was approved in December 2008, (which has constantly been reviewed and reported to members since via the budget monitoring process ) the strategy was to fund the capital programme by reducing the level of deposits and thus reduce the money market risks, both in terms of security and cost differential between the lending and borrowing rates. The PWLB average interest rate during 2009-10 for a 15 year loan was 4.34% compared to average investment rate of 0.92%, a differential of £800K in a full year based on the above net debt position. No new long term borrowing was carried out during the year.

- 5.40 The capital expenditure for 2009-10 was financed as follows;

	General Fund £M	HRA £M	Total £M
Supported borrowing	5.143	15.539	20.682
Prudential Borrowing	9.952	0.000	9.952
Capital Receipts	0.806	0.000	0.806
Grants & Contributions	13.146	0.081	13.227
Major Repairs Reserve	0.000	3.815	3.815
Revenue (Schools)	1.584	0.000	1.584
<b>Total</b>	<b>30.631</b>	<b>19.435</b>	<b>50.066</b>

- 5.41 The total of supported and prudential borrowing amounts to £30.6M and was financed by reducing the level of investment deposits and other general cash flows.

## Investment Strategy & Outturn

- 5.42 The opening balance of nominal investments as at 1<sup>st</sup> April 2009 was £99.330M. As referred to earlier in the report, no new capital borrowing was carried out during the year and the capital borrowing cash flow requirement was funded by reducing the level of deposits. As a result, the nominal investments outstanding as at 31<sup>st</sup> March

2010 is £72.249M. The investment turnover and balances for 2009-10 are as follows:

	<b>31 March 2009</b>	<b>31 March 2010</b>
Balance B/F (1 <sup>st</sup> April)	<b>120.518</b>	<b>99.330</b>
Net Impairment Charge b/f		0.650
Investments made	314.853	319.895
Investments Realised	-335.391	-347.069
Net Impairment Charge c/f	-0.650	-0.557
Balance C/F (31 <sup>st</sup> March)	<b>99.330</b>	<b>72.249</b>
Annual Average Equated balance	129.021	96.890

- 5.43 The Council's actual average investment rate for 2009-10 is 2.83% compared to the agreed local benchmark of average 3 month local authority deposit rate offered in the market of 0.68%. The higher rate of return is as a result of the policy decision taken in 2007 to place a proportion of deposits for longer than 365 days. The net revenue impact is additional investment income of £1.9M in the year which was already budgeted for.
- 5.44 The latest guidance issued by the Department of Communities and Local Government places priority on security and liquidity of investments with the yield commensurate with these principles. During the year, the financial crisis continued to impact on the financial institutions with several building societies either merging or being taken over by others and the banking institutions' credit rating, both individual and sovereign, coming under pressure. The approved lending list was kept under review and adjusted as previously reported during the year as part of the budget monitoring reports. The Council's investment activity was therefore restricted only to the approved list of counter parties consisting mainly of banks with either a long term rating of AA(+/-) (with exception of the Co-operative Bank Plc) or those banks supported by the UK government and the top 10 building societies (by asset values) which was gradually reduced to 3 building societies. All new deposits were placed for a period of less than 364 days. The table overleaf lists deposits outstanding as at 31<sup>st</sup> March 2010 compared to their approved limits:

<b>DEPOSITS OUTSTANDING AS AT 31st March 2010</b>							
	<b>Sovereign Risk</b>	<b>Fitch</b>	<b>Moody's</b>	<b>Approved Limit</b>	<b>Deposit O/Stand</b>		
				<b>£M</b>	<b>£M</b>		
<b>BANKS</b>							
<b>Lloyds Banking Group</b>				<b>£25M</b>			
- Bank of Scotland	UK	AA-	F1+	Aa3	P1	12.500	10.208
- Lloyds Bank	UK	AA-	F1+	Aa3	P1	12.500	12.500
Barclays Bank	UK	AA-	F1+	Aa3	P1	25.000	4.600
Co-op Bank	UK	A-	F2	A2	P1	15.000	13.000
Heritable Bank - Note 1						1.800	1.041
Northern Rock	UK	A-	F1+	A2	P1	10.000	3.000
Santander UK Plc	UK	AA-	F1+	Aa3	P1	25.000	7.500
<b>Sub Total - Banks</b>						<b>51.849</b>	
<b>Building Societies</b>							
		<b>BS RANK</b>					
<b>Nationwide Group</b>				<b>25.000</b>		<b>6.300</b>	
- Nationwide BS	UK	1				2.300	
- Derbyshire BS	UK					2.000	
- Dunfermline BS	UK					2.000	
Coventry BS	UK	4		10.000		5.600	
Leeds BS	UK	8		10.000		4.500	
Chelsea BS - now part of Yorkshire BS - Note 2		3		0		4.000	
<b>Sub Total - Approved Building Societies</b>						<b>20.400</b>	
<b>Total Deposits</b>						<b>72.249</b>	
Notes:							
1 - Heritable Bank - Net of impairment							
2 - Chelsea/Yorkshire BS no longer on the Approved list.							

5.45 No new long term deposits were placed during the year. The average period for short term deposits during 2009-10 was 36 days compared to 104 days in 2008-09 with the overall average period for both short and long term investments reduced from 179 days to 83 days in 2009-10.

### Specified & Non-Specified Investments

5.46 In accordance with the guidance issued by the Secretary of State under Section 15(1)(a) of the Local Government Act 2003, the Council's treasury management strategy defines specified investments as follows:

- Sterling denominated
- Repaid within 12 months from the date of transaction
- Investment made with:
  - UK government and local authorities
  - Financial Institutions with a minimum short term credit rating of either F1+ with Fitch Ratings and/or P-1 with Moody's Ratings.

5.47 Non-Specified investments are:

- Long term investments with a maturity period of more than 365 days



- With building societies without credit ratings but with minimum asset size of £5,000M.

- 5.48 The proportion of specified investments as at 31<sup>st</sup> March 2010 was £37.8M (52.4%) and non-specified investments was £34.4M (47.6%).
- 5.49 The Council's investment data for 2009-10 has been submitted to the CIPFA Treasury Management benchmark club. No results have yet been received at the time of drafting this report and therefore will be reported to the Cabinet as part of the budget monitoring report.

### Heritable Bank

- 5.50 The Cabinet will recall the Council's deposit of £2.5M with Heritable bank which was impaired in October 2008 as a result of which a total impairment charge of £798K (£500K is for principal and £298K for interest) was recognised in 2008-09 revenue accounts. The Administrator's projections still indicate a base case return to creditors of between 70-80 pence in the pound. The Administrators have estimated that the return to creditors improves where the book is run-off over a longer time period i.e. 70 pence return through to end of 2010 and 80 pence return through to end of 2012. The actual rate of dividend payment during the year by the Administrator is higher than originally forecast with three dividends amounting to £902K received as follows with further dividend repayments expected in July 2010 and beyond.

Period	Original Forecast	Actual Dividend	Receipt £
July 2009	15%	16.13%	415,850.29
Dec 2009	10%	12.66%	326,454.80
March 2010	-	6.19%	159,703.77
<b>Total</b>	<b>25%</b>	<b>34.98%</b>	<b>902,008.86</b>

### Income & Expenditure

- 5.51 The table below summarises the treasury management income and expenditure for 2009-10.

Expenditure / Income	Revised Est. £'000	Actual £'000	Variation Rev/Act £'000
Debt Interest	3,573	3,545	-28
New Debt - Interest	0	0	0
Minimum Revenue Provision	270	270	0
Interest on Internal funds	365	325	-40
Interest Charge to HRA	-623	-627	-4
<b>Gross Costs</b>	<b>3,585</b>	<b>3,513</b>	<b>-72</b>
Less Interest on Deposits	-2,704	-2,739	-35
Less Misc. Interest		-6	-6
<b>TM (Surplus) / Deficit</b>	<b>-881</b>	<b>-768</b>	<b>-113</b>

## **Major Variances**

5.52 The main variances are summarised below:

- a) Debt Interest  
The Council's share of interest charge for Magistrates Courts was much lower than anticipated. In addition the level of temporary borrowing carried out was minimal and therefore reduced interest charge.
- b) Interest on Internal Funds  
The average balances on internal funds were lower than estimated coupled with slightly lower rate of interest than budgeted.
- c) Interest on Deposits  
The variance on interest on deposits is mainly due to the level of cash flow available as the bulk of capital spend was processed towards the end of the financial year.

## **Compliance with the Prudential Indicators for Treasury Management**

5.53 The Prudential system requires the Council to review and agree various indicators as part of the budget setting process. The requirements of the Prudential Code that relate specifically to treasury management are summarised below:

- a) **CIPFA Treasury Management Code**  
The Council has already adopted the Code and carries out its treasury management activities in accordance with the Code.
- b) **Authorised Borrowing limits**  
The authorised borrowing limit is the maximum amount of external debt that can be outstanding at any given time during the year and is expressed gross of investments. The Operational boundary reflects the Council's best view of the most likely level of borrowing and is based on authorised borrowing limit excluding headroom for unusual cash movements. The actual level of Council's direct borrowing outstanding compared to prudent borrowing limits for external debt for 2009-10 and 2010-11 is as follows:

External Debt	2009-10 Revised £M	2009-10 Actual £M	2010-11 Org Est. £M
Authorised Limit - Borrowing	78.0	69.5	96.0
Operational Boundary - Borrowing	76.0	69.5	91.0

### **International Financial Reporting Standard (IFRS)**

The move to the IFRS has implications for the Council's balance sheet as the Private Finance Initiative (PFI) schemes and Operating Leases will be required to be accounted for on the balance sheet. The budget report in February 2010 informed the Cabinet that the full analysis had not been completed at that time. The Schools PFI scheme is due to come onto the balance sheet on 31<sup>st</sup> March 2010 with the Operating Leases on 31<sup>st</sup> March 2011. The PFI scheme will increase the value of assets on the balance sheet by £42.009M on 31<sup>st</sup> March 2010 and as a result increase the Council's Authorised Borrowing limit by equivalent amount to £101.509M. The authorised borrowing limit for 2010-11

also needs to be increased by £41.051M to £137.1M **The Cabinet is therefore requested to recommend to the Council to approve the revised Authorised Borrowing limit for 2009-10 at £102M and for 2010-11 at £137.5M.** This would allow for any further adjustments that may be required to the PFI asset value which is still subject to Audit.

For future monitoring and management purposes, it would be helpful to identify separately the Council's direct borrowings and the PFI and lease related debt as the later will be held and managed by the PFI/Lease provider.

**c) Maturity Structure and Sources of the Debt**

The maturity structure of the amortised debt as at 31<sup>st</sup> March 2010 is as follows, compared to upper and lower limits as agreed by the Council:

SBC Debt	Lower Limit	Upper Limit	31.3.2010 £M	% of Debt
Under 12 months	0%	25%	0.390	0.56
1 to 2 years	0%	25%	8.035	11.57
2 to 5 years	0%	50%	10.025	14.44
5 to 10 years	0%	75%	8.004	11.53
10 years and above	25%	90%	42.988	61.90
<b>Total long term Debt</b>			<b>69.442</b>	
<b>Average maturity</b>			<b>15.90 yrs</b>	

**d) Fixed / Variable rate borrowing limits**

As part of the Prudential Code, the approved limit for variable interest rate exposure is within the range 0% and 25% of net outstanding debt, with the fixed rate borrowing within the range 75% to 100%. Whole of Council's debt is at fixed rate.

**e) Investments Longer than 364 days**

The limit for long term investments maturing beyond 364 days was reduced from the original approved limit of £25M to £15M in February 2010. The actual amount of long term deposits still outstanding as at 31<sup>st</sup> March 2010 with the original maturity in excess of 364 days is £14.741M

**Compliance with Other Prudential Indicators**

5.54 To demonstrate compliance, the Prudential Code sets out Prudential Indicators that must be followed and the factors that must be taken into account. The fundamental objective of the Prudential Code is to ensure that in approving the capital programme, the Council has taken into consideration amongst others, affordability, prudence and sustainability. The Prudential Code requires the Council to approve the Prudential Indicators and any revisions to them during the year with the final outturn indicators reported as part of the annual close of accounts.

5.55 The following tables that follow set out the indicators approved in February 2010 and the outturn.

- 1. Capital Financing Summary** – Although this indicator is not required by the Prudential Code, it is included within the monitoring so that the capital financing sources can be clearly identified.

<b>Capital Expenditure</b>	<b>2009-10 Revised £M</b>	<b>2009-10 Actual £M</b>
GF	30.510	30.631
HRA	23.203	19.435
<b>Total Expenditure</b>	<b>53.713</b>	<b>50.066</b>
<b>Sources of Finance</b>		
Grants & Contrib.	13.865	13.228
Capital Receipts	3.146	0.806
Capital Fund	0	1.584
Revenue & HRA	4.842	3.815
Supported Borrowing	20.681	20.681
Self Funded Borrow	11.179	9.952
<b>Total</b>	<b>53.713</b>	<b>50.066</b>

2. **Estimated Ratio of financing costs to net revenue stream** - This indicator reflects how much the Authority has to pay as a proportion of its net revenue stream for the capital expenditure, taking into account debt interest, borrowing refinancing costs, minimum revenue provision, (depreciation for HRA).

	<b>2009-10 Revised</b>	<b>2009-10 Actual</b>
<b>General Fund</b>	0.91%	0.62%
<b>HRA</b>	47.81%	40.39%

3. **Capital Financing Requirement (CFR)** – This measures the underlying need to borrow to fund proposed capital expenditure. The actual **net borrowing** is lower than this due to the level of investment deposits. The table below identifies the Council's borrowing CFR separately from the PFI scheme CFR.

<b>CFR</b>	<b>2009-10 Revised £M</b>	<b>2009- 2010 Actual £M</b>
<b>General Fund</b>	55.554	54.327
<b>HRA</b>	23.130	23.129
<b>Total Borrowing CFR</b>	<b>78.684</b>	<b>77.456</b>
PFI CFR	0.000	42.009
<b>TOTAL CFR</b>	<b>78.684</b>	<b>119.465</b>

4. **Actual Net Borrowing and CFR** – In order to ensure that over the medium term, net borrowing is only carried out for capital purposes, the Code requires the Council to ensure that net external borrowing does not, except in the short term, exceed the total of CFR in the previous year plus the estimate of any additional CFR for the current and next two financial years. The CFR used in calculating this indicator relates only to the Council's direct borrowings.

	<b>2009-10 Revised £M</b>	<b>2009-10 Actual £M</b>
<b>Net Borrowing</b>	29.551	-3.249
<b>CFR in Year 3</b>	128.705	126.696
<b>Net borrowings exceed CFR?</b>	<b>NO</b>	<b>NO</b>

5. **Incremental Impact on Band D Council Tax** – This indicator reflects the impact on the Council Tax (and housing rents) as a result of the proposed changes to the capital programme compared to that previously approved. As the current HRA capital programme is fully funded by HRA subsidy and Major Repairs Allowance, there is no impact on the rent levels.

<b>Incremental Impact</b>	<b>2009-10 Revised £</b>	<b>2009-10 Actual £</b>
Council Tax Band D	-6.79	-6.41
HRA Weekly Rent	0.00	0.00

### **Minimum Revenue Provision (MRP)**

- 5.56 MRP can best be described as provision that has to be made each year (subject to a legal formula) from the revenue budget that is accumulated so that the borrowing can eventually be repaid at a future date. This is in addition to the interest costs. Capital finance regulations require the Council to make General Fund revenue budget provision for MRP at a rate of 4% of the Capital Financing Requirement (CFR) at the end of previous financial year. CFR reflects the Council's underlying need to fund the capital programme from borrowing and increases in line with capital programme funded from borrowing and falls in line with the accumulated MRP.
- 5.57 Capital borrowing is split into supported borrowing and self funded borrowing. In theory, a local authority would receive additional revenue support grant in respect of supported borrowing. However, in practice, due to "caps and floors" within the Revenue Grant distribution mechanism, this council does not receive any additional revenue grant.
- 5.58 Guidance issued by the Department of Communities and Local Government (DCLG) changed with effect from 2008-09 the basis of calculating annual MRP so that it has a direct relationship with the useful life of the asset acquired from capital borrowing, with a split method of calculating MRP, one for supported borrowing and the other for self financed borrowing. The Council's approved policy for calculating MRP is as follows:
- For Supported Borrowing** – Annual MRP will be equal to the amount determined in accordance with the former regulations 28 and 29 of the 2003 Regulations, as if they had not been revoked by the 2008 Regulations; plus
  - For Self Financed Borrowing** – annual MRP will be made in equal instalments over the useful life of the asset.

- 5.59 The MRP charge for 2009-10 as a result of 2008-09 capital expenditure is £270k and the additional MRP required in 2010-11 in respect of the 2009-10 capital expenditure is now estimated at £398K compared to previous estimate of £447K. The MRP in respect of the PFI scheme is £958K in 2009-10 and £932K for 2010-11. The PFI MRP is not an additional charge as it is already included within the PFI unitary charge and therefore is only a change in accounting treatment as a result of international Financial Reporting Standard.

## **Compliance with Treasury Management Limits and Prudential Indicators**

- 5.60 The Council's treasury management activity was carried out within the limits and parameters set in its agreed treasury management policy statement and prudential indicators as follows:

- ✓ Whole of the Council's borrowing requirement was financed by reducing deposits thus reducing the investment market risk;
- ✓ Adhering to the Council's policy of security and liquidity
- ✓ Managing capital cash flows to ensure that the necessary liquidity was preserved.

## **6 Conclusion**

- 6.1 The Authority has been able to offset pressures which arose during the year to ensure projected balances at 31<sup>st</sup> March 2010 are in line with the budget strategy. The Housing Revenue Account (HRA) reflects the statutory obligation to account separately for local authority housing provision.
- 6.2 The Council's treasury management activity during 2009-10 has been carried out in accordance with the approved strategy and policy statement and within guidelines set out in the CIPFA Code of Practice for Treasury Management and the Prudential Code.

## **7 Appendices**

A Capital Programme 2009/10 Outturn

## **8 Background Papers**

Detailed account papers are held in the Finance Sections of the Council.

SUMMARY OF CAPITAL  
PROGRAMME

Line	Summary	2009/10 Jan-10 Estimate	2009/10 Feb-10 Estimate	2009/10 Actual Spend	2009/10 Variance	% of spend to Feb-10 Estimate
	<b><u>EXPENDITURE</u></b>	<b>£'000</b>	<b>£'000</b>	<b>£'000</b>	<b>£'000</b>	<b>%</b>
	<b>GENERAL FUND PROGRAMME</b>					
1	Community and Wellbeing	1,149	1167	1,080	-87	93%
2	Education and Children's Services	13,155	12,225	13,071	846	107%
3	Green and Built Environment	7,298	6,577	7,278	701	111%
4	Green and Built Environment S106	117	117	109	-8	93%
5	Green & Built Environment: Affordable Housing	1,115	1,015	1065	50	105%
6	Resources	7,676	7,170	8,028	858	112%
7		<b>30,510</b>	<b>28,271</b>	<b>30,631</b>	<b>2,360</b>	<b>108%</b>
	<b>HOUSING REVENUE ACCOUNT</b>					
8	Total stock improvements	23,106	21,572	19,354	-2,218	90%
9	Other HRA expenditure	97	97	81	-16	83%
		<b>23,203</b>	<b>21,669</b>	<b>19,435</b>	<b>-2,234</b>	<b>90%</b>
<b>10</b>	<b>TOTAL CAPITAL PROGRAMME</b>	<b>53,713</b>	<b>49,940</b>	<b>50,066</b>	<b>126</b>	<b>100.2%</b>
	<b><u>SOURCE OF FINANCING</u></b>					
	<b>GENERAL FUND PROGRAMME</b>					
11	Capital Grants & Contributions	13,769	13,769	13,147	-622	95%
12	Direct revenue Funding	0	0	1,584	1,584	
13	Prudential Borrowing	16,321	16,321	15,094	-1,227	92%
14	Capital Receipts	420	420	806	386	192%
15		<b>30,510</b>	<b>30,510</b>	<b>30,631</b>	<b>121</b>	<b>100.4%</b>
	<b>HOUSING REVENUE ACCOUNT</b>					
16	Capital Grants & Contributions	96	96	81	-15	84%
17	Major Repairs Allowance	4,842	4,842	3,815	-1,027	79%
18	Prudential Borrowing (Including ALMO)	15,539	15,539	15,539	0	100%
19	Capital Receipts	2726	2726		-2,726	
20		<b>23,203</b>	<b>23,203</b>	<b>19,435</b>	<b>-3,768</b>	<b>84%</b>
<b>21</b>	<b>TOTAL FINANCING</b>	<b>53,713</b>	<b>53,713</b>	<b>50,066</b>	<b>-3,647</b>	<b>93%</b>

GENERAL FUND EXPENDITURE	Budget 2009/10 (Approved) Cabinet Feb '10 March 10	2009/2010  February Revised Budget	2009/10  Actual Outturn	2009/10 Variance for approval by Cabinet	2009/10 % Variance against February Revised budget
	£	£	£	£	%
<b>SUMMARY TOTALS</b>					
Community and Wellbeing	1,149,200	1,166,540	1,079,963	-86,577	93%
Education and Children's Services	13,155,000	12,224,464	13,071,644	847,180	107%
Green and Built Environment: sub-total	7,297,600	6,577,270	7,278,102	700,832	111%
Green and Built Environment: S106	117,000	117,000	108,692	-8,308	93%
Green & Built Environment: Affordable Housing	1,115,250	1,015,250	1,065,137	49,887	105%
Resources	7,676,000	7,169,970	8,027,950	857,980	112%
<b>TOTAL GENERAL FUND CAPITAL</b>	30,510,050	28,270,494	30,631,488	2,360,994	108%
<b>HRA</b>					
Total Stock Improvements	23,106,000	21,572,240	19,353,765	-2,218,475	90%
Other Housing Revenue Account Expenditure	97,000	97,000	80,819	-16,181	83%
<b>TOTAL HRA</b>	23,203,000	21,669,240	19,434,584	-2,234,656	90%
<b>TOTAL CAPITAL PROGRAMME</b>	53,713,050	49,939,734	50,066,073	126,339	100%



<b>GENERAL FUND EXPENDITURE</b>	<b>Budget 2009/10  (Approved) Cabinet Feb '10 March 10</b>	<b>2009/2010  February  Revised Budget</b>	<b>2009/10  Actual  Outturn</b>	<b>2009/10 Variance for approval by Cabinet</b>
	£	£	£	£
<b>Community and Wellbeing</b>				
Community Care / Day Care Project	1,000	1,000	<b>750.00</b>	-250
Replace / Upgrade Library computer system (Includes P651)	-	20,000	<b>16,000.00</b>	-4,000
Social Care IT System (Replacement System for CRIS)	113,000	85,000	<b>79,604.80</b>	-5,395
Boiler/Electrical Replacement - Community Facilities	3,000	3,000	<b>3,335.00</b>	335
Longcroft Care Home - Install LST. Radiators	1,100	1,100	<b>2,478.05</b>	1,378
Home Care e-timesheet System	60,000	90,000	<b>91,030.00</b>	1,030
Home Care e-rostering System	60,000	30,000	<b>9,500.00</b>	-20,500
West Wing Arts Centre - Car Park Resurface	6,000	6,000	<b>5,200.00</b>	-800
Leisure Services Programme	108,000	108,000	<b>102,107.30</b>	-5,893
Care Home Reprovision Associated Roadworks	7,000	7,000	<b>12,274.06</b>	5,274
Cippenham Library Extension	118,000	118,000	<b>24,755.41</b>	-93,245
Mental Health - Car Park		-	<b>1,305.00</b>	1,305
BIG Lottery Play	147,000	147,000	<b>153,854.53</b>	6,855
Social Care Project DOH	60,000	60,000	<b>110,000.00</b>	50,000
DCSF Play	405,000	405,000	<b>379,224.72</b>	-25,775
Chalvey Regeneration and Neighbourhood working (prev. New Community Centre at TVCC site)	60,100	85,440	<b>88,544.45</b>	3,104
<b>Community and Wellbeing</b>	<b>1,149,200</b>	<b>1,166,540</b>	<b>1,079,963</b>	<b>-86,577</b>

GENERAL FUND EXPENDITURE	Budget 2009/10 <i>(Approved)</i> <i>Cabinet Feb '10</i> <i>March 10</i>	2009/2010 <i>February</i> <i>Revised</i> <i>Budget</i>	2009/10 <i>Actual</i> <i>Outturn</i>	2009/10 <i>Variance</i> <i>for approval</i> <i>by</i> <i>Cabinet</i>
	£	£	£	£
<b>Education and Children's Services</b>				
The Crown Relocation (Young Peoples Centre)	5,000	5,000	<b>2,010.00</b>	-2,990
Education Capital - Improvements to Schools Portfolio	-	2,000	<b>1,555.00</b>	-445
Littledown School - Toilets	3,000	3,000	<b>1,595.00</b>	-1,405
Lynch Hill School - External Surfaces <b>(F)</b>	391,000	391,000	<b>432,134.22</b>	41,134
Amalgamation/School Reorganisation - Lea School	1,906,000	1,916,000	<b>1,946,068.48</b>	30,068
PFI. Safe Routes to School	12,000	12,000		-12,000
Baylis Court - Building Services (heating) Phase 1 <b>(F)</b>	15,000	15,000		-15,000
Baylis Court - Building a School for the Future Phase 1 <b>(F)</b>	575,000	575,000	<b>654,170.94</b>	79,171
DDA/SENDA Access works	81,000	15,000	<b>15,300.00</b>	300
Marish Junior		-	<b>90.00</b>	90
Marish Junior - Replacement windows	2,000	2,000	<b>1,485.00</b>	-515
Schools Kitchen upgrades Programme	54,000	21,000	<b>35,223.27</b>	14,223
Site Controller Accommodation - refurbishment programme	3,000	3,000	<b>3,321.95</b>	322
Westgate School - Replace gym windows and structure <b>(F)</b>	27,000	27,000	<b>28,933.94</b>	1,934
Marish Children's Centre	3,000	3,000	<b>3,000.00</b>	0
Slough & Eton CE School (TCF)	-	-	<b>5,000.00</b>	5,000
Wexham School for the Future (TCF)	1,335,000	1,335,000	<b>1,776,240.43</b>	441,240
Khalsa Sikh Primary School (Funding Gap)	183,000	-		0
Cippenham Nursery & Graduated Childrens Centre	1,000	3,000	<b>2,819.46</b>	-181

GENERAL FUND EXPENDITURE	Budget 2009/10 <i>(Approved) Cabinet Feb '10 March 10</i>	2009/2010  <i>February  Revised Budget</i>	2009/10  <i>Actual  Outturn</i>	2009/10  <i>Variance for approval by Cabinet</i>
	£	£	£	£
Cippenham Junior/Primary			<b>453.00</b>	453
Colnbrook Graduated Childrens Centre	50,000	50,000	<b>77,914.11</b>	27,914
St Mary's Graduated Childrens Centre (Upton)	18,000	45,000	<b>32,202.81</b>	-12,797
Wexham Court Primary - Correct drains and upgrade external areas	3,000	3,000	<b>3,171.74</b>	172
Beechwood/Arbour Vale - Fibre optic installation diversion	20,000	-		0
Godolphin Infant - Roof replacement	31,000	31,000	<b>12,469.72</b>	-18,530
Slough Grammar - Window replacement phase 1 (F)	50,000	-		0
Slough Grammar - Mechanical Services Upgrade (F)	190,000	-		0
Schools Devolved Capital (Bud move Jan-10-as below)	4,159,000	177,157		-177,157
<i>P007 - Baylis Court Nursery</i>		81,500	<b>53,017.31</b>	-28,483
<i>P008 - Baylis Court Secondary</i>		269,079	<b>719,753.00</b>	450,674
<i>P009 - Castlevew Primary</i>		100,704	<b>72,931.00</b>	-27,773
<i>P010 - Chalvey Early Years Centre</i>		53,477	<b>15,057.48</b>	-38,420
<i>P011 - Cippenham Infant School</i>		119,292	<b>24,864.69</b>	-94,428
<i>P012 - Cippenham Junior School</i>		68,178.00	<b>86,319.08</b>	18,141
<i>P013 - Cippenham Nursery</i>		36,647.00	<b>71,495.11</b>	34,848
<i>P014 - Claycots Primary</i>		78,453.00	<b>114,729.04</b>	36,276
<i>P015 - Colnbrook Primary</i>		43,036.00		-43,036
<i>P016 - Foxborough Primary</i>		58,652.00	<b>169,569.01</b>	110,917
<i>P017 - Godolphin Infant School</i>		50,273.00	<b>79,830.73</b>	29,558
<i>P018 - Godolphin Junior School</i>		63,723.00	<b>20,544.39</b>	-43,179
<i>P019 - Haybrook College</i>		202,144.53	<b>105,217.18</b>	-96,927
<i>P020 - Herschel Grammar</i>		182,213.00	<b>161,731.09</b>	-20,482
<i>P021 - James Elliman Primary</i>		-	<b>85,610.91</b>	85,611
<i>P022 - Langley Grammar</i>		345,643.00	<b>51,093.00</b>	-294,550
<i>P025 - Lea Nursery</i>		112,515	<b>101,195.30</b>	-11,320

<b>GENERAL FUND EXPENDITURE</b>	<b>Budget 2009/10 (Approved) Cabinet Feb '10 March 10</b>	<b>2009/2010  February  Revised Budget</b>	<b>2009/10  Actual  Outturn</b>	<b>2009/10 Variance for approval by Cabinet</b>
	£	£	£	£
<i>P026 - Littledown School</i>		29,811	<b>53,756.14</b>	23,945
<i>P027 - Lynch Hill Primary</i>		73,122	<b>73,122.00</b>	0
<i>P028 - Marish Primary</i>		153,391	<b>117,275.92</b>	-36,115
<i>P029 - Montem Primary</i>		126,103	<b>237,299.01</b>	111,196
<i>P030 - Parlaunt Park Primary</i>		63,856	<b>61,388.00</b>	-2,468
<i>P031 - Pippins Primary</i>		66,141	<b>28,046.26</b>	-38,095
<i>P032 - Priory Combined School</i>		101,547	<b>192,111.83</b>	90,565
<i>P033 - Ryvers Combined School</i>		66,766	<b>60,096.15</b>	-6,670
<i>P034 - Slough &amp; Eton School</i>		160,962	<b>418,268.09</b>	257,306
<i>P035 - Slough Early Years Centre</i>		76,292	<b>3,031.00</b>	-73,261
<i>P036 - Slough Grammar</i>		188,438	<b>180,500.00</b>	-7,938
<i>P037 - St Mary's CE Combined School</i>		65,532	<b>71,728.48</b>	6,196
<i>P039 - Western House Primary School</i>		57,717	<b>19,153.32</b>	-38,564
<i>P040 - Westgate Secondary</i>		151,516	<b>303,006.53</b>	151,491
<i>P041 - Wexham Court Primary</i>		109,716	<b>82,325.21</b>	-27,391
<i>P042 - Wexham Secondary</i>		215,249	<b>179,303.01</b>	-35,945
<i>P043 - Arbourvale (PFI)</i>		43,188	<b>20,974.96</b>	-22,213
<i>P044 - Beechwood (PFI)</i>		110,022	<b>1,000.00</b>	-109,022
<i>P045 - Penn Wood (PFI)</i>		43,327	<b>42,289.74</b>	-1,037
<i>P047 - Iqra Slough Islamic Primary School</i>		50,772	<b>129,384.82</b>	78,613
LSC @ Wexham	161,000	442,311	<b>425,378.96</b>	-16,932
Western House Expansion Project	-	15,000	<b>7,500.00</b>	-7,500
Godolphin Junior Phase 1 (M&E)	2,000	2,000	<b>1,200.05</b>	-800
James Elliman - Roof Repairs	35,000	35,000	<b>33,000.00</b>	-2,000
Westgate Expansion (TCF)	530,000	530,000	<b>952,150.12</b>	422,150
Upton Lea Community Centre/ Children's Centre Refurbishment	145,000	145,000	<b>137,332.56</b>	-7,667

<b>GENERAL FUND EXPENDITURE</b>	<b>Budget 2009/10 (Approved) Cabinet Feb '10 March 10</b>	<b>2009/2010  February  Revised Budget</b>	<b>2009/10  Actual  Outturn</b>	<b>2009/10 Variance for approval by Cabinet</b>
	£	£	£	£
Upton Lea Play Centre Refurbishment			<b>200.00</b>	200
Slough Islamic School	500,000	500,000	<b>500,000.00</b>	0
Priory School Childrens Centre	600,000	600,000	<b>351,969.62</b>	-248,030
James Elliman - Children's Centre		27,000	<b>24,199.78</b>	-2,800
Schools Bulge Classes (see note)	830,000	680,000	<b>651,219.93</b>	-28,780
Parlaunt Park Primary Refurbishment (PCP1)	292,000	115,000	<b>127,279.60</b>	12,280
Wexham Court Primary Expansion (PCP2)	443,000	115,000	<b>128,000.00</b>	13,000
		-	<b>8.80</b>	9
Primary Expansion - Lea Primary School	500,000	500,000	<b>428,023.83</b>	-71,976
Chalvey Grove Children's Centre		20,000		-20,000
Romsey Close Children's Centre		15,000		-15,000
Yew Tree Road Children's Centre		30,000		-30,000
Priors Close Children's Centre		-	<b>62,003.00</b>	62,003
<b>Education and Children's Services</b>	<b>13,155,000</b>	<b>12,224,464</b>	<b>13,071,644.11</b>	<b>847,180</b>

GENERAL FUND EXPENDITURE	Budget 2009/10 <i>(Approved)</i> <i>Cabinet Feb '10</i> <i>March 10</i>	2009/2010 <i>February</i> <i>Revised</i> <i>Budget</i>	2009/10 <i>Actual</i> <i>Outturn</i>	2009/10 <i>Variance</i> <i>for</i> <i>approval</i> <i>by</i> <i>Cabinet</i>
	£	£	£	£
<b>Green and Built Environment</b>				
Housing Imp. Grants: Minor Works (Incl Home Repair Assistance)	70,000	70,000	<b>122,909.50</b>	52,910
Housing Imp. Grants: Landlord (Private Rented)	150,000	150,000	<b>221,778.16</b>	71,778
Housing Imp. Grants: Renovation (Owner Occupied)	80,000	35,000	<b>20,874.97</b>	-14,125
Housing Imp. Grants: Disabled Facilities (Mandatory)	580,000	580,000	<b>376,727.20</b>	-203,273
Housing Imp. Grants: Disabled Facilities (Discretionary)	18,000	15,000	<b>-2,776.70</b>	-17,777
Air Quality Management (2005/2006)	-	8,500	<b>14,687.50</b>	6,188
Art at the Centre - Revitalising High St	1,800,000	1,800,000	<b>1,723,899.53</b>	-76,100
Chalvey Waste Transfer Station	21,000	-		0
Parking Strategy	40,000	40,000	<b>23,726.02</b>	-16,274
Road Safety Programme	1,000	1,000	<b>882.66</b>	-117
Herschel Park Project (Heritage Lottery Parks)	12,000	2,200	<b>18,125.92</b>	15,926
20 mph Speed Zones	8,000	8,000	<b>148,399.80</b>	140,400
Highways/Land Drainage- Rehabilitation/Upgrading	91,000	91,000	<b>59,650.97</b>	-31,349
Urban Traffic Control System Development	197,000	197,000	<b>197,527.76</b>	528
Gas Analysers - Slough Crematorium	40,000	-	<b>90.00</b>	90
Greener Travel	650,000	650,000	<b>739,121.70</b>	89,122
Highway Asset Management System	30,000	13,400	<b>13,400.00</b>	0

GENERAL FUND EXPENDITURE	Budget 2009/10 (Approved) Cabinet Feb '10 March 10	2009/2010  February Revised Budget	2009/10  Actual Outturn	2009/10  Variance for approval by Cabinet
	£	£	£	£
Local Safety Scheme Programme	150,000	150,000	88,313.10	-61,687
Street Lighting Improvements Programme Phase 1	495,000	445,000	435,229.66	-9,770
Lascelles Pavilion Refurbishment	47,000	47,000	60.00	-46,940
Highway Reconfiguration & Resurface (2008/09 - 2011/12)	672,000	472,000	496,881.18	24,881
Hatfield MSCP improvements	7,000	7,000	7,070.00	70
Tesco CCTV	53,600	53,600	30,397.00	-23,203
Waste & Recycling Containers	293,000	293,000	292,985.72	-14
Britwell & Northborough Regeneration (P779)	218,000	350,000	539,569.74	189,570
Crematorium - Replacement of Old Cremators	14,000	5,000	4,925.00	-75
Centre Nurseries Boiler Replacement	24,000	32,570	34,466.00	1,896
Births, Deaths & Marriages Air Conditioning	36,000	-		0
Neighbourhood Enhancements	500,000	300,000	564,196.03	264,196
Crematorium EPA	100,000	-		0
Casualty Reduction and Road Safety Programme	50,000	50,000		-50,000
CCTV Relocation	50,000	11,000	13,711.88	2,712
Highways Road and Pavement Resurfacing	250,000	250,000	250,000.00	0
ITS - Real Time Passenger Information GROSS	200,000	200,000	565,485.87	365,486
Parks & Open Spaces	150,000	50,000	48,045.72	-1,954
Colnbrook By-Pass	170,000	170,000	197,740.25	27,740
Upton Court Park	30,000	30,000	30,000.00	0
<b>SubTotal</b>	7,297,600	6,577,270	7,278,102.14	700,832
<b>SECTION 106 SCHEMES</b>				
Route 77 Bus Service Improvements	3,000	3,000	2,607.09	-393
Quality Inn - Brands Hill	14,000	14,000	5,664.41	-8,336
Transport model	100,000	100,000	100,420.41	420
<b>SubTotal</b>	117,000	117,000.00	108,691.91	-8,308
<b>Green and Built Environment</b>	7,414,600	6,694,270.00	7,386,794.05	692,524

# APPENDIX Aii Cont'd

GENERAL FUND EXPENDITURE	Budget 2009/10 <i>(Approved) Cabinet Feb '10 March 10</i>	2009/2010  <i>February Revised Budget</i>	2009/10  <i>Actual Outturn</i>	2009/10  <i>Variance for approval by Cabinet</i>
	£	£	£	£
<b>Green &amp; Built Environment: Affordable Housing</b>				
New Housing Provision Unallocated (pending funding)	100,000	-	<b>0.00</b>	0
Western House School (from P510)	50,000	50,000	<b>50,925.65</b>	926
Radian - Slough Ex TVU accommodation (from P510)	200,000	200,000	<b>201,469.77</b>	1,470
Thames Valley - Slough Garages Phase 2	20,000	20,000	<b>27,630.60</b>	7,631
Paradigm 1-7 High Street Slough	331,000	331,000	<b>332,307.18</b>	1,307
A2 Housing - Slough Garages Ph 3 (Swabey Rd)	20,000	20,000	<b>34,116.61</b>	14,117
Sovereign HA - Misc. family homes purchases	394,250	394,250	<b>395,851.30</b>	1,601
Paradigm Slough Garages Phase 4	-	-	<b>10,082.37</b>	10,082
Sovereign HA - Slough Garages Phase 5	-	-	<b>12,753.08</b>	12,753
<b>Green &amp; Built Environment: Affordable Housing</b>	<b>1,115,250</b>	<b>1,015,250</b>	<b>1,065,136.56</b>	<b>49,887</b>



APPENDIX Aii Cont'd

GENERAL FUND EXPENDITURE	Budget 2009/10 (Approved) Cabinet Feb '10 March 10	2009/2010  February  Revised Budget	2009/10  Actual  Outturn	2009/10 Variance for approval by Cabinet
	£	£	£	£
<b>Resources / Improvement &amp; Development / Chief Executive</b>				
Heart of Slough Project	3,812,000	3,389,000	<b>4,347,502.74</b>	958,503
Server replacement and clustering	13,000	13,000	<b>10,244.45</b>	-2,756
Computer Hardware & operating Systems	500,000	500,000	<b>613,679.25</b>	113,679
Business Objects / Discoverer	20,000	20,000		-20,000
E-Purchasing	168,000	168,000	<b>150,887.98</b>	-17,112
Customer Service Centre	249,000	249,000	<b>316,511.09</b>	67,511
St Martins Place Fit Out Works	6,000	6,000		-6,000
Accommodation Strategy	1,537,000	1,572,970	<b>1,641,730.03</b>	68,760
Access Control System (T.Hall/W.House/Landmark)	119,000	-		0
DDA Improvement Works	308,000	308,000	<b>460,779.14</b>	152,779
St Martins Place - Acquisition Leasehold Interest	221,000	221,000	<b>221,090.00</b>	90
Shared Services	100,000	100,000		-100,000
Town Hall Computer Room	350,000	350,000	<b>100,137.50</b>	-249,863
Council Wide Reserve*	273,000	273,000	<b>165,387.86</b>	-107,612
<b>Resources</b>	<b>7,676,000.00</b>	<b>7,169,970.00</b>	<b>8,027,950.04</b>	<b>857,980</b>

# APPENDIX Aii Cont'd

HOUSING REVENUE ACCOUNT EXPENDITURE	Budget 2009/10 <i>(Approved)</i> <i>Cabinet Feb '10</i> <i>March 10</i>	2009/2010  <i>February</i>  <i>Revised</i>  <i>Budget</i>	2009/10  <i>Actual</i>  <i>Outturn</i>	2009/10  <i>Variance for approval</i>  <i>by</i>  <i>Cabinet</i>
	£	£	£	£
<b>Stock Improvements</b>				
Affordable Warmth / Central Heating	54,000	45,900	<b>28,380.90</b>	-17,519
Allington Court - Internal Refurbishments	430,000	430,000	<b>478,488.58</b>	48,489
Asbestos Works	170,000	144,500		-144,500
Broom & Odencroft External Refurbishments	1,440,000	1,419,442	<b>1,355,137.67</b>	-64,304
Broom & Poplar		0	<b>24,858.75</b>	24,859
Capitalised Essential Repairs	165,000	260,250	<b>-83,543.55</b>	-343,794
Digital Switchover	300,000	300,000	<b>306,975.22</b>	6,975
Environmental Improvements (Allocated to Forum)	50,000	42,500	<b>6,448.02</b>	-36,052
Garage Improvements	45,000	38,250		-38,250
Major Aids & Adaptations (C.Tenants)	700,000	595,000	<b>772,498.54</b>	177,499
Mechanical Systems Upgrading	157,000	27,069		-27,069
Misc Modernisations & Health & Safety	271,000	230,350	<b>121,694.51</b>	-108,655
New Projects	25,000	0		0
Parlaunt Road Flats - Refurbishment	109,000	1,000		-1,000
Replace Fascias, Soffits, Gutters & Down Pipes	109,000	0	<b>742.50</b>	743
Rewiring Improvements		1,600	<b>2,605.00</b>	1,005

<b>HOUSING REVENUE ACCOUNT EXPENDITURE</b>	<b>Budget 2009/10 (Approved) Cabinet Feb '10 March 10</b>	<b>2009/2010  February  Revised Budget</b>	<b>2009/10  Actual  Outturn</b>	<b>2009/10 Variance for approval by Cabinet</b>
	£	£	£	£
Security & Controlled Entry Modernisation	155,000	30,102	<b>102.00</b>	-30,000
Spackmans & Brammas External Refurbs	0	0	<b>1,018.90</b>	1,019
Supported Housing DDA Assess - Essential Repairs	225,000	191,250	<b>108,375.22</b>	-82,875
Travic & Maruden External Improvements	869,000	1,142,691	<b>931,799.88</b>	-210,891
Upgrade Landlords Lighting/Communal Areas	180,000	51,000		-51,000
Weekes Drive - Summerlea Gutters, Downpipes	0	0	<b>7,181.60</b>	7,182
Window Replacement Programme	543,000	436,836	<b>328,636.92</b>	-108,199
Winvale Refurbishment	977,000	150,000	<b>88,705.59</b>	-61,294
Integrated Housing IT System	250,000	250,000	<b>418,990.07</b>	168,990
ALMO - Internal Package Improvements	15,782,000	15,782,000	<b>14,458,250.22</b>	-1,323,750
ALMO - External Package Improvements	0	0	<b>-3,581.15</b>	-3,581
Parlaunt Shops-Flat Roof Replacement (Non-op Inv)	100,000	2,500		-2,500
<b>Total Stock Improvements</b>	<b>23,106,000</b>	<b>21,572,240</b>	<b>19,353,765.39</b>	<b>-2,218,475</b>
<b>Other Housing Revenue Account Expenditure</b>				
Acquisition of C.P.O. Property	97,000	97,000	<b>80,819.05</b>	-16,181
	<b>23,203,000</b>	<b>21,669,240</b>	<b>19,434,584.44</b>	<b>-2,234,656</b>



**SLOUGH BOROUGH COUNCIL**

**REPORT TO:** Overview & Scrutiny Committee **DATE:** 7<sup>th</sup> June 2010

**CONTACT OFFICER:** Andrew Stevens, Assistant Director, Learning and Cultural Engagement. Community and Wellbeing  
**For all enquiries)** (01753) 875507

**WARD(S):** All

**PART I**  
**FOR COMMENT AND CONSIDERATION**

**Adult Participation in Sport and Physical Activity – National Indicator 8**

**1 Purpose of Report**

To inform members of the Overview and Scrutiny Committee and seek their advice on progress of work programmes to increase participation in sport and physical activity.

**2 Recommendation**

The Committee is requested to note the current status of the authority's performance against the national indicator for adult participation in sport and physical activity (NI 8), and advise on plans to address under-performance in this area.

**3 Community Strategy Priorities**

**Celebrating Diversity, Enabling inclusion**  
**Adding years to Life and Life to years**  
**Being Safe, Feeling Safe**  
**A Cleaner, Greener place to Live, Work and Play**  
**Prosperity for All**

Community participation in culture and sport can help tackle poverty and disadvantage by engaging people at risk of exclusion. It supports healthy lifestyles and brings different communities together, providing constructive activity and contributing to a positive sense of place and identity and fostering enterprise.

**4 Other Implications**

**4.1 Financial**

External funding has been secured to develop sport and physical activity programmes up to March 2011, targeting particular sections of the community:

- WEBE Project – £83,000 over 4 years
- Active England – £60,000 over 3 years
- Football Foundation, Positive Futures – 43,000 over 1 year
- Stroke Fund - £15,000 over 2 years
- DCMS Swimming Challenge Fund - £367,142 over 2 years
- Lifelong Learning - £3,200 over 1 year
- Berkshire Sports Partnership - £20,000 over 1 year
- Natural England – Walking for Health - £2,000 over 1 year

#### 4.2 Human Rights Act and Other Legal Implications

There are no Human Rights Act or other legal implications at this stage.

#### 4.3 Workforce

There are no direct workforce implications in reference to this report.

### 5. Participation in sport and physical activity

#### 5.1 National Indicator 8

National Indicator 8 (NI 8) measures the number of people doing 3 x 30 minutes of sport or moderate intensity physical activity each week. The measure is collected through a national telephone survey (Active People) involving 500 individuals in each authority. NI 8 uses a narrow definition of participation in sport and physical activity which means that many people who are physically active would not be included in the performance results, e.g. individuals who regularly walk or cycle. NI8 has been selected as one of Slough's Local Area Agreement (LAA) priority measures.

5.2 Failure to meet agreed targets set in the Local Area Agreement for NI 8 will result in the authority not being able to draw down allocated reward money. Whilst a detailed improvement plan identifies local proxy indicators to be used for measuring performance this cannot be used towards NI 8 targets.

5.3 The baseline and targets for NI8 in the LAA are:

**Target:**

Baseline	2008/2009	2009/2010	2010/2011
19.4% Active People Survey data 2005/6	20.4%	22.4%	24.4%

5.4 Slough's performance is not unusual compared with other similar authorities, and it is clear the targets set are very challenging. (See appendix 1 for details of performance of other local authorities)

#### 5.5 Actual performance 2008/9

Results for NI8 for 2008/9 were published in December 2009 and reported a further drop in Slough's performance to 16.1% compared with the previous baseline of 19.4% and the 2008/9 target of 20.4%.

### 6 Improving performance

6.1 Since reporting to the Scrutiny and Overview Committee in February a number of initiatives have continued to be delivered to address the issues Slough faces in improving participation in sport and physical activity. In addition a number of new initiatives have been developed.

#### 6.2 Free Swimming

The provision of free swimming for targeted groups and renovation or replacement of swimming pools is a central government priority and a potential legacy from 2012. Slough agreed to take up the offer of national funding towards providing free swimming for all residents over sixty and under seventeen. It is the only local authority in Berkshire to do this.

6.3 Nationally the take up of the free swimming offer, as of September 2009, has resulted in 5.9 million free swims with 4 million of these being by under 16's (68%) and 1.9 million by over 60's (32%). The figures for Slough up to March 2010 are as follows:

32,690	Free swims
69%	Free swims by under 16s
31%	Free swims by over 60s (1% up from December 2009)

6.4 Funding for free swimming ceases in March 2011 and options are being developed to ensure there is a continued legacy from the Swimming Challenge Fund initiative

6.5 Improvement action plan

The improvement action plan has highlighted the following key areas to assist in increasing adult participation:

- Assisting sports clubs increase membership
- Encouraging more physical activity sessions at local community venues
- Targeted promotional offers for leisure facilities, including Slough Borough Council staff
- Promoting free swimming for over 60s
- New leisure opportunities at the Trading Estate gym
- Promoting awareness of the importance of physical activity, working with the PCT and others to do this

6.6 Initial priorities will be to get inactive people active, participating in at least one 30 minute session per week, making participation opportunities both accessible to all and affordable. We are aware that a percentage of Slough's population are disadvantaged both economically and socially and future programmes need to address these issues.

6.7 The following new initiatives are being delivered during 2010-11. Appendix 2 is the current action plan for improving adult participation in physical activity.

- **Healthy Workforce** – targeting participation of Slough Borough Council staff, a survey carried out throughout March/April identified Slough Borough Council's staff participation levels, identifying barriers to participation. From this a number of staff have been asked to join a control group to further analysis participation rates and trends. All staff in the control group will be offered discounted Synergy Gym membership.
- **Synergy Gym Membership** – Discounted scheme for individuals attending a minimum of three times per week. Throughout May free membership offered with a free guest pass.
- **Slough Community Leisure Open Weekend** – to coincide with the national 2012 open weekend on the 24<sup>th</sup>/25<sup>th</sup> July all 5 SCL sites will be open to the public offering come and try and taster sessions focusing on Olympic sports.
- **Slough sports clubs open day** – Over thirty Slough sports clubs will be invited to attend the club awareness open day at Montem Leisure Centre on 12<sup>th</sup> October, along with 6 sports governing bodies. All Slough schools will be encouraged to send pupils along to the open day as well as young people and adults in the evening. Opportunities for people with a disability or long term medical condition will be highlighted at the event.
- **GP Healthy Walks Scheme** – aimed at linking five GP surgeries with the healthy walks scheme, encouraging GP referrals. The walks will be held once a week from GP surgeries.

- **Slough Playday** – targeting young people and their families (estimated attendance 800+) a fun day of play and sporting activities to be held in Salt Hill Park on August 4<sup>th</sup> to coincide with National Play Day.
- **Gifted and Talented** – An athletics day aimed at disabled athletes to be held at Thames Valley Athletics Centre on 23<sup>rd</sup> June 2010. The event aims to increase levels of activity by young people with a disability and to create links to disability organisations for those gifted and talented young people who wish to progress. England Athletics will be in attendance to spot potential ‘talent’.
- **Cricket Coaching** – As one of the most popular activities amongst Slough’s community it is proposed to set up a cricket academy offering a comprehensive coaching programme to young people and clients of the New Horizons service with mental health issues.

6.8

#### Evaluation and development of the action plan

Throughout April the Culture and Sports Team worked closely with the IDeA (Improvement and Development Agency) to develop and take forward its improvement action plan, with the IDeA acting as a critical friend. The process was useful in that the IDeA were able to recommend examples of good practice used by other local authorities experiencing similar issues to Slough. Final feedback from the IDeA was that the Slough improvement action plan was one of the best examples of they had seen to date. (See Appendix 3)

6.9

Key recommendations made by the IDeA were as follows. These will be added to the Slough action plan.

1. Ensure that data from the Active People Diagnostic Toolkit is fully utilised to understand differing levels of participation.  
**ACTION:** Two Active Slough team members fully trained to use diagnostic toolkit
2. Ensure that the SCL ‘swipe card’ is fully utilised and that more comprehensive data is collated and used in future delivery  
**ACTION:** Ensure SCL provide data in agreed format and that this data is used to inform future programmes and delivery.
3. Develop further effective working with key partners including the PCT to ensure the health benefits of 3 x 30 are understood by the community  
**ACTION:** Ensure key partners are represented on the Community Sport and Physical Activity Forum and cross agency and jointly delivered initiatives are developed in partnership.

7

### Local measures

7.1

A number of local proxy measures have been developed to help explain local factors affecting physical activity for adults in Slough and to test the value of the actions being implemented. These more detailed and specific measures will include:

- Free swimming programme - % increase in uptake from 2009/10
- Usage of local leisure centres - % of individual users using the facilities x 3 times per week compared to total overall usage. More breakdown of user profile proposed.
- Sport pitch usage – Baseline data to be established for individual sport usage and junior and senior team usage
- Sports clubs membership - % increase in a.) junior membership b.) senior membership (over 16s)
- Take up of physical activity by Borough Council staff – monitor 3 x 30 per week



in SBC staff control group.

- 7.2 The detail behind these indicators will help identify whether actions are effective in increasing participation, give a clear picture of trends and where additional or different actions will be required. Data collection began in April 2010

## **8 Pricing**

- 8.1 SCL offers a discount card scheme at their sites across the borough. The Options Plus Card is available to all and provides the holder with up to 35% discount off pay-per-play activities and courses. The Options Card is only available to students in higher education, people with disabilities, unemployed and people over 60 years of age. This card provides up to 50% discount at off peak and 35% discount at peak times. Slough's sports and leisure centre prices are in line with neighbouring authorities, who also offer discounted schemes.
- 8.2 The Active Slough team offer courses to targeted groups in the community included seated exercise classes, healthy walking schemes and yoga and pilates sessions. The majority of these sessions are free, although in some cases a nominal fee of £1 is charged.

## **9 Comments of Other Committees**

- 9.1 Community, Leisure and Environment Scrutiny Panel (30<sup>th</sup> November 2009) recommended that a large, full scale event be considered to promote people's participation in sport and physical activity. These recommendations have been taken on board and the first of three planned events, Comic Relief Fun Run, took place in Upton Court Park in March 2010. Slough Play Day and SCL's open weekend will take place in July and August respectively.

## **10 Conclusion**

- 10.1 Slough's performance against national indicator 8 is declining. A much strengthened action plan is being implemented to help improve performance and in particular to understand and measure performance against key local measures that are relevant and meaningful to our local community. Much remains to be done to refine and strengthen both the actions and the local measures, but early evaluation of the plan by the national experts in culture at the IDeA has confirmed it is very much on the right lines. The Council will continue to work with key partners to encourage and develop further opportunities for access to sports and physical activity programmes that impact on the whole community.
- 10.2 The Committee is requested to note the current status of the authority's performance against the national indicator for adult participation in sport and physical activity (NI 8), and advise on plans to address under-performance in this area.

## **11. Appendices Attached**

Appendix 1 – NI 8 Audit Family Comparators

Appendix 2 – NI 8 Action Plan

Appendix 3 – IDeA - Critical friend challenge of delivery against culture and sport national indicators – draft report

## **12. Background Papers - None**



NI8 - Adult participation in 30 minutes, moderate intensity sport 3 sessions a week (at least 12 sessions of at least moderate intensity for at least 30 minutes in the previous 28 days)	APS1 (Oct 2005-Oct 2006)		Rolling 12 months (Apr 2008 - Apr 2009)		Change from APS1	
	%	Base	%	Base	%	Significant
Bracknell Forest UA	24.35%	1,020	26.00%	493	1.65%	No Change
Bradford	21.43%	1,000	21.02%	498	-0.40%	No Change
Bristol, City of UA	21.43%	1,039	23.13%	752	1.70%	No Change
Coventry	18.85%	1,001	20.63%	509	1.79%	No Change
Derby UA	20.99%	1,028	21.58%	504	0.59%	No Change
Kirklees	19.03%	1,013	22.98%	503	3.95%	No Change
<b>Leicester UA</b>	18.25%	1,321	14.15%	979	-4.10%	<b>Decrease</b>
Luton UA	18.54%	997	16.11%	494	-2.43%	No Change
Milton Keynes UA	20.50%	1,015	23.85%	493	3.35%	No Change
Peterborough UA	20.02%	996	18.78%	502	-1.24%	No Change
<b>Reading UA</b>	24.08%	997	19.21%	743	-4.87%	<b>Decrease</b>
Slough UA	19.40%	1,019	16.10%	500	-3.34%	No Change
Southampton UA	21.76%	996	21.20%	504	-0.55%	No Change
Swindon UA	19.61%	1,034	23.65%	500	4.04%	No Change
Thurrock UA	16.99%	1,013	15.35%	747	-1.64%	No Change
Wolverhampton	16.14%	1,004	16.49%	498	0.35%	No Change

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NI 8 - Adult participation in sport and active recreation																
Lead officer	Alison Hibbert, Head of Culture and Sport, Community and Wellbeing, Slough Borough Council															
Strategic priorities	Health and Wellbeing – Adding years to life and life to years															
Desired outcomes/targets	<p>Aim to increase the percentage of the adult population (16+) in the local area who participate in sport and active recreation, at moderate intensity<sup>1</sup>, for at least 30 minutes on at least 12 days out of a 4 week period (equivalent to 30 minutes on 3 or more days a week). Data collecting through the Active People Survey conducted by IpsosMori on behalf of Sport England.</p> <p>Evidence shows that there are inequities in levels of participation amongst some groups - lower socio- economic groups, women, older people, black and other ethnic minority populations, and people with a limiting longstanding illness or disability have particularly low levels of participation.</p> <p><b>Target:</b></p> <table><tr><th>Baseline</th><th>2008/2009</th><th>2009/2010</th><th>2010/2011</th></tr><tr><td>19.4%</td><td>20.4%</td><td>22.4%</td><td>24.4%</td></tr><tr><td>Active People Survey data 2005/6</td><td></td><td></td><td></td></tr></table> <p><b>Links to other indicators:</b></p> <p>NI 3 - Civic participation in the local area</p> <p>NI 57 - Children and young people’s participation in sporting opportunities &amp; Children and young people’s participation in sporting opportunities</p> <p>NI 121 - Mortality rate from all circulatory diseases at ages under 75</p> <p>NI 123 - Stopping smoking</p>				Baseline	2008/2009	2009/2010	2010/2011	19.4%	20.4%	22.4%	24.4%	Active People Survey data 2005/6			
Baseline	2008/2009	2009/2010	2010/2011													
19.4%	20.4%	22.4%	24.4%													
Active People Survey data 2005/6																

<sup>1</sup> **Moderate intensity:** this includes 'brisk' walking, those activities that 'raise the breathing rate' and some lighter intensity activities for those aged 65 years and over - yoga; pilates; indoor and outdoor bowls; archery and croquet. For a full list of those activities that are included (as well as examples of excluded activities) check the DCMS and Sport England websites (<http://www.culture.gov.uk/> and <http://www.sportengland.org/default.aspx>).

## Appendix 2

Action	Success criteria/performance measure	Lead officer	Completion date	Risks rating 1-9 <sup>#</sup>
<p><i>Actions should be:</i></p> <ul style="list-style-type: none"> <li>• SMART- (specific, measurable, accurate, relative, time bound)</li> <li>• Should have an outcome included with it</li> <li>• Should be from range of partners where appropriate</li> </ul>	<p><i>How will we judge/ know if action has been completed/ successful? Good to include a target for action to achieve-measurable</i></p>	<p><i>Name and Organisation of lead for individual actions</i></p>	<p><i>Must have clear milestones (NOT ONGOING) Date: XX/XX/20XX</i></p>	<p><i>Risk rating and commentary if need corrective action – refer to risk criteria below.</i></p>
<p><b>1. <u>Identify and adopt good practice</u></b></p> <p>1.1 Contact and obtain plans of similar authorities and those whose performance on NI8 has improved – including Luton, Leicester (+ others) Include good practice in delivery plan and implement</p>	<ul style="list-style-type: none"> <li>• Plans obtained and researched</li> <li>• Appropriate content extracted and adapted and best practice elements inserted.</li> </ul>	Steve Wicks – SBC	31/10/2009	1
<p>1.2 Join IDeA support scheme for culture indicators – includes analysis of data, benchmarking of performance and plans, action learning sets, good practice</p>	<ul style="list-style-type: none"> <li>• Contract with IDeA drawn up.</li> </ul>	Andrew Stevens – SBC	30/03/2010	1
<p>1.3 Join SEPACT and use their action plan (Move it – a framework for action on physical activity in the South East) to support local actions</p>	<ul style="list-style-type: none"> <li>• SBC registered with SEPACT and able to work with other physical activity activists</li> </ul>	<p>Aimee Menniss – SBC</p> <p>Done – Aimee now registered, receives info and attends meetings</p>	30/09/2009	1

<b>2. Targeted activity to increase participation</b>				
2.1 Engage 6 sports clubs to participate in promotion of physical activity and increase club membership. This work to be undertaken in partnership with Berkshire Sport and the NGB's.	<ul style="list-style-type: none"> <li>6 clubs highlighted and engaged with and capacity building started.</li> </ul>	Aimee Menniss – SBC SADSAD Fujau Academy Kickfit Academy Slough Town FC Slough Jets Ice Hockey Club Slough HC/WSEH AC	31/12/2009	5 – target may be high. Review number
	<ul style="list-style-type: none"> <li>Agreement in place to promote membership</li> </ul>	Aimee Menniss – SBC	31/12/2009	5
	<ul style="list-style-type: none"> <li>Promotional packages developed and media outlets sourced for programme to promote membership</li> </ul>	Aimee Menniss – SBC	31/01/2010	5
2.2 Promote 3x30 with SBC staff through staff newsletters and Slough Community Leisure (SCL) promotions	<ul style="list-style-type: none"> <li>Articles on Insite and Grapevine. Posters on notice boards</li> </ul>	Aimee Menniss – SBC Articles in Grapevine, info on Newsround. Survey underway	30/09/2009	3
	<ul style="list-style-type: none"> <li>30 new memberships taken by SBC staff</li> </ul>	Aimee Menniss – SBC	28/02/2010	4
2.3 Work with Mars confectionery competition (providing 8 local clubs or schools with £5,000 to develop projects for 4 sports) to encourage clubs to increase participation in 3 x 30	<ul style="list-style-type: none"> <li>8 winners established based on the outcomes of their bids.</li> </ul>	Steve Wicks – SBC Completed	14/08/2009	1
	<ul style="list-style-type: none"> <li>Engage any clubs that win to facilitate activity to support 3x30</li> </ul>	Steve Wicks – SBC No clubs won that work with adults	30/09/2009	4

2.4 Encourage increase in physical activity sessions at local community centres	<ul style="list-style-type: none"> <li>Audit of what activities are currently available and what facilities are available for use and when.</li> </ul>	Kim Truelove – SBC Audit underway	30/11/2009	3
	<ul style="list-style-type: none"> <li>Proxy measure established and information collection methodology in place</li> </ul>	Kim Truelove – SBC	31/01/2010	3
	<ul style="list-style-type: none"> <li>Start collection of measures</li> </ul>	Kim Truelove – SBC	28/02/2010	2
<b>3. <u>Promote physical activity to raise awareness</u></b>  3.1 Promote physical activity for adults through a sustained sequence of stories in local papers and radio that promotes 3x30 and the benefits of regular physical activity. Use campaign to promote sports clubs (see 2 above)	<ul style="list-style-type: none"> <li>Partnership arrangements agreed following meeting with PDM of Slough Schools Sports Partnership</li> </ul>	Kim Truelove – SBC	30/11/2009	4
	<ul style="list-style-type: none"> <li>Identify with PCT, leisure centres, libraries, community centres and major local shops how a low cost/high impact campaign to promote awareness and participation in physical activity will be delivered.</li> </ul>	Kim Truelove – SBC	30/11/2009	6
	<ul style="list-style-type: none"> <li>Details, processes and timetables agreed with corporate communications</li> </ul>	Kim Truelove – SBC	30/11/2009	5
3.2 Overhaul Culture and Sport/Active Slough website. Develop web pages on Slough	<ul style="list-style-type: none"> <li>One central one stop shop web page(s) developed and in place</li> </ul>	Rob Whitehouse - SCL Underway Some of the Active Slough	31/01/2010	3



Community Leisure's website that contain as much information as possible about what activities are where and what clubs and organisations are available. Put link from SBC website to these pages. Feedback from all sources on "where did you hear about it" in order to assess best marketing outlets	on SCL's web site	pages amended and updated		
	<ul style="list-style-type: none"> <li>Links from SBC website in place</li> </ul>	Aimee Menniss - SBC	31/01/2010	1
3.3 Utilise existing data bases of all users of facilities managed by Slough Community Leisure to encourage users to raise their levels of participation from once or twice a week to two or three times a week.	<ul style="list-style-type: none"> <li>3% of those contacted increase levels of participation.</li> </ul>	Rob Whitehouse - SCL	31/012010	7
<b>4. <u>Understand factors affecting performance to drive action planning</u></b>  4.1 Analyse Active People dataset (ward and demographic profile) to identify patterns of use and non use and priority targets for action (with support from IDeA, Sport England, Berkshire Sport)	<ul style="list-style-type: none"> <li>List of findings from analysis tabulated and prioritised</li> </ul>	Steve Wicks – SBC To do	30/11/2009	2
	<ul style="list-style-type: none"> <li>Action plan revised to target groups with greatest potential to increase participation &amp; updated every six months</li> </ul>	Alison Hibbert – SBC	31/10/2009	3
	<ul style="list-style-type: none"> <li>Programme of activity in place jointly owned and shared in partnership with</li> </ul>	Alison Hibbert – SBC	30/11/2009	7

	PCT, SCL and Berkshire Sport			
Any additional comments				
<p>A risk register has been completed for this target and several key issues have been identified:</p> <ol style="list-style-type: none"> <li>1. The appointment of two key posts which should be occupied by September 2009 will add greatly to achieving some of the desired outcomes. The general economic downturn will affect organisations' ability to provide services, especially those in the voluntary sector. In the economic downturn members of the public may access sports activities less because of the costs involved.</li> <li>2. The demographic makeup of Slough results in differing attitudes toward adult participation in sport. Current provisions are sensitive to the needs of various communities and there is a commitment to engaging with voluntary and community groups to promote participation.</li> <li>3. There is a new methodology for data collection and use which raises questions around the continuity of data and validity of baselines. Work is being done to ensure data continuity and we are exploring data results.</li> <li>4. More local data and clarity over who owns what data and how reported to PDG will support the performance management of this target.</li> <li>5. Improved and increased raising of awareness through the items listed in 3 above will have beneficial impact but this strategy has yet to be put together.</li> </ol>				
Signature of lead officer			Date	

### #Criteria for Ranking Risks

Please use this guidance to help you complete your risk register

The criterion for ranking risks is set out below. You will need to refer to this criterion when assessing your risks.

	<b>Likelihood</b>	<b>Severity</b>
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## Appendix 2

<b>HIGH</b>	Has happened in the last year Is expected to happen in the next year More than 50% chance of it happening	Death Negative national publicity Financial impact more than > 5% of either revenue and/or capital budgets Irreversible damage or long term pollutions
<b>MEDIUM</b>	Has happened in last 2-5 years Is expected to happen in next 2-5 years 25%-50% of happening	Partial service failure Negative local publicity Financial impact more than > 2.5% of revenue and/or capital budgets Environmental damage requiring immediate clean-up
<b>LOW</b>	Not happened in the last five years Is not expected to happen in next five years Less than 25% chance of happening	Minor injury Customer complaints which can easily be satisfied Some service disruption that can be rectified within 24 hrs Financial impact minor and manageable Non compliance with regulations/standards resulting in internal disciplinary action

- 1 Once you have assessed the risk refer to the matrix below to discover the risk ranking score.

<b>Severity</b>	<b>High</b>	<b>6</b>	<b>8</b>	<b>9</b>
	<b>Medium</b>	<b>3</b>	<b>5</b>	<b>7</b>
	<b>Low</b>	<b>1</b>	<b>2</b>	<b>4</b>
		<b>Low</b>	<b>Medium</b>	<b>High</b>
		<b>Probability</b>		

- 2 Once you have scored the risk you now consider what further actions are required to reduce the risk to an acceptable level.
3. Remember to ensure that for the each action a “lead officer” is identified, and a time scale for the further actions to take place is documented.

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# Slough Borough Council

Critical friend challenge of delivery against culture and sport national indicators

***Final draft***

April 2010

## Table of Contents

<b>Executive summary</b> .....	3
<b>Key recommendations</b> .....	4
<b>1.0 Introduction</b> .....	7
<b>2.0 Findings from the critical friend challenges of achievement of culture and sport national indicators</b> .....	12
2.1      Understanding participation trends	
2.2      Having an effective delivery plan	
2.3      Establishing effective monitoring and reporting systems	
2.4      Undertaking appropriate actions to maintain or improve performance	
2.5      Reviewing impact	
<b>3.0 Further information</b> .....	17
<b>Appendices</b> .....	19
One:      A working example of a delivery plan and activity schedule	
Two:      National Indicator information	
Three: Active people diagnostic results	

## Executive summary

1. Slough Borough Council has selected participation in sport and active recreation (National Indicator (NI 8) to be part of its core Local Area Agreement (LAA) indicators and use of Libraries (NI 9) as local indicator. The results from Active People Survey (APS) 3 have shown that there has been a downward trend in participation levels for NI 8 and NI 9 from the baseline position.
2. There has also been a downward trend for NI 10 (visits to Museums and Galleries) and a statistically significant decrease for NI 11 (Engagement in the Arts).
3. Whilst these results from APS 3 may present a disappointing picture for the council, there is evidence that the council has recently started to re-focus its efforts in order to improve performance in the final year of the LAA.
4. It is worth noting that the Place Survey 2008, showed higher than national average satisfaction levels for sport and library provision, which indicates that those people who do participate tend to have a positive experience.
5. The external challenge by the IDeA has identified some good practice in delivery planning, performance monitoring and reporting and it has also identified areas for consideration and further improvement to help it turn round the current position.
6. The previous loss of sports development staff affected the resources available to deliver services and improve participation, however, the recent recruitment of two sports development staff should now result in programmes being delivered.
7. The increasing pressures on the council to make efficiency savings means that there is a need to develop more effective partnerships, where resources can be pooled to achieve common priorities. The link with Berkshire East PCT will be very important in the coming year if participation is to be improved.

8. The current delivery plan template being used by Slough Borough Council is among the best we have seen within the culture and sport programme and contained some innovative actions e.g. survey amongst staff to increase 3\*30 participation, although we would suggest that this could be further strengthened by reviewing it against the delivery plan template included in Appendix A e.g. Including an additional column to report progress.
9. The NI 8 delivery planning can be also be further strengthened by ensuring that the actions contained and the success criteria/performance measures clearly focus on increasing adult participation and specifically encouraging those that participate twice a week to do so three times a week to achieve the health benefits and target for the NI 8 indicator.
10. However, we note that the councils priority may be simply focused on getting more people active rather than on achieving the health benefits that arise from participating three times a week. If this is the case this policy needs to be confirmed by members and in doing so they need to be made aware of the impact of this policy on achieving the improvement target agreed.
11. The council has demonstrated a willingness to further improve by undertaking the Culture and Sport Improvement Toolkit training and assessment and have produced actions that show innovative approaches to future delivery of culture and sport within the Borough.
12. Slough Borough Council needs to continue the momentum that it is building up to ensure that it halts the downward trend in participation and in future needs to demonstrate that the actions it has taken clearly impact on NI 8 performance.
13. The following recommendations should be seen as priorities for the council to address the key issues identified above, so that progress can be continued to meet the NI targets:

## **Key recommendations**

### **Understanding participation trends**





- Ensure that data from the Active People diagnostic toolkit is fully utilised to understand differing levels of participation amongst the local population, especially for NI 8 and NI 9 and that this informs the priorities included in the delivery plans for 2010/11
- Ensure that the current proxy indicators used to track progress for NI 9 within the performance and status report (LI) makes clear it is only measuring and reporting on adult participation
- Ensure that the local proxy indicators that have been developed that relate to NI 8 clearly show how they affect 3\*30 participation e.g. Current proxy indicators paper makes no reference to 3\*30 participation and how does 'having more clubmark clubs' specifically improve 3\*30 participation?

### Having an effective delivery plan

- Clarify urgently member priorities on increasing overall adult participation levels or raising participation rates to three times a week to achieve the known health benefits.
- Further improve the current Slough delivery plan template by benchmarking against the template included in Appendix A e.g. one addition could be an additional column to show progress against each action. Another could be to specifically list actual numbers that will be increased by carrying out the actions.
- Ensure that the NI 8 delivery plan for 2010/11 includes SMARTER<sup>1</sup> actions and relate specifically to NI 8.  
e.g.

2. Targeted activity to increase participation	Output
Current statement: 2.1 Engage 6 sports clubs to participate in promotion of physical activity and increase club membership...	Current outputs: - 6 clubs highlighted and engage and capacity building started - Agreement in place - Promotional packages developed and media outlets sourced from programme to promote membership
Potential future statement: Engage 6 sports clubs to increase the	Potential outputs: - 6 clubs highlighted and engage and

<sup>1</sup> Specific, Measurable, Achievable, Realistic, Timescaled, Efficient, Resourced

number of members who participate in physical activity 3*30 minutes per week	capacity building started - baseline data on 3*30 participation amongst members produced - 1% increase in members that start to participate 3*30 minutes/week
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- Focus on adult participation and demonstrate how Initiatives aimed at young people will affect the NI 8 target
- Develop further effective working with partners to assist in the delivery of activities in the delivery plans e.g. PCT.

### Establishing effective monitoring and reporting systems

- Ensure that the 'Swipe' card is fully utilised and that data on various demographic profiles is collected e.g. age, gender, ethnicity etc
- Ensure that the 'proxy measures' selected have a direct relevance to the NI 8 target and state which ones will affect 3\*30 participation and by how much;

e.g.

Proxy indicator	
Current: Usage of leisure centres The indicator could provide the following; - usage per week of a membership in the gym	Potential future statement; - % of gym membership users who participate 3 times per week

- Ensure that the leisure contractor provides information on how many people visit the leisure centres three time per week

### Undertaking appropriate actions to maintain or improve performance

- Continue to ensure that progress on the delivery plan actions and performance using appropriate proxy measures are regularly monitored and actions are taken to address under performance

## Reviewing impact

- Ensure that progress on actions within the delivery plan is monitored regularly and is reported to the relevant forums/meetings
- Ensure any underperformance being identified is acted upon and appropriate new actions developed to address this
- Review Sport England research on how sport and physical activity contributes to health and LSP priorities and make further representations to the PCT to get more input from them towards the NI 8 target.

## 1.0 Introduction

### Purpose of support

- 1.1 Since launching the national culture and sport improvement strategy 'A Passion for Excellence' in 2008, a number of initiatives has been undertaken to improve the performance of the culture and sport sector.
- 1.2 The national culture and sport Improvement programme delivered by the IDeA has focused on supporting councils to deliver improved performance against culture and sport indicators. Tailored support to individual councils has involved critical friend challenge on progress on delivery planning, partnership working, performance management as well as support on capacity building through the implementation of the Culture and Sport Improvement Toolkit (CSIT).
- 1.3 The support provided to Slough Borough Council as part of this programme aimed to achieve the following;
  - Critical friend challenge of the delivery planning process for achieving National Indicator 8;
  - Analysis of the performance management arrangements for monitoring progress on the delivery of NI 8.
- 1.4 With regard to the elements of support, this was achieved through an analysis of selected key documents<sup>2</sup> and a series of telephone interviews with staff

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<sup>2</sup> Sustainable Community Strategy, Delivery Plan, Performance management reports, Place survey

leading on the specific National Indicators (NIs) on culture and sport selected by the council, as well as a representative of the Local Strategic Partnership (LSP) who leads on performance management of the delivery of NIs.

### **National context for culture and sport**

- 1.5 Culture and sport services have positioned themselves as contributing to a wide range of local outcomes and many types of council have agreed to measure their progress using one or more of the National Indicators (NI) 8, 9, 10, 11, 57 and 199<sup>3</sup>. In doing so, some councils have agreed to significant increases in their performance in terms of raising participation levels from their baseline position.
- 1.6 These increases are in most cases very challenging and will not simply happen without focused effort from all partners. Raising participation levels by 3 or 4 per cent in three years will be difficult and will depend on a range of new activity aimed at existing users and new users. It will depend on all the providers of sport, arts, libraries and museums working together to achieve the required improvements.
- 1.7 Results from the Active People Survey 2009 show the following overall national performance for the culture and sport indicators;
  - 31 LAAs have seen a statistically significant increase on NI 8, whilst 7 LAAs have seen a statistically significant decrease
  - No LAA has seen a statistically significant increase on NI 9, whilst 38 LAAs have seen a statistically significant decrease
  - 3 LAAs have seen a statistically significant increase on NI 10, whilst 31 LAAs have seen a statistically significant decrease
  - 9 LAAs have seen a statistically significant increase on NI 11, whilst 11 LAAs have seen a statistically significant decrease

Table one: National performance (Source: Active People Survey)

<sup>3</sup> NI 8: % of adult participating 3\*30 minutes within last 12 weeks in sport and physical activity NI 9: % of adults in a local area who have used a public library service in the past 12 months; NI 10: % of adults in a local area who have visited a museum or gallery in the past 12 months; NI 11: % of adults in a local area who have either attended an arts event or participated in an arts activity at least three times in the past 12 months. Engagement must be for leisure purposes; NI 57: Children and young people's participation in high quality PE and sport , NI 199: Children and young people's satisfaction with parks and play areas.

	<b>Oct 05 – Oct 06 Active People Survey (APS) 1</b>	<b>Oct 07-Oct 08 Active People Survey 2</b>	<b>Oct 08 – Oct 09 Active People Survey 3</b>	<b>Direction of travel</b>
NI 8	21.3	21.6	21.9	Increase of 0.6
NI 9	/	48.5	46.2	Decrease of 2.3
NI 10	/	53.8	52.1	Decrease of 1.7
NI 11	/	45.2	44.7	Decrease of 0.5

- 1.8 Performance on NI 8 appears to be better than NI 9, 10 and 11. It is worth noting that libraries, museums and galleries are free at the point of use and that sports and arts tend not to be, which suggests that the recession may not have had as much of an impact as first thought. Although, this does not provide the whole picture and further research needs to be undertaken to analyse the impact of the recession across the whole culture and sport sector.

### **Slough context**

- 1.9 Slough is a densely populated urban area in South East England. It has a population of 121, 200, which is very diverse, with 43 per cent of the population being from a minority ethnic community.
- 1.10 The Borough has a high number of new arrivals and this has added to the official population figures.
- 1.11 The Borough also has a generally young population with higher than average number of young people of working age. The number of people of pensionable age is below the national average.
- 1.12 There are high levels of deprivation in 3 out of 14 wards. There is also a higher than average unemployment rate.

1.13 The Audit Commission commented following their recent CAA organisational assessment for Slough Borough Council that “fewer adults participate in sport in Slough when compared to similar areas”.

### **Your requirements and our response**

1.14 Slough Borough Council asked the IDeA to provide a ‘critical friend’ challenge of its performance towards achieving your NI 8 target. You were keen to be assessed on how well you perform compared to good practice and receive recommendations on what future actions you may need to undertake to make further progress.

1.15 In response to your requirements, we have undertaken the following:

- Analysis of the information that Slough Borough Council sent regarding NI 8 delivery plan and performance management arrangements. This included:
  - Sustainable Community Strategy
  - Slough Focus: LSP
  - NI 8 delivery plan
  - Performance status and improvement report
  - Berkshire wider physical activity project proposal form
  - Local proxy indicators paper
  - Active Slough team work plan 2009/10
- telephone interviews with the officers leading on NI 8
- telephone interview with the officer leading on NI performance management within the LSP
- Analysis of the NI performance for your council within the Active People survey
- Assessment of Slough Borough Council's performance in relation to the IDeA good practice guidance on delivery planning, performance management and partnership working.

### **Current performance on national indicators**

1.16 Tables two and three listed below show the national, regional and local position with regard to the culture and sport national indicators and satisfaction scores:

Table two: Regional performance (APS 3 against Baseline position) (Source: Active People Survey)

<b>Region</b>	<b>NI 8</b>	<b>NI 9</b>	<b>NI 10</b>	<b>NI 11</b>
East	No change	Decrease	Decrease	No change
East Midlands	No change	Decrease	Decrease	No change
London	Increase	Decrease	No change	No change
North East	No change	Decrease	Decrease	No change
North West	No change	Decrease	Decrease	Decrease
South East	No change	Decrease	Decrease	No change
South West	No change	Decrease	Decrease	No change
West Midlands	Increase	Decrease	Decrease	No change
Yorkshire & Humberside	No change	No change	No change	No change

Table three: Performance of LAAs selecting NIs 8-11 within their core indicators (2009)

	<b>Number of LAAs selecting indicator</b>	<b>Statistically significant increase</b>	<b>Statistically significant decrease</b>	<b>No change</b>
NI 8	82	9	2	71
NI 9	10	0	2	8
NI 10	2	0	1	1
NI 11	24	3	0	21

1.17 Table four shows the position of Slough Borough Council in relation to the culture and sport NIs and the satisfaction scores.

Table four: Slough Borough Council performance (source: Active People Survey)

NI	APS 1 (Oct 2005 – Oct 2006)	APS 2 (Oct 2007 – Oct 2008)	APS 3 (Oct 2008 – Oct 2009)	Statistically significant change?	Place survey satisfaction rating <sup>4</sup>
8	19.4	18.9	16.1 (APS 2&3)	No change	48.4 (46.2)
9		52.1	46.6 (interim)	No change	70.3 (69.0)
10		41.2	37.7 (interim)	No change	28.3 (41.5)
11		37.4	29.3	Decrease	23.7 (43.2)

1.18 There is a downward trend for NI 8, 9 and 10, whilst NI 11 has seen a statistically significant decrease.

1.19 Satisfaction for Sport/Leisure and libraries is more promising with higher than average scores for both these areas.

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<sup>4</sup> The Place Survey took place in 2008 and the next Place Survey will collect data between September and December 2010. Data will be released for all local authorities from January 2011. The figures in brackets are the national averages.



## 2.0 Findings from the 'critical friend challenge' of achieving the culture and sport national indicators

### 2.1 Understanding participation trends

- 2.1.1 It is important that the council has measures in place to identify participation levels and is utilising data that is available to influence where future work will be directed to achieve the NI target e.g. Active People diagnostic toolkit.
- 2.1.2 The diagnostic results from Active People Survey 3 will be available from the end of May 2010. When these results come out, they would need to be analysed, in order to provide up to date information on participation within Slough. In the meantime, the Active People Survey 2 diagnostic results provide a background to participation rates in the Borough;

Table five: APS 2 diagnostic results for Slough Borough Council, Participation rates (source: Sport England)

Times per month	APS 2 overall	Minority ethnic participation	White Female participation	Minority ethnic female participation
None	54.4	57.0	60.2	66.5
1-3 days	7.6	6.2	4.4	6.2
4-7 days	13.2	12.4	12.4	6.5
8-11 days	6.1	6.0	8.8	7.3
12+ days (NI 8)	18.9	18.4	14.2	13.5

**NI8 - At least 3 days x 30 minutes, moderate intensity participation (sport and recreational walking and cycling and for those aged 65 years and over - yoga; Pilates; indoor and outdoor bowls; archery and croquet) per week (all adults)**

	APS1	APS2
Male	24.0 %	23.7 %
Female	14.8 %	13.9 %
16 to 34	26.6 %	23.1 %
35 to 54	20.4 %	17.5 %
55 and over	7.6 %	14.7 %
White	16.8 %	19.2 %
Non white	24.5 %	18.4 %

**NI8 - At least 3 days x 30 minutes, moderate intensity participation (sport and recreational walking and cycling and for those aged 65 years and over - yoga; Pilates; indoor and outdoor bowls; archery and croquet) per week (all adults)**

	APS1	APS2
Limiting disability	5.4 %	8.7 %
No limiting disability	21.1 %	20.2 %
NS-SEC 1, 1.1, 1.2, 2 (A)	22.0 %	21.0 %
NS-SEC 3 (B)	13.6 %	15.2 %
NS-SEC 4 (C1)	20.0 %	18.9 %
NS-SEC 5,6,7,8 (C2DE)	15.6 %	18.0 %

2.1.3 From analysing Table five, the areas where the biggest impact to increasing NI 8 participation would have been;

- Females
- Over 55
- People with limiting disability
- People participating 8-11 days per month.

2.1.4 Our findings are summarised as follows;

### Key strengths

- The Sustainable Community Strategy highlights demographic trends within the borough
- The LSP document 'Slough Focus' refers to NI 8 targets within the Health and Wellbeing category
- Participation data from leisure centres and information about sports clubs was being collected
- A recent staff survey resulted in over 200 people responded which will provides good information on 3\*30 participation data
- Staff have recently undertaken the Active People Survey diagnostic training organised by Sport England.

### Areas for consideration and further improvement

- Ensure that data from the Active People diagnostic toolkit is fully utilised to understand differing levels of participation amongst the local population, especially for NI 8 and NI 9 and that this informs the priorities included in the delivery plans for 2010/11
- Ensure that the proxy indicators used to track progress towards NI 8 and NI 9 focus on adult participation.

## 2.2 Having an effective delivery plan

- 2.2.1 Developing an effective delivery plan will be the key to ensuring that the NI target is achievable. The analysis of participation trends should influence what actions are proposed and how these will be delivered.
- 2.2.2 The actions identified need to be SMARTER to the improvement in participation amongst the selected NI. This needs to be evidenced through previous work undertaken or from feedback received from partners or local communities on what would make for successful interventions. This needs to be included within an activity plan.

### **Key strengths**

- The Slough Borough Council template for the NI 8 delivery plan is among the best ones identified in the culture and sport programme and outlines most of the relevant criteria needed for an effective plan
- Innovative ways listed to try and increase 3\*30 participation e.g. promotion to council staff
- Specific reference to Slough community leisure using existing database to target people participating one or two times a week, in order to get them to participate three times a week
- Two new posts appointed to work on NI 8 delivery

### **Areas for consideration and further improvement**

- Clarify urgently member priorities on increasing overall adult participation levels or raising participation rates to three times a week to achieve the known health benefits
- Consider using the IDeA template contained within this document to further improve the NI 8 delivery plan for 2010-11
- Produce a delivery plan for 2010/11 which includes clear outputs in relation to the culture and sport NIs i.e. how will each action specifically impact on 3\*30 participation
- Ensure that the objectives and activities included within the delivery plan are SMARTER and relevant to what is being measured in the Active People survey e.g. Action 2.4 could be more specific – success criteria/performance measure

could be 'Audit current activities and introduce proxy measure to measure 3\*30 adult participation..'

- Focus on adult participation and demonstrate how Initiatives aimed at young people will affect the NI 8 target e.g. Active Slough action plan objective to increase participation in physical activity mentions 3% increase in over 60s and under 16s visits to pools annually
- Develop further effective working with partners to assist in the delivery of activities in the delivery plans e.g. PCT

## **2.3 Establishing effective monitoring and reporting systems**

2.3.1 In order to ensure that the delivery plan is effective in what it is setting out to achieve, there needs to be an equally effective performance management processes and systems for monitoring progress.

2.3.2 Good performance management systems will ensure that there are SMARTER objectives included within the deliver plan and these are then appropriately monitored and progress reported on a regular basis.

### **Key strengths**

- There is a monitoring and reporting mechanism for NI 8 which has been recently enhanced and Slough Borough Council staff will monitor progress on the actions within the delivery plan
- The Slough sport and physical activity forum will oversee the implementation of the delivery plan
- The performance status and improvement report shows progress on NI 8 and also includes a proxy indicator 'number of adult attendances at all leisure centres combined with participation in all sports development activities..
- The performance status and improvement report also shows progress on NI 9 and that also has a proxy indicator 'number of visits per 1000 population'
- NI 10 and NI 11 are also reported against within the performance status and improvement report

### **Areas for consideration and further improvement**

- Ensure that the 'Swipe' card is fully utilised and that data on various demographic profiles is collected e.g. age, gender, ethnicity etc

- Ensure that the 'proxy measures' selected have a direct relevance to the NI 8 target and contain measurable outputs e.g. increasing adult club membership by 200 people pa or number of adults participating 3 \* 30 minutes per week
- Add an additional column to the delivery plan to show progress being made

## **2.4 Undertaking appropriate actions to maintain or improve performance**

2.4.1 There needs to be a clear understanding of how current activities within the delivery plan are achieving what they are setting out to do and if they are not achieving their desired outcomes what other contingencies are there to address this.

### **Key strengths**

- The performance status and improvement report outlines a number of actions that are being undertaken to address under performance
- There are some excellent initiatives planned to within the delivery plan e.g. work with staff to increase 3\*30 participation, promotion of physical activity for adults through sequence of stories in local media that promotes 3\*30 participation
- Berkshire wider physical activity project offers an excellent opportunity to make further improvements on adult participation, especially amongst disabled people and minority ethnic women

### **Areas for consideration and further improvement**

- Continue to ensure that progress on the delivery plan actions and proxy measures are regularly monitored and actions are taken to address under performance e.g. regular written updates on progress included within the delivery plan and discussed at relevant forums/meetings
- Try to get more people participating 3\*30 within the Berkshire wider physical activity project e.g. Slough healthy walks initiative currently states it will organise walks once a week

## **2.5 Reviewing impact**

2.5.1 Reporting on performance is the final step in good performance management.

It is important to share the performance information that is collected with partners so that an identification of what needs to change and how partners can work together to improve services. The council also needs to share performance information with other stakeholders who have an interest in how the council service is performing and the impact it is having. This may take the form of a written quarterly management report for discussion, with an exception reporting or 'traffic light' system in place that quickly enables areas that are under performing to be highlighted.

### **Key strengths**

- The current CSIT exercise has resulted in an analysis of current strengths and future areas for improvement and innovative plans are proposed to deliver the culture and sport service, which should have an impact on the NI 8 work and target
- Progress on NIs is reported to the relevant LSP thematic boards and council committees.

### **Areas for consideration and further improvement**

- Ensure that activities/initiatives e.g. listed within the delivery plan, Berkshire Wider physical activity project list specific numeric numbers of people that will be targeted to increase participation for 3\*30 participation
- Ensure effective monitoring is in place and progress is tracked and reported to the appropriate forums/meetings for the delivery plan
- Continually review impact against the outputs and take appropriate actions to address any underperformance
- Review Sport England, MLA and Arts Council research on ways of demonstrating how engagement in arts and libraries contributes to wider LSP priorities in order to receive greater financial support from other partners e.g. PCT.

## **3.0 Further information**

**3.1** The following guidance and websites provide further sources of information that you may be interested in looking at;

- **Active People Survey website**

[www.sportengland.org/active\\_people](http://www.sportengland.org/active_people)



[www.sportengland.org/research/active\\_people\\_survey.aspx](http://www.sportengland.org/research/active_people_survey.aspx)

[www.communities.gov.uk/localgovernment/performanceframeworkpartnerships/nationalindicators/](http://www.communities.gov.uk/localgovernment/performanceframeworkpartnerships/nationalindicators/)

- Active People Diagnostic

[www.sportengland.org/research/active\\_people\\_survey/active\\_people\\_diagnostic.aspx](http://www.sportengland.org/research/active_people_survey/active_people_diagnostic.aspx)

- Participation in libraries and museums at the local level

[www.research.mla.gov.uk](http://www.research.mla.gov.uk)

- Performance management good practice guidance

[Making Performance Management Work in the Culture and Sport Sector: A step-by-step guide \(PDF, 61 pages, 678KB\)](#)

- Partnership working good practice guidance

[Understanding Strategic Partnerships \(PDF, 25 pages, 499KB\)](#)

[Successful Partnership Working \(PDF, 18 pages, 391KB\)](#)

[Guidance Paper 3: Building capacity in the third sector \(PDF, 16 pages, 187KB\)](#)



- Improving strategic commissioning including guidance on need assessment,  
option appraisal and procurement and building capacity in the third sector

<http://www.idea.gov.uk/idk/core/page.do?pagelId=9202260>

- IDeA guidance paper on needs assessment

<http://www.idea.gov.uk/idk/core/page.do?pagelId=9202260>

- An 'integrated national offer of support to councils to help them improve culture and sport services'

[www.culture.gov.uk/images/publications/oneyearon\\_offertocouncils.pdf](http://www.culture.gov.uk/images/publications/oneyearon_offertocouncils.pdf)

- NI 11 Community of practice

[www.communities.idea.gov.uk/c/733890/home.do](http://www.communities.idea.gov.uk/c/733890/home.do)

- Good practice from councils

**South Derbyshire District Council**

30 minute activity challenge – an online resource

[www.30min-challenge.com](http://www.30min-challenge.com)



## Appendix one: A working example of a Delivery Planning template<sup>5</sup> and Activity Schedule template

### Delivery Plan

<b>Geographic Area Covered</b>	County/District/City wide	Is the intention to raise participation levels across the whole area or in selected areas
	Priority Areas	Particular wards and/or sections of the community
<b>Outcome Delivery Lead Officer</b>		Who is accountable for the delivery of this target?
<b>Outcome Delivery Partnership</b>		Which partnership are responsible for delivery of the outcome and targets e.g. Healthy Communities
<b>Sustainable Community Strategy/ LAA Outcome that NI contributes to:</b> e.g. Improve health by increasing levels of participation in sport & physical activity		
<b>Objective, Population, LAA Indicator, Baseline, Targets, Proxy measures</b>		

<sup>5</sup> The original guide was written by Derrick Johnstone, as an assignment for the Department for Communities and Local Government. It has been adapted for use by Learning to Deliver, the support programme for Local Area Agreements in the West Midlands. Full document is available [www.wmcoe.gov.uk/download.php?did=1566](http://www.wmcoe.gov.uk/download.php?did=1566)  
Also an acknowledgement to Leicester City Council for their outcome delivery template

Objective: “ To increase the % of adults participating 3 \* 30 minutes as defined by the Active People Survey”

Local population : 100,000

Adult population over sixteen : 75% (75,000 people)

LAA indicator: NI 8

“Participation in sport and active recreation amongst over 16s at least 3 \* 30 minutes in previous month”

Baseline: 22.5% (16,875 adults over 16)

NI Targets:

	NI target	Population numbers currently participating to NI 8 definition	Increase in numbers needed from baseline
2008/09	23%	17,625	750
2009/10	25%	18,375	1500
2010/11	26.5%	19,125	2250

Proxy measures (adults over 16) which may provide some indication of progress towards achievement of NI 8 target:

- New adult participants/members in clubs
- Increasing adult participation levels in council run activities and facilities

### **What options are there to deliver on the new targets?**

What new interventions/services could be commissioned? What is the evidence that these will achieve the right results?

e.g.

- More could be done to utilise local sports clubs in the generation of new participation particularly among target groups.

- Local works sports clubs have capacity to increase participation both among their own workforce and within the communities within which they are located.

What options are there for reconfiguring or decommissioning other services to refocus on the priority outcome?

e.g.

Funding organisations that do not promote physical activity to be withdrawn and reallocated to organisations that do.

- Re-negotiate the contract to incentivise partnership working with clubs that are seeking to create new participation.

Commissioning – what alternative delivery agencies or partners exist?

e.g.

- Commission sports clubs to deliver activity programmes in target communities.
- Commission local works sports clubs to provide activity sessions for local communities including their own workers.

Options appraisal and recommendations on preferred option. What evidence is there that the approach will work?

e.g.

- There is evidence that some sports have actively increased participation particularly among target groups. A recent evaluation showed examples of good practice that could be replicated with capacity building support.
- There is no evidence that works sports clubs are able to generate new participation. A pilot exercise is proposed.

What is delivery of the target dependent on?

Include the assumptions being made in terms of preferred delivery option?

e.g.

- Support from the clubs and the existing contractor.
- Capacity building support to enable a commissioning process to function effectively
- Capacity of sports clubs to deliver activity

What is innovative about the proposal?

e.g.

Uses formal commissioning process to define the partnership arrangement between the council, the clubs and the contractor.

**How will delivery contribute to other SCS/LAA outcomes?**

e.g.

- Contributes to better outcomes for children & young people.
- Builds community cohesion through volunteering

**How will equality and diversity issues be integrated in the delivery?**

Has an Equality Impact Assessment been undertaken of the Delivery Plan?

How will any gaps in provision identified within the EIA be addressed within the delivery plan

**How will performance be monitored?**

What measures are in place to monitor performance?

e.g.

- All activities that contribute to the achievement of the target are monitored
- Question relating to participation three times a week is included within surveys

Does the monitoring specifically measure the target

- Participants are asked about whether they take part in sport and physical activity three times a week

Are activities proposed linked to data being analysed?

e.g.

- Those stating they participate two times a week are encouraged to increase to three times a week

### **What are the risks to delivery?**

Include Key Risks to Delivery – likelihood/impact on target delivery and action required to mitigate.

e.g.

- Sports clubs will not have the capacity to maintain programmes.
- Quality of activity not good enough to attract and maintain new users.
- Increased club use of leisure centres reduces income levels requiring increased subsidy.
- Local community not made welcome in works sports clubs.
- Removing funding from non priority organizations is delayed.

### **Milestones/Timescales – Outline Implementation Plan**

Include key delivery actions and milestones – by when?

e.g.

- Meet clubs to agree proposal
- Identify works sport club to pilot community based programme
- Renegotiate contract.
- Commission sports clubs

### **What resources are being provided by Lead/Partner Agencies**

e.g.

- Leisure directorate to fund capacity building programme with clubs.
- Funding received from the PCT

### **Financial and other resources (if any) sought for delivery?**

Provide an estimate of costs and new resources required to deliver on preferred option. Include resources being used and any bids for extra funds. Identify staffing resources being sought?

e.g.

- Capacity building programme £25,000. Part funded from reducing funding to non priority groups.

- Pilot programme with works sports club. 50hours of sports development time.

### **Who is involved?**

Agencies that will be involved in contributing to target delivery (please highlight any partners under the 'duty to co-operate').

e.g.

- Adjoining councils
- PCT
- County Sport Partnership.
- National Governing bodies of sport
- Contractor

### **What contributions are expected from partner agencies?**

e.g.

- Support with capacity building programme

### **What are the communication channels?**

Identify arrangements to communicate progress on the outcomes.

e.g.

- Community newsletter
- CSP newsletter
- Local press and media
- Council newspaper

### **Will delivery be at a county or district level?**

Identify the key partners that will assist in the achievement of the delivery target/s

Has the achievement of the target been disaggregated at a district level for each participating district within a county?

### **Key activities to achieve the NI targets**

e.g.

- Aim one - To increase the number of people participating two times a week to three times a week
- Aim two - To launch a marketing campaign to raise awareness of 3 \* 30 minute exercise benefits
- Aim three - To maintain 3 \* 30 minute participation levels amongst current users of council facilities
- Aim four - To increase the numbers of new adult participants/members in clubs
- Aim five - To increase adult participation levels in council run activities and facilities

### Example of an Activity schedule

	Aim One	To increase the number of people participating two times per week to three times per week						
	Actions to be undertaken	Who will lead on this (what will partners do or lead on)	What outcome is expected	What resources are needed (is any coming from partners?)	Identified risks and management options.	Target for action	Date to be achieved	Progress
1.	Identify current participants who participate in activities twice a week for 30 minutes within council facilities	Head of facilities	Identification of people who are most likely to increase their activity to three times a week	Staff time to interrogate data and carry out user surveys.  New data base to record information. Estimated cost £1000.	Staff time not available.  Use local college to design and deliver survey.	Carry out survey in at least two centres to identify 250 people participating twice a week	Complete survey and set up new data file within 6 weeks	
2.	Develop new programme designed to attract existing users to a new activity.	Head of Sports Development	250 people will increase their weekly activity by one occasion to three in total.	- Staff to lead new activity. - Additional activity space. - Involvement of local clubs	New activity not attractive enough.  Develop choices in initial marketing	250 people attending new activity weekly	Target achieved within 6 weeks of programme starting.	
3.	Impact & benefits	Head of	Evidence of	Staff time to	People do not want	10% sample	Survey and	





	survey	Research	health benefits from attending three activity sessions a week identified.	develop and carry out survey of participants to identify benefits.	to share sensitive health information.  Use independent research team from university.	from 250 participants.	report completed within 12 weeks of programme starting.	
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## Appendix two: national indicator information

National Indicator	Definition	Measurement
8	<p>% of adults in a local area who participate in sport and active recreation, at moderate intensity, for at least 30 minutes on at least 12 days out of the last 4 weeks (equivalent to 3 * 30 minutes or more a week. Includes recreational walking and cycling.</p> <p>Moderate intensity: this includes 'brisk' walking, those activities that raise the breathing rate and some lighter intensity activities for those aged 65 and over – Yoga; Pilates; indoor and outdoor bowls, archery and croquet.</p>	Survey set up from Oct 2007 as a continuous survey and reported in December 2008 and 2009 and 2010.
9	<p>% of adults in a local area who have used a public library service in the past 12 months. Use is for leisure purposes, including informal learning and studying or research for personal reasons. No geographical restriction placed on where the activity occurs.</p> <p>Relates specifically to public library services only and includes;</p> <ul style="list-style-type: none"> <li>- visit to public library building or mobile library (including use to print/use electronic resources or to take part in an</li> </ul>	<p><b>Baseline</b> date collected April 2008 – Oct 2008 and reported in December 2008.</p> <p><b>Interim</b> : Data collected between Oct 2008 – Oct 2009, reported in Dec 2009;</p> <p><b>Final</b> assessment: data collected between Oct 2009 – Oct 2010, reported in December 2010. Sample size will be 2000 for Baseline and final assessment for LAAs selecting indicator as part of 35 improvement priorities to allow for</p>




	<p>event such as a reading group or author visit)</p> <ul style="list-style-type: none"> <li>- use of on-line library resources or services remotely (i.e. used a computer outside the library to view the website, catalogue or databases)</li> <li>- access, and receipt , of library service by email, telephone, fax or letter</li> <li>- receipt of an outreach service such as home delivery or library events outside of a library building</li> <li>- Note: use of other libraries and archive services is excluded</li> </ul>	<p>measurement of a statistically significant improvement of 3 per cent.</p> <p>For those selecting the indicator as a local indicator, the sample size will be 500 and an improvement of 6 per cent will be needed to show a statistically significant improvement from the baseline position.</p>
10	<p>% of adults in a local area who have visited a museum or gallery in the past 12 months. Visits are for leisure purposes, including informal learning and studying or research for personal interests.</p> <ul style="list-style-type: none"> <li>- Online access to collections and outreach services are not counted.</li> <li>- No geographical restriction placed on where the activity occurs and all museums and gallery activities and events are included, not only those funded by local authorities</li> </ul>	<p><b>Baseline</b> date collected April 2008 – Oct 2008 and reported in December 2008.</p> <p><b>Interim</b> : Data collected between Oct 2008 – Oct 2009, reported in Dec 2009;</p> <p><b>Final</b> assessment: data collected between Oct 2009 – Oct 2010, reported in December 2010. Sample size will be 2000 for Baseline and final assessment for LAAs selecting indicator as part of 35 improvement priorities to allow for measurement of a statistically significant improvement of 3%.</p> <p>For those selecting the indicator as a local indicator, the sample size will be 500 and an improvement of 6% will be needed to show a statistically significant improvement from the baseline position.</p>

11	<p>% of adults in a local area who have either attended an arts event or participated in an arts activity at least three times in the past 12 months. Engagement must be for leisure purposes.</p>	<p><b>Baseline</b> date collected April 2008 – Oct 2008 and reported in December 2008.</p> <p><b>Interim</b> : Data collected between Oct 2008 – Oct 2009, reported in Dec 2009;</p> <p><b>Final</b> assessment: data collected between Oct 2009 – Oct 2010, reported in December 2010. Sample size will be 2000 for Baseline and final assessment for LAAs selecting indicator as part of 35 improvement priorities to allow for measurement of a statistically significant improvement of 3%.</p> <p>For those selecting the indicator as a local indicator, the sample size will be 500 and an improvement of 6% will be needed to show a statistically significant improvement from the baseline position.</p>
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### Appendix three: Active People Survey results

#### Traffic lights

	in top 25%
	in middle 50%
	in bottom 25%

### Slough UA (Local Authority)

	APS1	APS2	APS1 vs APS2
3 x 30 sport - At least 3 sessions x 30 minutes, moderate intensity sport per week (all adults)	17.3 % 	14.8 % 	No Change
KPI 1 - At least 3 days x 30 minutes, moderate intensity participation (sport and recreational walking and cycling) per week (all adults)	19.4 % 	18.6 % 	No Change
KPI 2 - At least 1 hour of volunteering to support sport per week (all adults)	4.2 % 	3.5 % 	No Change
KPI 3 - Member of a sports club (all adults)	23.4 % 	21.0 % 	No Change
KPI 4 - Received sports tuition or coaching (all adults)	16.7 % 	15.4 % 	No Change
KPI 5 - Taken part in organised competitive sport (all adults)	12.2 % 	12.1 % 	No Change
KPI 6 - Satisfaction with local sports provision (all adults)	73.5 % 	63.3 % 	Decrease
NI8 - At least 3 days x 30 minutes, moderate intensity participation (sport and recreational walking and cycling and for those aged 65 years and over - yoga; Pilates; indoor and outdoor bowls; archery and croquet) per week (all adults)	19.4 % 	18.9 % 	No Change

### 3 x 30 sport - At least 3 sessions x 30 minutes, moderate intensity sport per week (all adults)

	APS1	APS2
Male	23.3 %	17.7 %
Female	11.1 %	11.8 %
16 to 34	25.9 %	22.9 %
35 to 54	15.8 %	11.0 %
55 and over	6.8 %	8.3 %
White	15.1 %	14.7 %

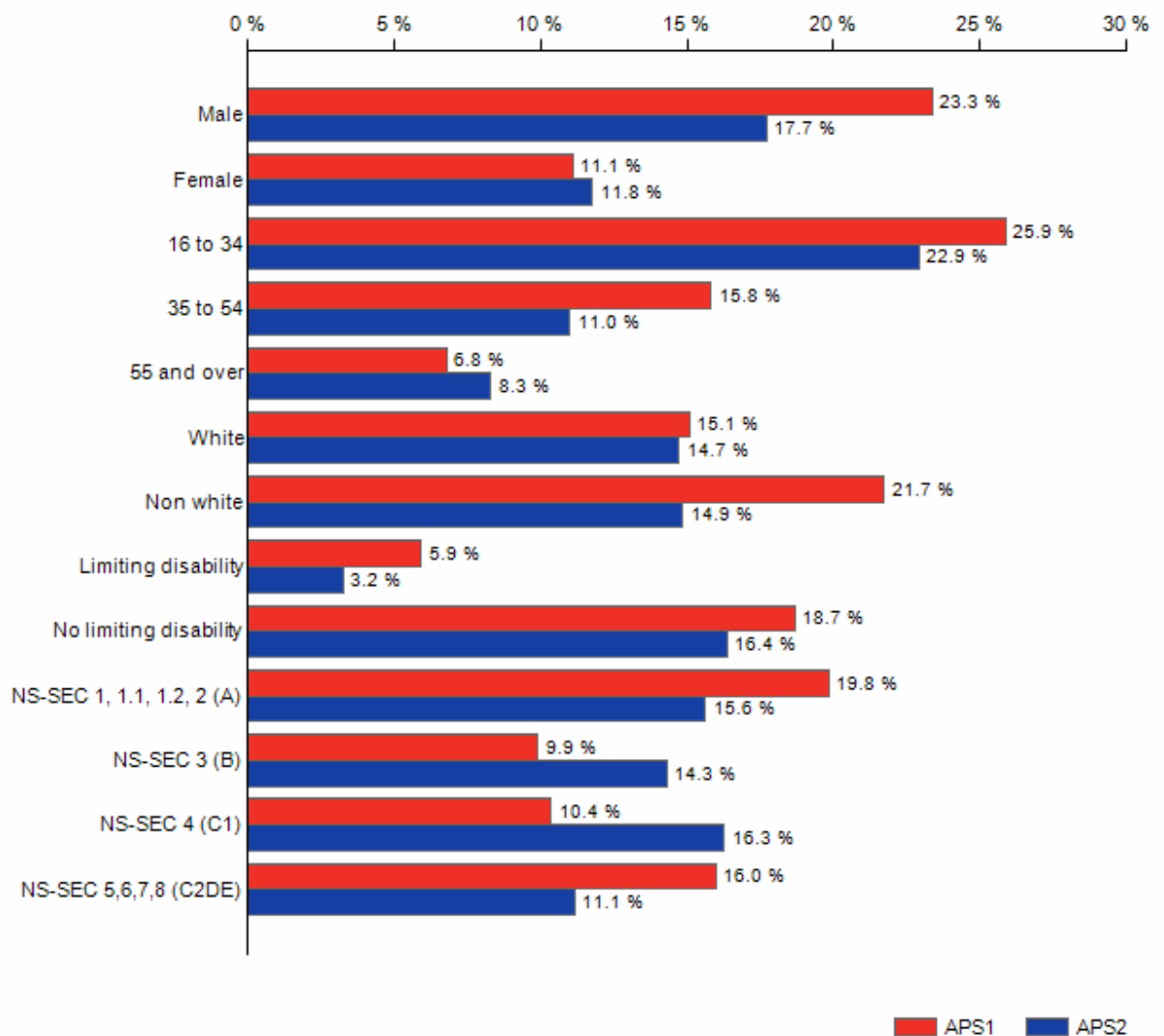
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## Slough UA (Local Authority)

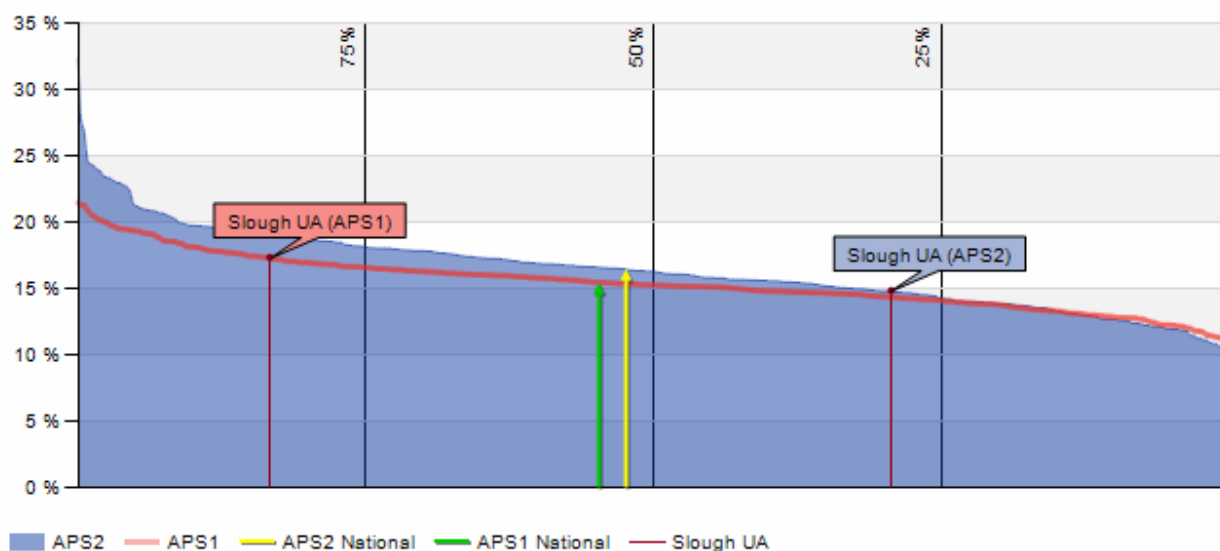
	APS1	APS2	APS1 vs APS2
Non white		21.7 %	14.9 %
Limiting disability		5.9 %	3.2 %
No limiting disability		18.7 %	16.4 %
NS-SEC 1, 1.1, 1.2, 2 (A)		19.8 %	15.6 %
NS-SEC 3 (B)		9.9 %	14.3 %
NS-SEC 4 (C1)		10.4 %	16.3 %
NS-SEC 5,6,7,8 (C2DE)		16.0 %	11.1 %



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35

### 3 x 30 sport - At least 3 sessions x 30 minutes, moderate intensity sport per week (all adults)



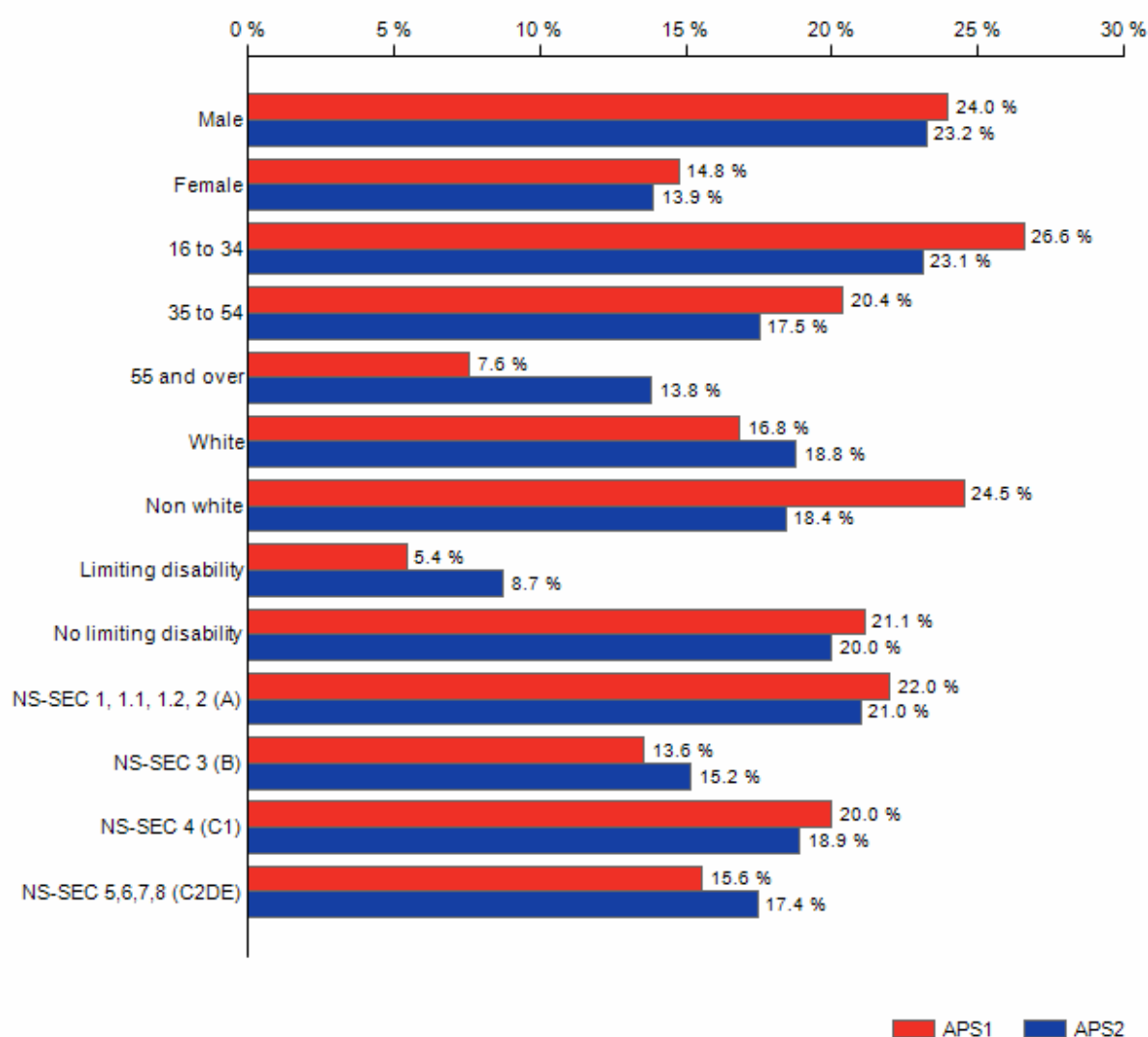
### KPI 1 - At least 3 days x 30 minutes, moderate intensity participation (sport and recreational walking and cycling) per week (all adults)

	APS1	APS2
Male	24.0 %	23.2 %
Female	14.8 %	13.9 %
16 to 34	26.6 %	23.1 %
35 to 54	20.4 %	17.5 %
55 and over	7.6 %	13.8 %
White	16.8 %	18.8 %
Non white	24.5 %	18.4 %
Limiting disability	5.4 %	8.7 %
No limiting disability	21.1 %	20.0 %
NS-SEC 1, 1.1, 1.2, 2 (A)	22.0 %	21.0 %
NS-SEC 3 (B)	13.6 %	15.2 %
NS-SEC 4 (C1)	20.0 %	18.9 %
NS-SEC 5,6,7,8 (C2DE)	15.6 %	17.4 %

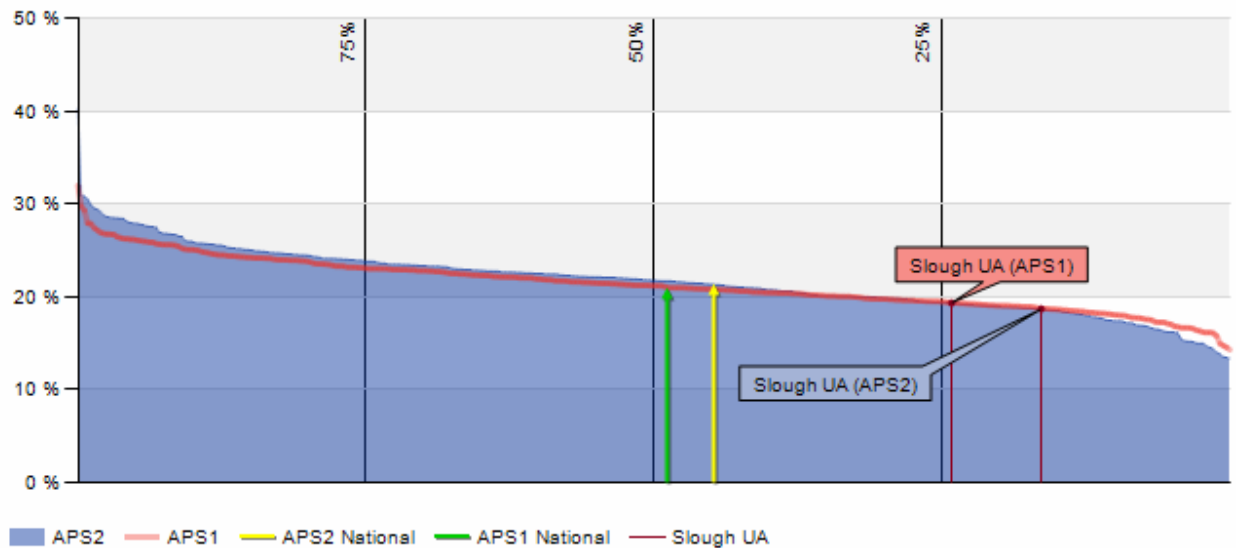


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**KPI 1 - At least 3 days x 30 minutes, moderate intensity participation (sport and recreational walking and cycling) per week (all adults)**

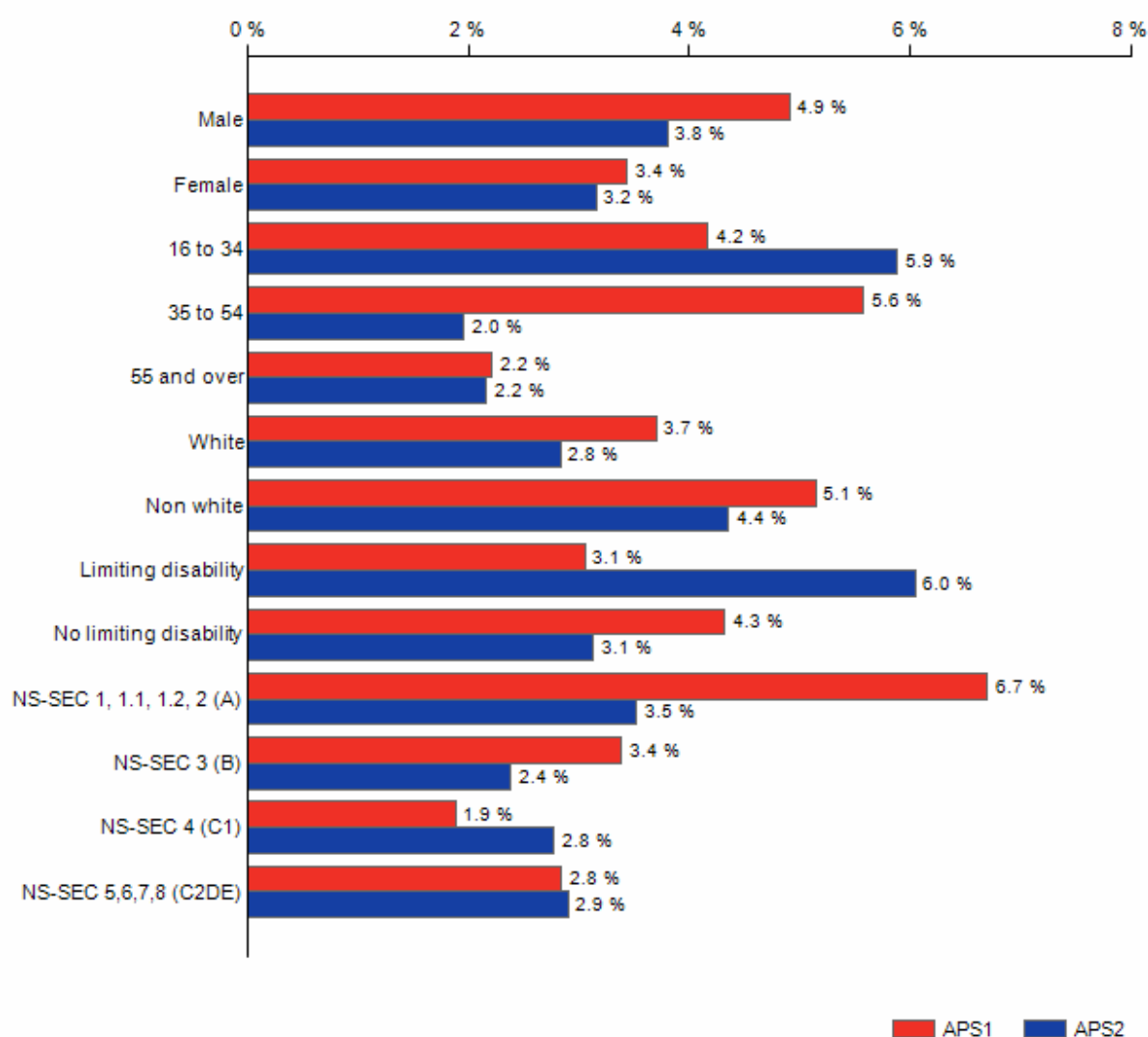


**KPI 2 - At least 1 hour of volunteering to support sport per week (all adults)**

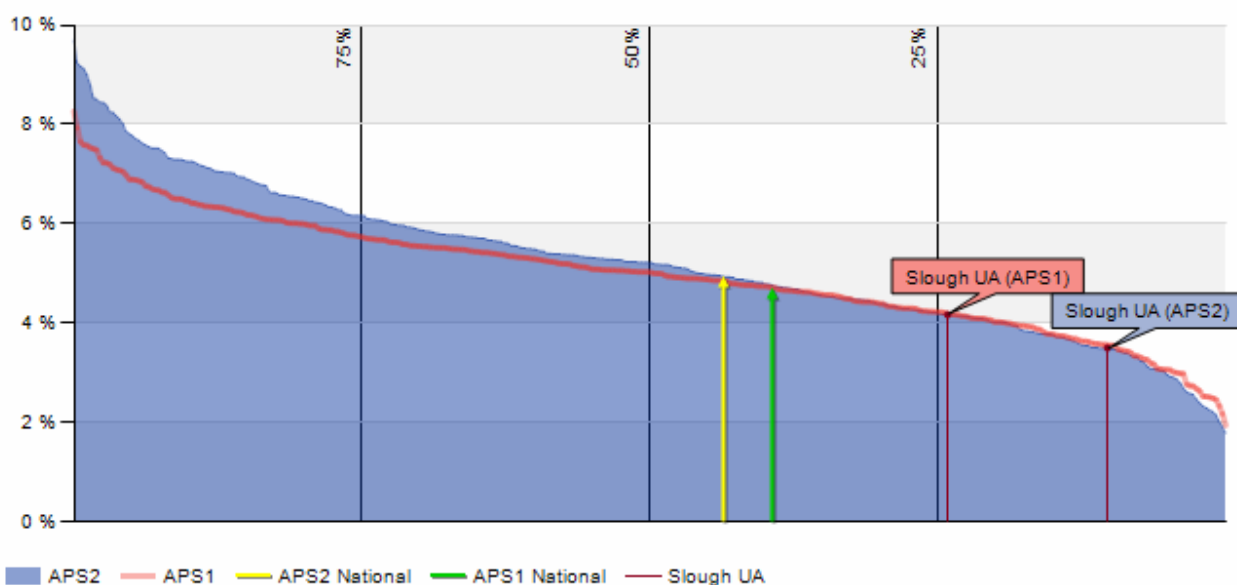
	APS1	APS2
Male	4.9 %	3.8 %
Female	3.4 %	3.2 %
16 to 34	4.2 %	5.9 %
35 to 54	5.6 %	2.0 %
55 and over	2.2 %	2.2 %
White	3.7 %	2.8 %
Non white	5.1 %	4.4 %
Limiting disability	3.1 %	6.0 %
No limiting disability	4.3 %	3.1 %
NS-SEC 1, 1.1, 1.2, 2 (A)	6.7 %	3.5 %
NS-SEC 3 (B)	3.4 %	2.4 %
NS-SEC 4 (C1)	1.9 %	2.8 %
NS-SEC 5,6,7,8 (C2DE)	2.8 %	2.9 %



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### KPI 2 - At least 1 hour of volunteering to support sport per week (all adults)

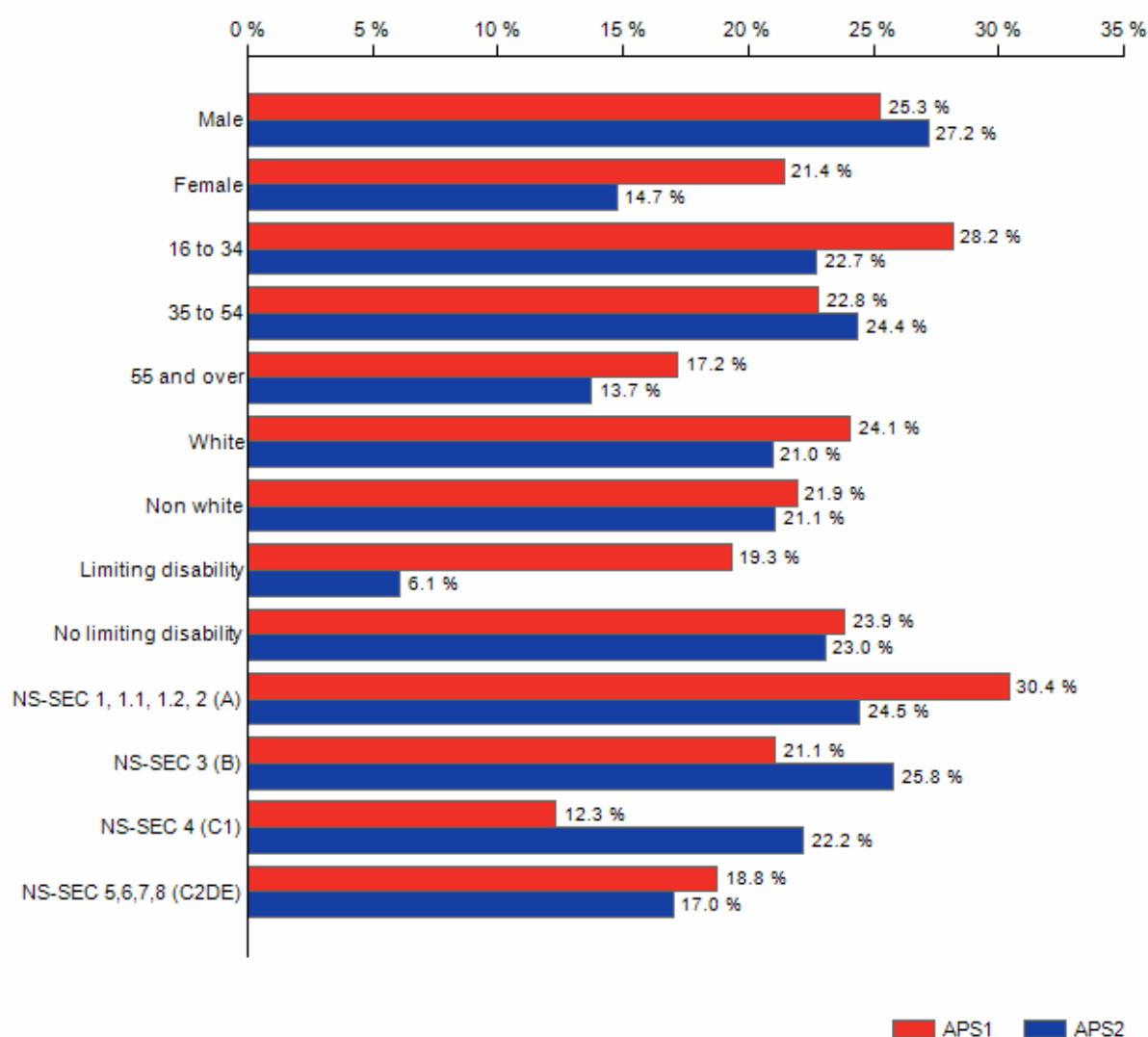


### KPI 3 - Member of a sports club (all adults)

	APS1	APS2
Male	25.3 %	27.2 %
Female	21.4 %	14.7 %
16 to 34	28.2 %	22.7 %
35 to 54	22.8 %	24.4 %
55 and over	17.2 %	13.7 %
White	24.1 %	21.0 %
Non white	21.9 %	21.1 %
Limiting disability	19.3 %	6.1 %
No limiting disability	23.9 %	23.0 %
NS-SEC 1, 1.1, 1.2, 2 (A)	30.4 %	24.5 %
NS-SEC 3 (B)	21.1 %	25.8 %
NS-SEC 4 (C1)	12.3 %	22.2 %
NS-SEC 5,6,7,8 (C2DE)	18.8 %	17.0 %



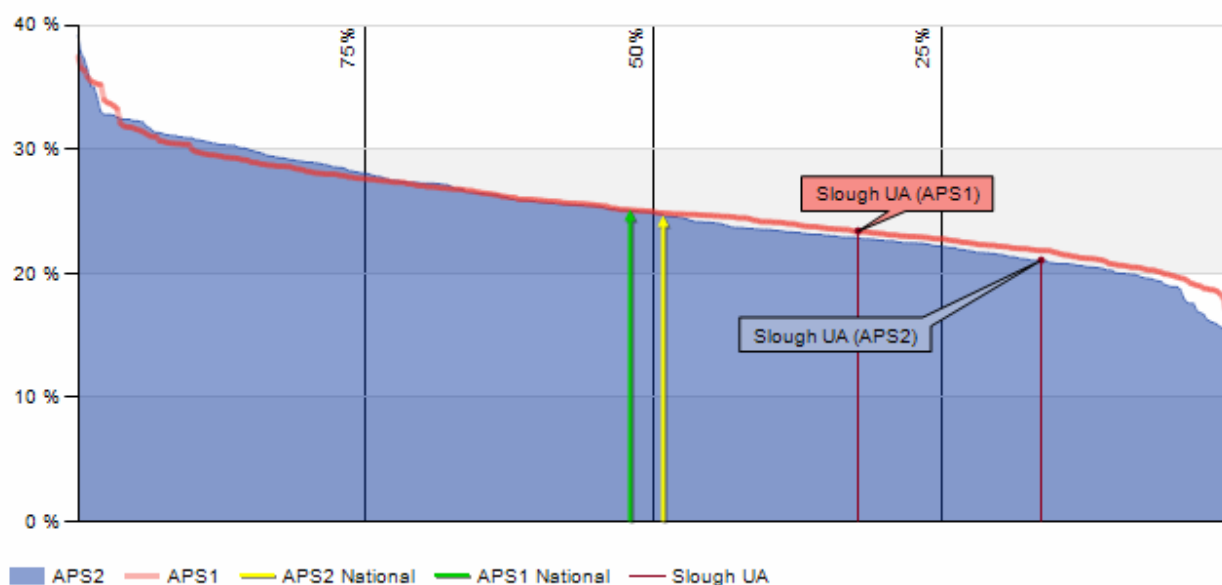
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41

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### KPI 3 - Member of a sports club (all adults)

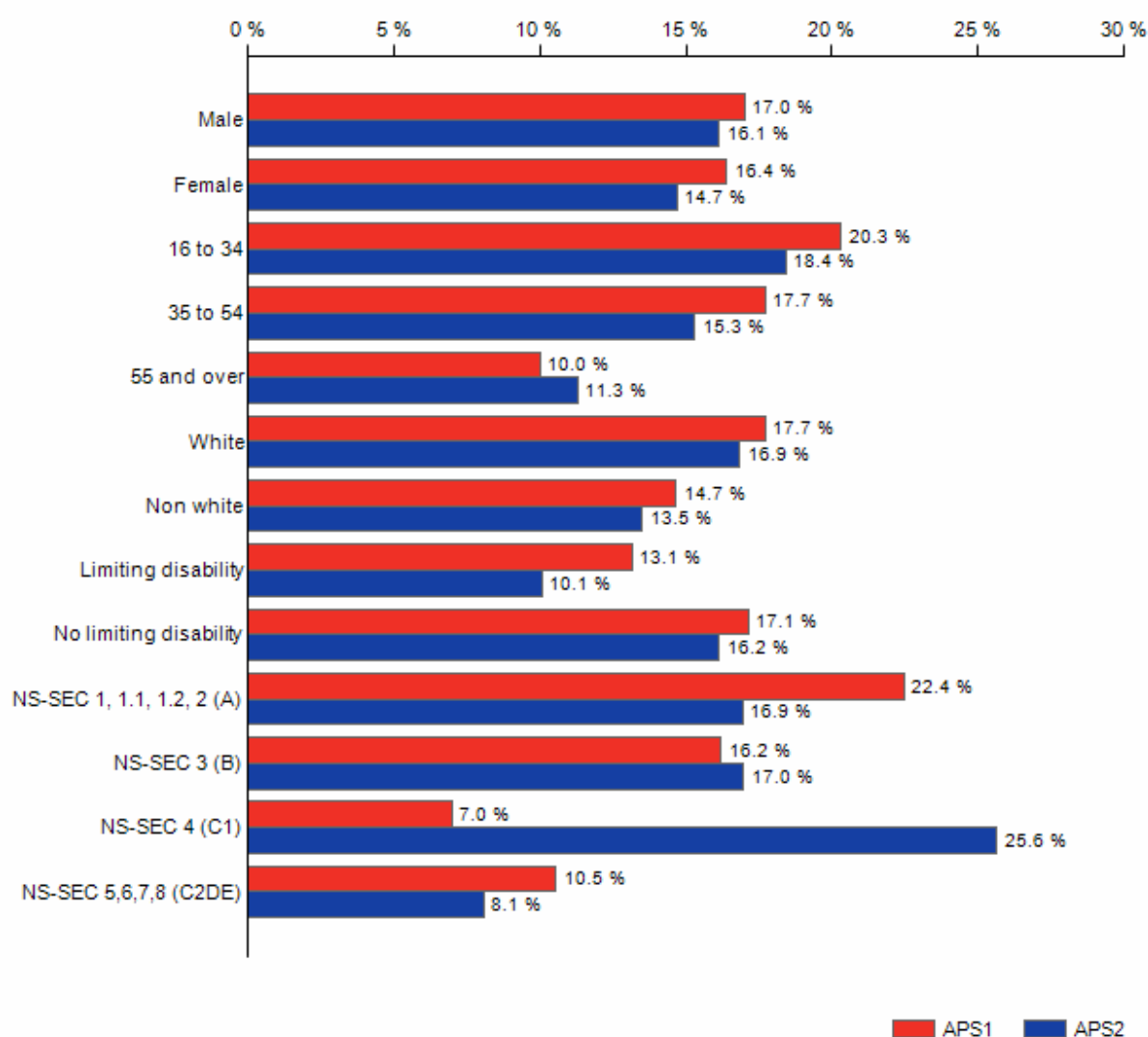


### KPI 4 - Received sports tuition or coaching (all adults)

	APS1	APS2
Male	17.0 %	16.1 %
Female	16.4 %	14.7 %
16 to 34	20.3 %	18.4 %
35 to 54	17.7 %	15.3 %
55 and over	10.0 %	11.3 %
White	17.7 %	16.9 %
Non white	14.7 %	13.5 %
Limiting disability	13.1 %	10.1 %
No limiting disability	17.1 %	16.2 %
NS-SEC 1, 1.1, 1.2, 2 (A)	22.4 %	16.9 %
NS-SEC 3 (B)	16.2 %	17.0 %
NS-SEC 4 (C1)	7.0 %	25.6 %
NS-SEC 5,6,7,8 (C2DE)	10.5 %	8.1 %



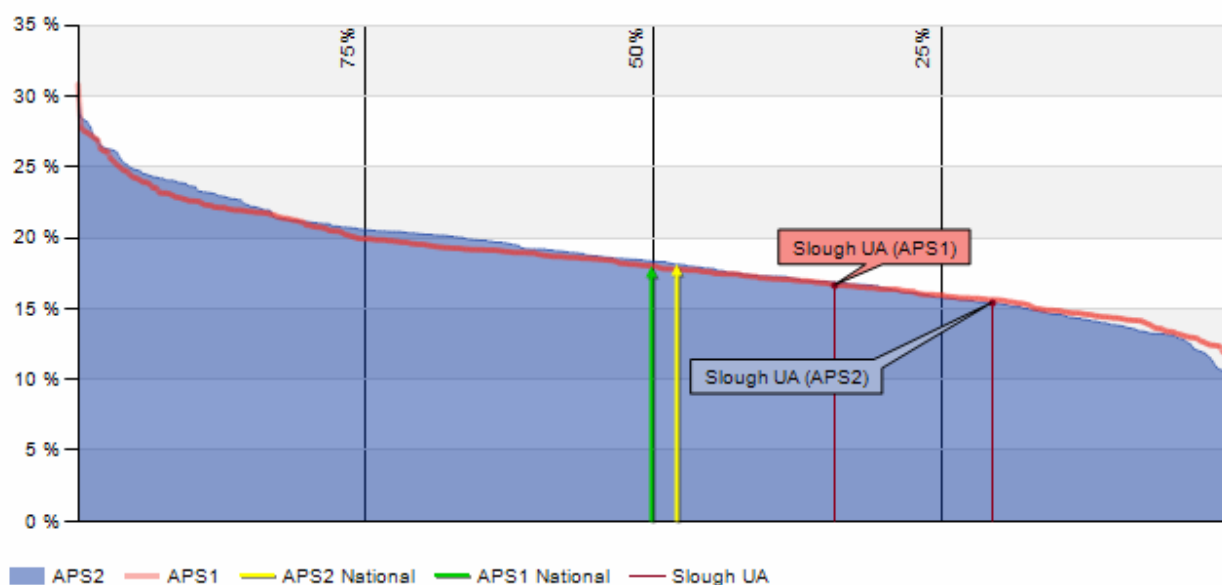
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43

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#### KPI 4 - Received sports tuition or coaching (all adults)

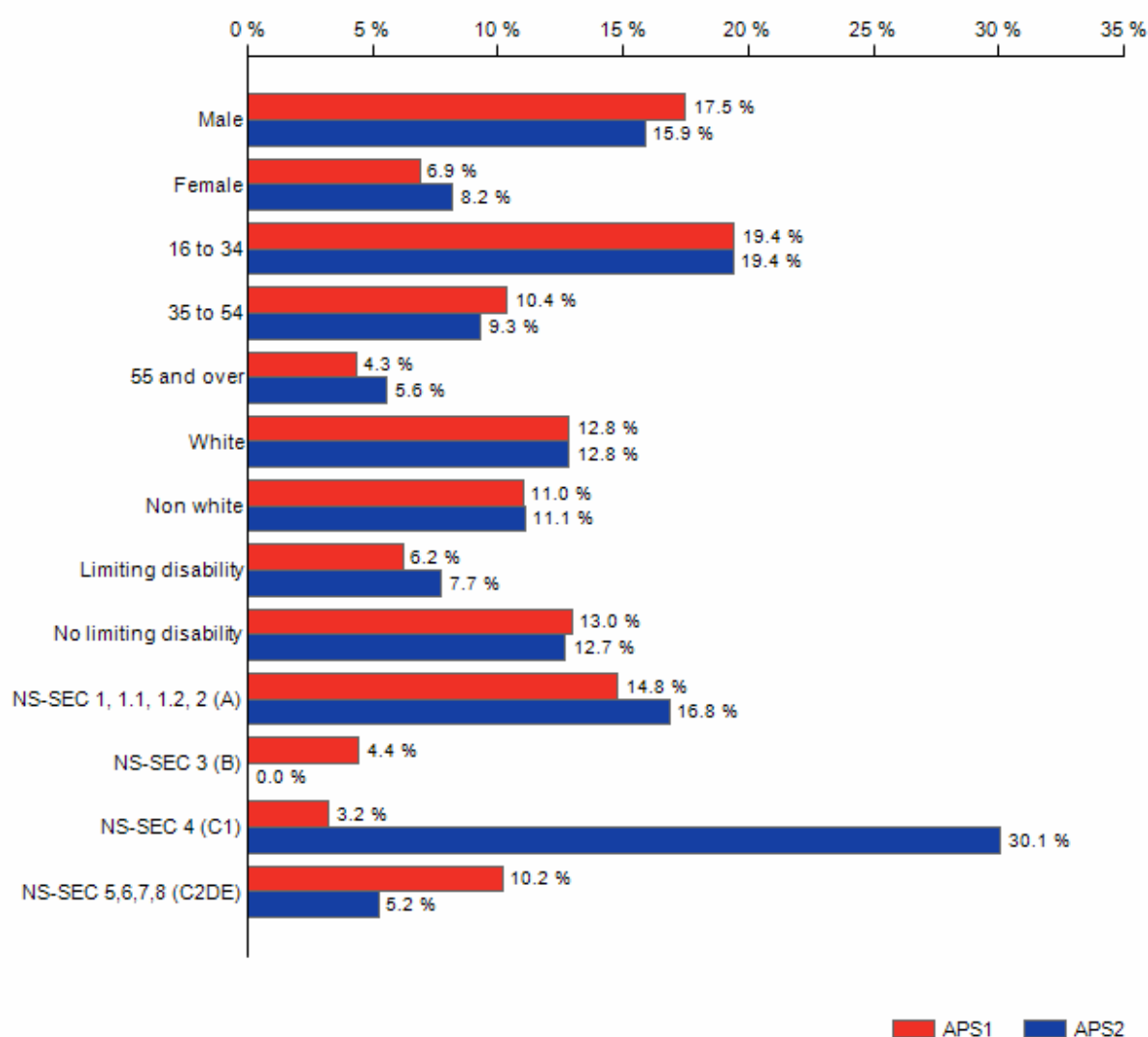


#### KPI 5 - Taken part in organised competitive sport (all adults)

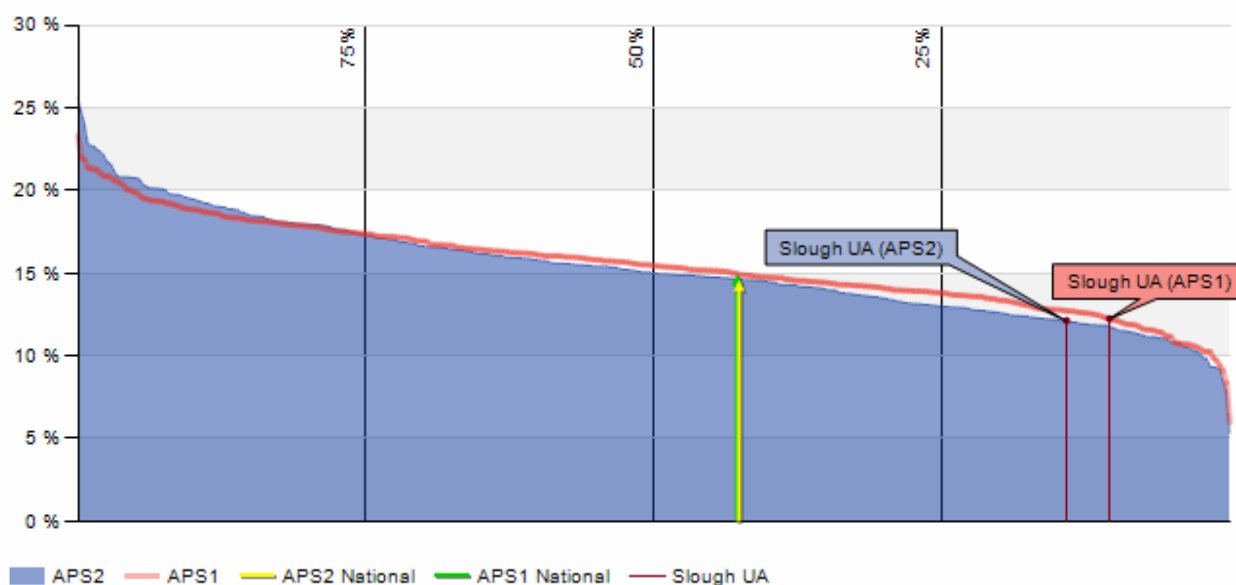
	APS1	APS2
Male	17.5 %	15.9 %
Female	6.9 %	8.2 %
16 to 34	19.4 %	19.4 %
35 to 54	10.4 %	9.3 %
55 and over	4.3 %	5.6 %
White	12.8 %	12.8 %
Non white	11.0 %	11.1 %
Limiting disability	6.2 %	7.7 %
No limiting disability	13.0 %	12.7 %
NS-SEC 1, 1.1, 1.2, 2 (A)	14.8 %	16.8 %
NS-SEC 3 (B)	4.4 %	0.0 %
NS-SEC 4 (C1)	3.2 %	30.1 %
NS-SEC 5,6,7,8 (C2DE)	10.2 %	5.2 %







### KPI 5 - Taken part in organised competitive sport (all adults)

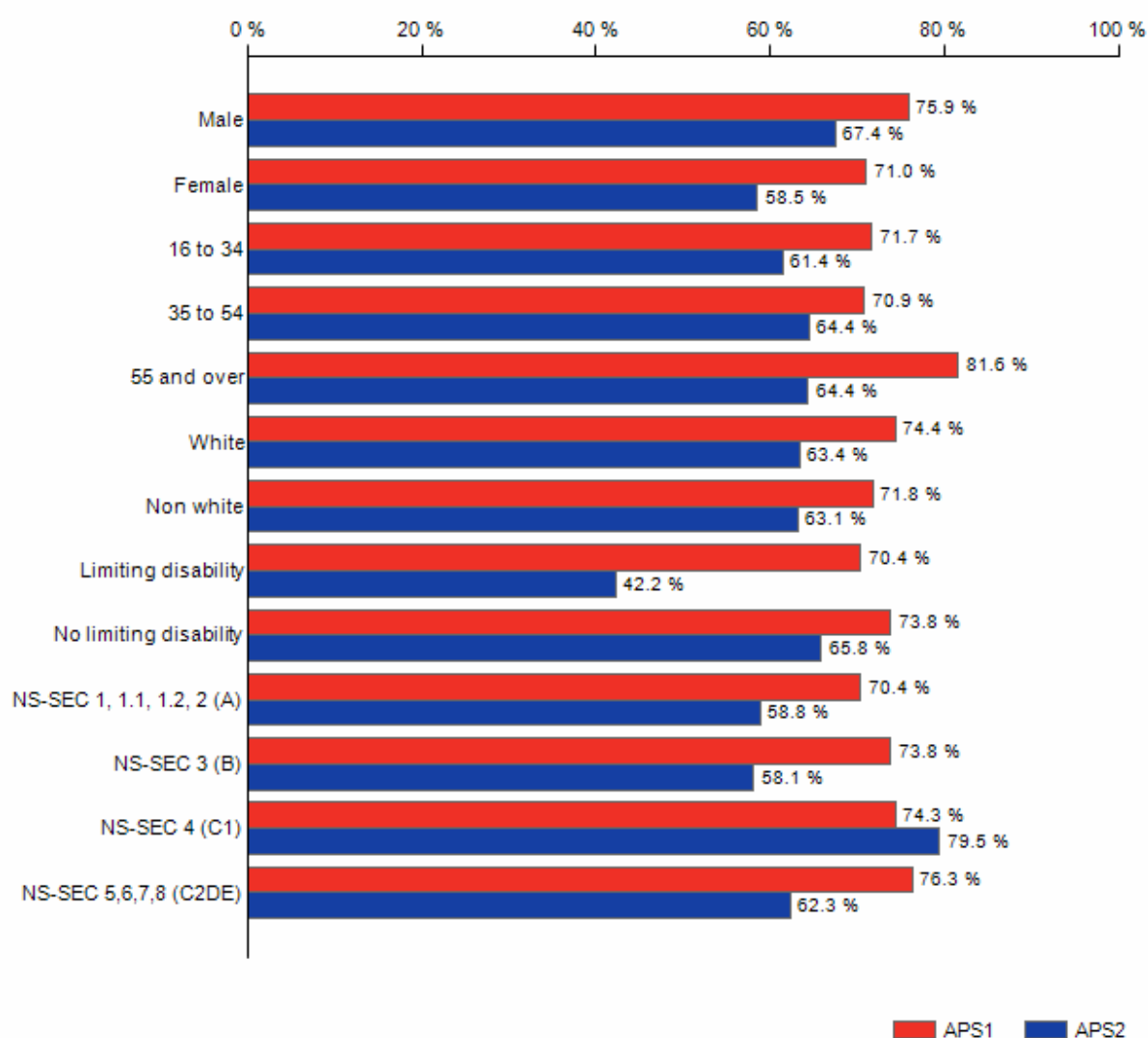


### KPI 6 - Satisfaction with local sports provision (all adults)

	APS1	APS2
Male	75.9 %	67.4 %
Female	71.0 %	58.5 %
16 to 34	71.7 %	61.4 %
35 to 54	70.9 %	64.4 %
55 and over	81.6 %	64.4 %
White	74.4 %	63.4 %
Non white	71.8 %	63.1 %
Limiting disability	70.4 %	42.2 %
No limiting disability	73.8 %	65.8 %
NS-SEC 1, 1.1, 1.2, 2 (A)	70.4 %	58.8 %
NS-SEC 3 (B)	73.8 %	58.1 %
NS-SEC 4 (C1)	74.3 %	79.5 %
NS-SEC 5,6,7,8 (C2DE)	76.3 %	62.3 %



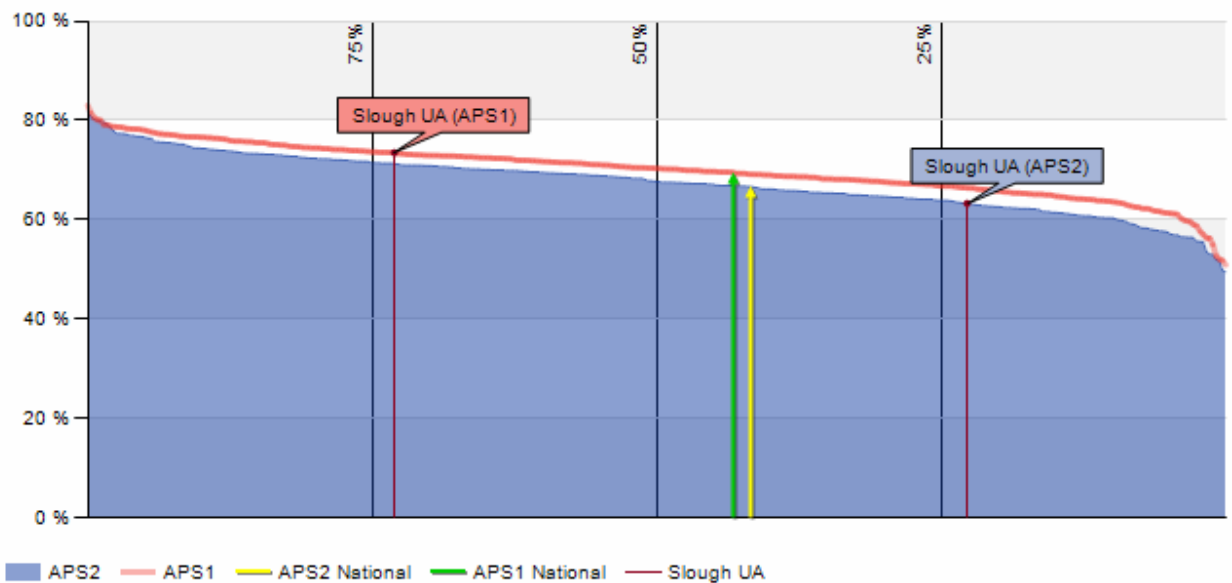
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47

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### KPI 6 - Satisfaction with local sports provision (all adults)

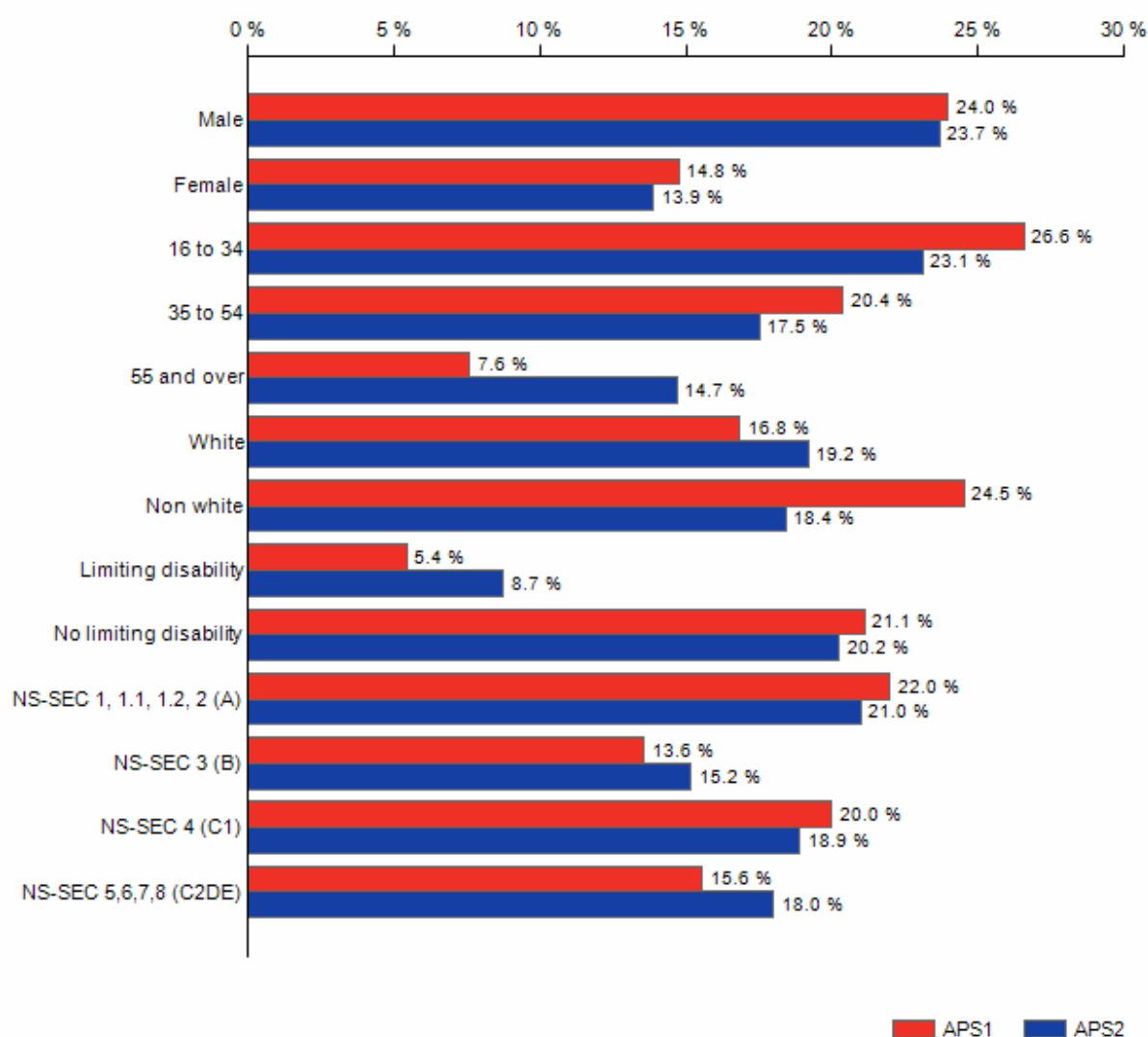


**NI8 - At least 3 days x 30 minutes, moderate intensity participation (sport and recreational walking and cycling and for those aged 65 years and over - yoga; Pilates; indoor and outdoor bowls; archery and croquet) per week (all adults)**

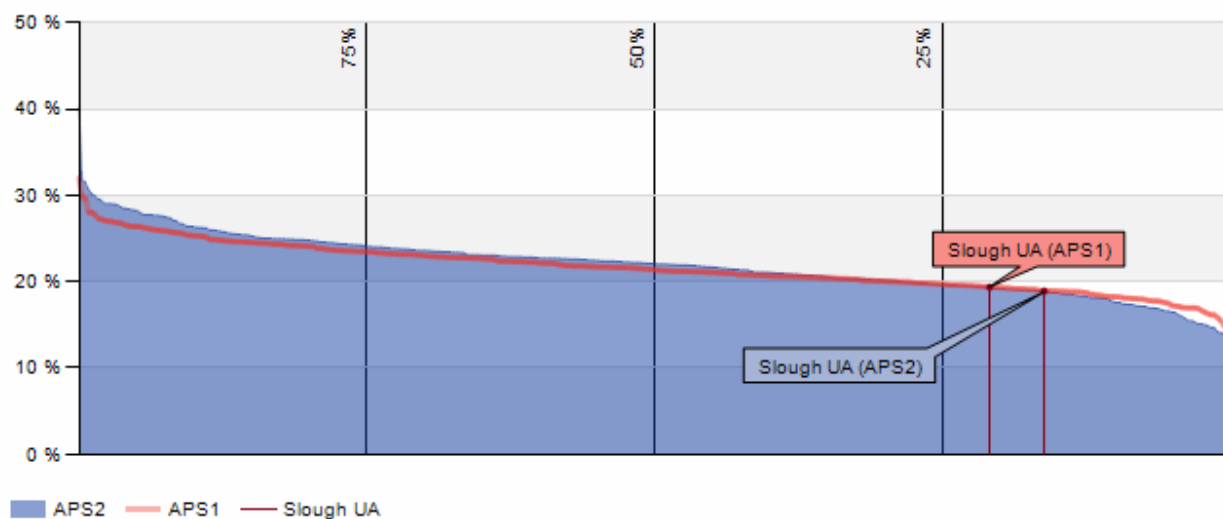
	APS1	APS2
Male	24.0 %	23.7 %
Female	14.8 %	13.9 %
16 to 34	26.6 %	23.1 %
35 to 54	20.4 %	17.5 %
55 and over	7.6 %	14.7 %
White	16.8 %	19.2 %
Non white	24.5 %	18.4 %
Limiting disability	5.4 %	8.7 %
No limiting disability	21.1 %	20.2 %
NS-SEC 1, 1.1, 1.2, 2 (A)	22.0 %	21.0 %
NS-SEC 3 (B)	13.6 %	15.2 %
NS-SEC 4 (C1)	20.0 %	18.9 %
NS-SEC 5,6,7,8 (C2DE)	15.6 %	18.0 %



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**N18 - At least 3 days x 30 minutes, moderate intensity participation (sport and recreational walking and cycling and for those aged 65 years and over - yoga; pilates; indoor and outdoor bowls; archery and croquet) per week (all adults)**



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**SLOUGH BOROUGH COUNCIL**  
**OVERVIEW & SCRUTINY COMMITTEE**  
**FORWARD AGENDA PLAN 2010-11**

<b>Meeting</b>	<b>Policy Reviews, Etc.</b>	<b>Audit/Performance Monitoring/Other</b>	<b>Final Report Deadline (5 pm)</b>
<b>1 July, 2010</b>		<ul style="list-style-type: none"> <li>• Performance Report (Roger Parkin / Julie Evans)</li> </ul>	<b>18 June, 2010</b>
<b>9 September, 2010</b>		<ul style="list-style-type: none"> <li>• Performance Report (Roger Parkin / Julie Evans)</li> </ul>	<b>27 August, 2010</b>
<b>7 October, 2010</b>		<ul style="list-style-type: none"> <li>• Performance Report (Roger Parkin / Julie Evans)</li> </ul>	<b>24 September, 2010</b>
<b>10 November, 2010</b>		<ul style="list-style-type: none"> <li>• Performance Report (Roger Parkin / Julie Evans)</li> </ul>	<b>29 October, 2010</b>
<b>2 December, 2010</b>		<ul style="list-style-type: none"> <li>• Performance Report (Roger Parkin / Julie Evans)</li> </ul>	<b>10 November, 2010</b>
<b>13 January, 2011</b>		<ul style="list-style-type: none"> <li>• Performance Report (Roger Parkin / Julie Evans)</li> </ul>	<b>30 December, 2010</b>
<b>27 January, 2011</b>		<ul style="list-style-type: none"> <li>• Performance Report (Roger Parkin / Julie Evans)</li> </ul>	<b>14 January, 2011</b>
<b>3 March, 2011</b>		<ul style="list-style-type: none"> <li>• Performance Report (Roger Parkin / Julie Evans)</li> </ul>	<b>18 February, 2011</b>
<b>31 March, 2011</b>		<ul style="list-style-type: none"> <li>• Performance Report (Roger Parkin / Julie Evans)</li> </ul>	<b>18 March, 2011</b>

<b>Unprogrammed</b>	<ul style="list-style-type: none"> <li>• Post-Implementation Review of Art @ the Centre Scheme (G Ralphs/R Kirkham)</li> <li>• Credit Union Report</li> <li>• Report on the impact of the budget on MyCouncil</li> </ul>		
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